

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

MINUTES of the REGULAR
BOARD MEETING of MARCH 7, 2024

1. PRELIMINARY – REGULAR BOARD MEETING

- **CALL TO ORDER:** By President Cheryl Quinones at 6:00 PM in Burress Auditorium.
- **ROLL CALL:** Present: Trustees Ellsworth, Leiker, Medina, and Quinones. Others present. Trustee Lopez Eguino was absent.
- **PLEDGE OF ALLEGIANCE:** Students Christopher Esparza and Maximiliano Trevino led the Pledge of Allegiance.

2. SCHOOL REPORTS

- Principal Edgardo Salazar presented information on Central School, including California Dashboard results and progress on LCAP goals.
- Principal Estela Corrales presented an update on Sunnyslope School, including student achievement data and site activities related to their LCAP goals.

3. REPORT OF ACTION TAKEN IN CLOSED SESSION

Upon the **motion** of Trustee Quinones, **second** by Trustee Medina, and a vote of 3 to 0, with two absences, the Board took action in closed session, pursuant to Education Code sections 44929.21, to non-reelect a probationary certificated employee (Employee 657664) for the ensuing school year, 2024-2025, however, the notice shall be deemed rescinded in the event a settlement agreement is executed by and between the parties and approved by the Board not later than April 11, 2024. The Superintendent or his designee shall notify the employee of these actions, in writing. **Motion carried.**

4. CHANGES TO THE AGENDA

None.

5. APPROVAL OF MEETING AGENDA

Motion by Trustee Medina to approve the March 7, 2024, Board Meeting agenda as posted. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

6. COMMUNICATIONS TO THE BOARD OF TRUSTEES

- PTA Council Parliamentarian Linda Porras thanked Superintendent Espinoza and Trustee Medina for attending the Founder's Day/Ninth District PTA celebration. She discussed recent events and the upcoming site elections.
- Superintendent Jose Espinoza discussed the staff reductions at neighboring school districts. He recognized the Board for their budget guidance and thanked the negotiation teams for their collaboration. He stated that although South Bay is losing

enrollment at a higher rate than other south county districts, the district is still able to offer competitive salaries with minimal staff reductions.

7. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Cathy Parsons described a security concern at the West Campus and asked how the new security system would be effective. She blamed the Board for the loss of the Security Residents.
- Mary Doyle thanked the Board for their leadership in adopting a Proclamation on the border sewage crisis. She indicated that other districts will be using the South Bay proclamation as a template for their own Board action.

8. DISCUSSION/ACTION ITEMS

- Balloting for California School Boards Association Delegate Assembly Seats
Superintendent Jose Espinoza requested that the Board cast a ballot for no more than nine candidates to fill the vacant Region 17 CSBA Delegate Assembly seats.

Motion by Trustee Quinones to cast a ballot for all nine candidates to fill the vacant Region 17 CSBA Delegate Assembly seats. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- Governance Document
Superintendent Jose Espinoza presented the governance document and requested approval for First and Final Reading.

Motion by Trustee Quinones to approve Board Policy 0430 - *Comprehensive Local Plan for Special Education* for First and Final Reading. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- 2021-2024 LCAP Update
Assistant Superintendent Pamela Reichert-Montiel provided an update on the LCAP input process and draft goals. The Board asked questions and provided direction as part of their input process.

- Second Interim Financial Report 2023-2024
Assistant Superintendent Rigo Lara and Interim Director Michael Taylor presented information on the Second Interim Financial Report, including fund revenues, budget assumptions, enrollment trends, Ending Fund Balance commitments and assignments, and cautionary note. Mr. Lara requested authorization to submit a Positive Certification.

Motion by Trustee Quinones to submit a Positive Certification of the Second Interim Financial Report for 2023-2024. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- Resolution 23-025

Assistant Superintendent Rigo Lara introduced Jake Thompson from Verkada and Bob Cook from NIC Partners who presented information on a district-wide security system, including cost, system capabilities, and the installation timeline. Mr. Lara requested adoption of Resolution 23-025.

Motion by Trustee Medina to adopt Resolution 23-025 authorizing the purchase and installation of a district-wide cloud-based security system. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent- Lopez Eguino. **Motion carried.**

- 2024 Bond Measure

Assistant Superintendent Rigo Lara introduced Mark Farrell from Dale Scott & Company for a presentation on possible bond measures, including voter survey results, potential funding, assessed valuation, and debt limits. Mr. Lara requested direction on the next steps related to a 2024 Bond Measure. The Board indicated a preference for two bonds, one of which to include workforce housing.

- Appointment of Director - Fiscal Services

Executive Director Melissa Griffith introduced Jonathan Meraz and requested approval of his appointment as Director, Fiscal Services.

Motion by Trustee Ellsworth to appoint Jonathan Meraz as Director, Fiscal Services. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

9. CONSENT CALENDAR

Motion by Trustee Medina to approve/ratify/accept/adopt all items on the Consent Calendar as amended and listed below. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion Carried.**

- Minutes of the Regular meeting on February 8, 2024, and the Special meetings on February 6 and 26, 2024.
- Resolution 23-024 authorizing Trustee compensation for official meeting missed due to bereavement.
- Purchase of Chromebooks to enhance instruction for students.
- Warrant and Check Registers
- Pupil Transportation Plan.
- Purchase Order Report 9.
- Piggyback Contract with Downey Unified School District for the purchase of Apple products.
- Piggyback Contract with the San Ramos Valley Unified School District for the purchase of the Tyler Technology Routing Program.
- Rejection of Claim 633493.
- Award of Bid 357 to Preman Roofing, Inc.

- RFP 2023-2: Print Shop High-Capacity Production Copier and the related Lease Agreement.
- Continued emergency circumstances at Emory requiring ongoing repair work, determine that the emergency identified within Resolution 23-021 and the emergency repair work authorized therein continue.
- District membership in the Organization for Educational Technology.
- NASPO Valuepoint agreement #CW7254 for procurement of vehicle and garage equipment.
- Certificated and Classified Activity Lists.
- One-year Successor Agreement with the California School Employees Association, Chapter 59.

10. FUTURE AGENDA ITEMS

At this time, each Trustee may suggest one topic for a future Board Meeting. The Board made no requests.

Superintendent Jose Espinoza requested direction on the following future agenda items from the February 8, 2024, Board Meeting:

- A breakdown of reclassifications by grade, why reclassifications at only four schools increased, and what interventions are being offered to students. There was consensus that Trustee Medina will meet with the Superintendent to review data.

11. COMMUNICATION FROM THE BOARD OF TRUSTEES

- Trustee Leiker reported on her attendance at the CABA 2024 Conference.
- Trustee Ellsworth discussed her participation in seven Read Across America events.
- Trustee Medina recognized the students for participating in the Board meeting and thanked the attendees for their presentations. She discussed recent school events.
- Trustee Quinones thanked the presenters and discussed her participation in the upcoming CSBA Legislative Action Week. She recognized Mary Doyle for her advocacy and thanked Human Resources for a great Employees of the Year event.

12. ADJOURNMENT

The Regular Board Meeting adjourned at 8:45 PM.

SUBMITTED BY:

Jose Espinoza, Superintendent/Date

APPROVED BY:

Kelly Leiker, Clerk/Date