

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

MINUTES of the REGULAR
BOARD MEETING of NOVEMBER 8, 2018

1. PRELIMINARY – REGULAR BOARD MEETING

- CALL TO ORDER: By President Ellsworth at 6:00 PM in Burress Auditorium at 601 Elm Avenue, Imperial Beach, California.
- ROLL CALL: Present: Trustees Aguilar, Elliott-Sanders, Ellsworth, and Quinones. Superintendent McNamara and others present: (See Exhibit).
- PLEDGE OF ALLEGIANCE: Students Shelsee Gutierrez, Sherlyn Gutierrez, and Rotsen Mose led the flag salute.

2. SCHOOL REPORTS

- Principal Jen Grondek presented information on the educational experience at Emory School, including information on the renaming of the school to the Emory Academy of Global Leadership and Empowerment. She announced the ribbon cutting ceremony on November 27, 2018.
- Principal Kevin Coordt presented information on the Bayside STEAM Academy, including achievement data, current initiatives, and upcoming events.

3. ACCLAMATIONS FROM THE BOARD OF TRUSTEES

- Trustee Quinones thanked the Mendoza and Emory staff for welcoming the Board to their campuses.
- Trustee Elliott-Sanders discussed the Board's recent visits to Emory and Mendoza. She recognized the Sunnyslope and District administrative staff for their quick response to the water main break at the site.
- Trustee Ellsworth thanked the Executive Team, Principals, and District staff for their work. She recognized the work and dedication of the CSEA and SWTA members. She discussed her pride in the District and celebrated her eight years on the Board.
- Trustee Aguilar reminisced about her 25 years as a Board Member. She congratulated the new Board Members and wished them well. She shared her hope that South Bay remains a close knit community, focused on students.

4. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board took the following action:

Motion by Trustee Elliott-Sanders, **Second by** Trustee Quinones to reject the government claim offer of settlement for resigned employee 6953. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

5. CHANGES TO THE AGENDA

Trustee Elliott-Sanders asked that *Item L – Contract for Marketing Campaign* be pulled from the Consent Calendar for Discussion/Action.

6. APPROVAL OF MEETING AGENDA

Motion by Trustee Elliott-Sanders, **Second by** Trustee Quinones to approve the November 8, 2018 Board Meeting agenda as amended. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

7. COMMUNICATIONS TO THE BOARD OF TRUSTEES

- Lisa Celaya reported on the recent DELAC meeting at Central School, which included parent workshops. She also announced the election of new officers.
- Beth Gillen announced the new officers for CSEA, Chapter 59. She discussed the upcoming Para-educator Conference. She thanked Trustees Aguilar and Ellsworth for their service to South Bay.
- Tracy Rolfe discussed her satisfaction with the recent SWTA Working Together meeting.
- Katie McNamara presented Trustee Ellsworth with a plaque honoring her service as Board President. She celebrated the passage of Measure NN. She recognized Trustees Aguilar and Ellsworth for their service, focus, support, and immeasurable contributions to South Bay.

8. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- David Sheppard thanked the community for supporting Measure NN. He recognized the staff for their work during the campaign.
- Joseph Viveiros thanked Trustees Aguilar and Ellsworth for their work on behalf of the community.
- Beth Gillen honored Trustees Aguilar and Ellsworth for their guidance of the District. She voiced her hopes for continued growth and success for South Bay.
- Angelica Goulding thanked the Education Foundation for the funding of the BizTown study trip. She discussed the tragedy in Thousand Oaks and the need for additional behavior support.

9. DISCUSSION/ACTION ITEMS

- Annual Organizational Meeting
Superintendent Katie McNamara requested that the Board set their Annual Organization Meeting.

Motion by Trustee Aguilar, **Second by** Trustee Elliott-Sanders to approve the date, time, and place of the South Bay Union School District Annual Organization Meeting as December 13, 2018 at 6:00 PM in Burress Auditorium. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- Amendments to Employment Agreement - Superintendent
Superintendent Katie McNamara shared the details of the contract amendments, including term, salary, benefits, and requested approval.

Motion by Trustee Aguilar, **Second by** Trustee Elliott-Sanders to approve the Amendments to the Employment Agreement with Katie McNamara. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- New Job Description - Deputy Superintendent
Superintendent Katie McNamara discussed the Job Description, summarized the contract term, salary, benefits, and requested approval of both documents.
- Tracy Rolfe discussed her concerns related to the oversight of the VAPA/STEM teachers. She distributed the Board Policy related to the hiring of family members.
- Trustee Quinones stated that family members should not supervise other family members. She suggested tabling the Job Description.
- Katie McNamara detailed the hiring process of the VAPA/STEM teachers and the organization's reporting structure.

