

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

MINUTES of the REGULAR
BOARD MEETING of OCTOBER 18, 2018

1. PRELIMINARY – REGULAR BOARD MEETING

- CALL TO ORDER: By President Ellsworth at 6:00 PM in Burress Auditorium at 601 Elm Avenue, Imperial Beach, California.
- ROLL CALL: Present: Trustees Aguilar, Elliott-Sanders, Ellsworth, and Quinones. Superintendent McNamara and others present: (See Exhibit).
- PLEDGE OF ALLEGIANCE: Students Jade Macias and Omar Zurita led the flag salute.

2. COMMUNITY, STUDENT, AND STAFF RECOGNITION AND AWARDS

Assistant Superintendent Kim Phifer introduced the 2018-2019 San Diego County Teacher of the Year from Nestor Language Academy, Jose Villegas.

3. SCHOOL REPORTS

- Principal Jil Palmer presented information on the educational experience at Mendoza School, including achievement data, reading assessment results, professional development, parent and community engagement, new staff, and upcoming projects.

4. ACCLAMATIONS FROM THE BOARD OF TRUSTEES

- Trustee Quinones thanked everyone that improved the Burress Auditorium. She thanked Principals Daily and Griffith for welcoming the Board to their campuses. She recognized Principal Palmer for a great presentation.
- Trustee Elliott-Sanders described the Celebration of Life for Lupita Avilez and thanked all the participants and volunteers.
- Trustee Aguilar recognized Nestor Language for honoring Lupita Avilez. She congratulated Jose Villegas.
- Trustee Ellsworth thanked the District for participating in the Great California Shake Out earthquake drill. She also recognized the Facilities and Maintenance staff for their work.

5. REPORT OF ACTION TAKEN IN CLOSED SESSION

None.

6. CHANGES TO THE AGENDA

None.

7. APPROVAL OF MEETING AGENDA

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to approve the October 18, 2018 Board Meeting agenda as posted. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

8. COMMUNICATIONS TO THE BOARD OF TRUSTEES

- Pamela Reichert-Montiel announced the upcoming DELAC meeting, which will include parent workshops.
- Pamela Reichert-Montiel reported on the recent Reachout Center Coordinating Council meeting, which included parent engagement training for Community Volunteer Coordinators. She announced the upcoming Resource Fair on November 1.
- Katie McNamara introduced Beth Gillen and Mary Doyle, who are running for the South Bay School Board. She announced that Assistant Superintendent Cindy Wagner and Principals Oser, Herbst-Loehr, and Trautman are attending workshops at Teacher's College in New York. She thanked Principal Palmer and the Mendoza team for a great presentation. She described her attendance at several recent conferences including the National Association of School Superintendents, the League of Innovative Schools, and the Equity Symposium. She reviewed the Active Shooter Drill, which took place at Imperial Beach Charter School on October 5. She thanked the San Diego County Sheriff's Department, the Imperial Beach Fire Department, the volunteers, and all the participants.

9. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

10. DISCUSSION/ACTION ITEMS

- Governance Documents - First and Final Reading
Superintendent McNamara presented the governance documents and suggested revisions to BP 5113.12, BP 6170.1, and AR 1330. Following discussion the revisions were approved. Trustee Quinones asked whether or not grills and propane tanks are allowed on sites through Facility Use applications. Superintendent McNamara will research this question. Discussion concluded and Superintendent McNamara requested approval for First and Final Reading.

Motion by Trustee Aguilar, **Second by** Trustee Elliott-Sanders to approve the governance documents for First and Final Reading as amended. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- Extended School Year Waiver
Director Bruce Cochrane requested a Public Hearing and approval of the Extended School Year Waiver.

Public Hearing called to order at 6:58 PM. There being no public comments, the Public Hearing was adjourned at 6:59 PM.

Motion by Trustee Quinones, **Second by** Trustee Aguilar to approve shortening the number of Extended School Year days from 20 to 15. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

- Annual Audit Report for Fiscal Year 2017-18
Director Bradley Wilkinson introduced Brian Hadley from Wilkinson, Hadley, King & Company LLP. Mr. Hadley discussed the District's Audit Report. Director Bradley Wilkinson requested acceptance of the District's Annual Audit Report for fiscal year 2017-18.

Motion by Trustee Elliott-Sanders, **Second by** Trustee Aguilar to accept the District's Annual Audit Report for fiscal year 2017-18. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Abstain-None; Absent-None. **Motion Carried.**

11. CONSENT CALENDAR

Motion by Trustee Quinones, **Second by** Trustee Aguilar to approve/ratify/accept/adopt all items on the Consent Calendar as posted and listed below. **Vote on Motion:** Ayes-Trustees Aguilar, Elliott-Sanders, Ellsworth and Quinones; Noes-None; Absent-None. **Motion Carried.**

- Minutes of the Regular Board Meeting on September 13, 2018.
- The Purchase Orders listed on Purchase Order Report 4.
- The school district warrants and checks as listed.
- The Certificated and Classified Activity Lists.

12. COMMUNICATION FROM BOARD OF TRUSTEES

- Trustee Aguilar thanked the audience for attending the meeting.
- Trustee Quinones thanked President Ellsworth for a great meeting. She described the recent Imperial Beach City Council meeting and their re-districting project. She announced that she joined the Imperial Beach Charter School PTA.
- Trustee Elliott-Sanders discussed the Elected Officials Reception, the plans to convert the area into an event center, and her conversation with Todd Gloria. She also described a campaign information meeting she attended.

13. ADJOURNMENT

The Regular Board Meeting was adjourned at 7:11 PM.

SUBMITTED BY:

APPROVED BY:

Katie McNamara, District Superintendent/Date

Elvia Aguilar, Clerk/Date