

**SOUTH BAY UNION SCHOOL DISTRICT**  
**Imperial Beach, California**

*MINUTES of the REGULAR*  
*BOARD MEETING of FEBRUARY 8, 2024*

**1. PRELIMINARY – REGULAR BOARD MEETING**

- **CALL TO ORDER:** By President Cheryl Quinones at 6:00 PM in Burress Auditorium.
- **ROLL CALL:** Present: Trustees Ellsworth, Leiker, Medina, and Quinones. Others present. Trustee Lopez Eguino was absent.
- **PLEDGE OF ALLEGIANCE:** Students Ruben Hernandez-Santos and Isis Lozano led the Pledge of Allegiance.

**2. SCHOOL REPORTS**

- Principal Joseph Prosapio presented information on Berry School, including student achievement data, LCAP goal status, family events, student activities, and campus initiatives.
- Principal Pilar Vargas presented information on Imperial Beach Charter, including LCAP goal status, campus events, challenges, and celebrations.

**3. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Motion by** Trustee Ellsworth a total of 8 (542975, 659995, 660675, 481567, 658311, 646351, 607267, and 635734) temporary certificated employees and 1 (607301) intern certificated employee were released for the 2024-2025 school year. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion carried.**

**Motion by** Trustee Ellsworth to approve a settlement agreement with a certificated employee whose last day of paid service will be April 30, 2024. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Medina, and Quinones; Noes-None; Abstain-Trustee Leiker; Absent-Trustee Lopez Eguino. **Motion carried.**

**4. CHANGES TO THE AGENDA**

None.

**5. APPROVAL OF MEETING AGENDA**

**Motion by** Trustee Leiker to approve the February 8, 2024, Board Meeting agenda as posted. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion carried.**

**6. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

- PTA Council President Susan Connors reported on recent and upcoming PTA activities, including elections.

- Superintendent Jose Espinoza discussed CSBA's Master's in Governance program and presented Trustees Ellsworth, Leiker, and Medina with their completion certificates.

## 7. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Roxane Palestino described the SELPA Community Advisory Committee and encouraged parents to get involved.
- Lisa Yegin discussed the South County Community Advisory Committee and the need for parent participation. She urged the district to actively recruit parents.
- Cathy Parsons discussed the conclusion of the Security Resident program and the impact on her family. She detailed ongoing safety concerns.

## 8. DISCUSSION/ACTION ITEMS

- Proclamation  
Superintendent Jose Espinoza presented the Proclamation and requested adoption.
- Jack Fisher discussed the ongoing pollution crisis and the impact on the community. He encouraged the board to adopt the Proclamation.
- Mary Doyle detailed the impact on the community of the pollution situation. She urged the Board to adopt the Proclamation.

**Motion by** Trustee Quinones to adopt the Proclamation regarding a Local Emergency – Pollution Environmental Crisis. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion carried.**

Meeting adjourned at 7:25 PM. Meeting reconvened at 7:30 PM.

- 2021-2024 LCAP Update  
Assistant Superintendent Pamela Reichert-Montiel presented the LCAP mid-year updates for South Bay Union School District, Imperial Beach Charter, and Nestor Language Academy.
- Department Update: Technology  
Director Jennifer Oliveira presented information on the Technology department, including staff organization, current initiatives, challenges, and future projects.
- District English Learner Advisory Committee Report  
Director Paola Flores reported on the recent activities of the District English Learner Advisory Committee, including meetings, officers, and upcoming events. The DELAC officers described their experiences and encouraged increased parent participation.
- VIP Village Preschool Update  
Director Michelle Syverson presented an update on VIP Village Preschool, including enrollment and the considerations, impacts, and implications of a pay preschool option.



- Department Update: Maintenance, Operations and Facilities  
Director Francisco Franco presented information on the Maintenance, Operations, and Facilities department, including staff, completed projects, current work, and future plans.