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to approve the new Job Description for Deputy Superintendent. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- Employment Agreement - Deputy Superintendent

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to approve the Employment Agreement with Cynthia Wagner. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- Amendments to Employment Agreement - Assistant Superintendent, Human Resources
Superintendent Katie McNamara presented the Amendments to the Employment Agreement, including term, salary, benefits, and requested approval.

Motion by Trustee Aguilar, **Second by** Trustee Elliott-Sanders to approve the Amendments to the Employment Agreement with Kim Phifer. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- League of Innovative Schools
Superintendent Katie McNamara and Coordinator Jen Oliveira reported on the Digital Promise League of Innovative Schools. They shared information on the application process, selection criteria, and next steps.

President Ellsworth called a recess at **7:55 PM**. The meeting resumed at **8:00 PM**.

- California School Boards Association Delegate Assembly Nominations
Superintendent Katie McNamara asked the Board to nominate governing board members from CSBA member boards in Region 17 as candidates for election to the CSBA Delegate Assembly. Trustee Aguilar nominated Trustee Elliott-Sanders.

Motion by Trustee Aguilar, **Second by** Trustee Elliott-Sanders to nominate Barbara Elliott-Sanders as a candidate for election to the CSBA Delegate Assembly. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- **Contract for Marketing Campaign**
Superintendent Katie McNamara presented the contract with Target River and requested approval. The Board discussed the need for data to measure campaign results. Superintendent McNamara recommended pulling the item until the January 2019 meeting, allowing staff to put processes in place to track and monitor campaign activities.

Motion by Trustee Quinones, **Second by** Trustee Aguilar to postpone consideration of this item until the January 2019 Board Meeting. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- **California School Dashboard Local Indicators**
Deputy Superintendent Cindy Wagner presented information on the California School Dashboard Local Indicators and discussed the upcoming presentation on Dashboard results.
- **Single Plans for Student Achievement**
Deputy Superintendent Cindy Wagner presented the Single Plans for Student Achievement and requested approval.

Motion by Trustee Elliott-Sanders, **Second by** Trustee Ellsworth to approve the Single Plan For Student Achievement, including Site Council approval, for Bayside, Berry, Central, Emory, Mendoza, Nicoloff, Oneonta, Pence, and Sunnyslope Schools. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- **Employee of the Year Selection Committees**
Assistant Superintendent Kim Phifer asked the Board to select two community members to serve on the Employee of the Year selection committees. The Trustees recommended Elvia Aguilar, Melanie Ellsworth, Thomas Schaaf, Beth Gillen, Melanie Bagalue, June Frost, and Bethany Case.

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to recommend those listed above to serve on the Employee of the Year selection committees. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

10. CONSENT CALENDAR

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to approve/ratify/accept/adopt all items on the Consent Calendar as posted and listed below. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Absent-None. **Motion Carried.**

- The minutes of the Regular Board Meeting on October 18, 2018.
- Williams Uniform Complaint Procedures Reporting.
- Resolution 18-052 to enter into an amended local agreement with the California Department of Education for Child Development Service for the 2018-2019 school year.

- Purchase Orders listed on Purchase Order Report 5.
- School district warrants and checks as listed.
- The Certificated and Classified Activity Lists.

11.COMMUNICATION FROM BOARD OF TRUSTEES

- Trustee Elliott-Sanders thanked Trustees Aguilar and Ellsworth for their service and for being outstanding representatives of the District.
- Trustee Aguilar thanked Director Bruce Cochrane and his team for their work on behalf of Special Education students. She recognized the Learning & Innovation team for their work on professional development. She thanked the CSEA members for their support.
- Trustee Quinones recapped the recent Imperial Beach City Council meeting. She discussed incoming military families. She thanked Trustees Aguilar and Ellsworth for their service.
- Trustee Ellsworth wished everyone a good evening and good luck in the months and years ahead.

12.ADJOURNMENT

The Regular Board Meeting was adjourned at 8:50 PM.

SUBMITTED BY:

APPROVED BY:

Katie McNamara, District Superintendent/Date

Clerk/Date