- Resolution 23-022  
Executive Director Melissa Griffith presented the Resolution and requested adoption.

**Motion by** Trustee Ellsworth to adopt Resolution 23-022 regarding the elimination/release of thirteen (13) certificated positions and direction to notify affected employees. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion carried.**

- Resolution 23-023  
Executive Director Melissa Griffith presented the Resolution and requested adoption.

**Motion by** Trustee Ellsworth to adopt Resolution 23-023 regarding the elimination and reduction of classified positions of Custodian (IBCS), Supervision Assistant (IBCS), Coordinator of Community Volunteers and Resources (ON/SS), Instructional Assistants (EM/ME/CE), Behavior Intervention Assistant (EM); Bilingual Instructional Assistants (SS) and direction to notify affected employees of eliminations/reductions of the classified positions. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion carried.**

- District Fingerprinting Services  
Executive Director Melissa Griffith presented information on the district's fingerprinting services, including the process and staff responsibilities.

## 9. CONSENT CALENDAR

**Motion by** Trustee Ellsworth to approve/ratify/accept/adopt all items on the Consent Calendar as amended and listed below. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Trustee Lopez Eguino. **Motion Carried.**

- Minutes of the Regular meeting on January 18, 2024.
- Warrant and Check Registers
- Purchase Order Report 8.
- 2024 Comprehensive School Safety Plan Update
- Notice of Completion for the assessment of ventilation systems and AB841 CalSHAPE Grant acceptance.
- Donations
- Continued emergency circumstances at Emory requiring ongoing repair work, determine that the emergency identified within Resolution 23-021 and the emergency repair work authorized therein continue.
- Certificated and Classified Activity Lists.

#### 10. FUTURE AGENDA ITEMS

At this time, each Trustee may suggest one topic for a future Board Meeting. The following requests were made:

- Trustee Medina requested a breakdown of reclassifications by grade, why reclassifications at only four schools increased, and what interventions are being offered to students. She indicated that this information could be shared in the Friday Update.

Superintendent Jose Espinoza requested direction on the following future agenda items from the January 18, 2024, Board Meeting:

- An update on the support being provided to the Security Residents. There was consensus that no further action is necessary.
- Information on extended employee leaves and long-term substitutes. There was consensus that no further action is necessary.

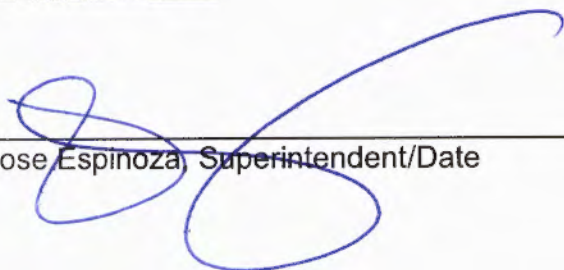
#### 11. COMMUNICATION FROM THE BOARD OF TRUSTEES

- Trustee Ellsworth discussed the recent events including a meeting with Assemblymember David Alvarez and the CTA Board Member brunch.
- Trustee Medina thanked the attendees for their presentations and discussed her attendance at VIP for Snow Day.
- Trustee Leiker thanked the presenters.
- Trustee Quinones discussed several recent and upcoming events including the Imperial Beach Charter Spelling Bee, the visit to Oneonta, and planning Board Working Together. She expressed an interest in the ongoing activities related to the South County Community Advisory Committee.

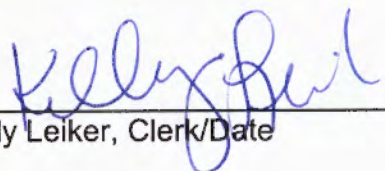
#### 12. ADJOURNMENT

The Regular Board Meeting adjourned at 9:30 PM.

**SUBMITTED BY:**

  
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Jose Espinoza, Superintendent/Date

**APPROVED BY:**

  
\_\_\_\_\_  
Kelly Leiker, Clerk/Date