South Bay Union School District Board of Trustees Meeting

Thursday May 2, 2024

Burress Auditorium - Live Stream: https://us02web.zoom.us/i/84703378144

This meeting will be recorded.

Welcome

Welcome to the meeting of the South Bay Union School District Board of Trustees. As a courtesy to others, we ask that you silence your cell phones during the meeting. Your cooperation is appreciated.

If you wish to address the Board of Trustees

The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board, matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it the Board shall provide an opportunity for the public to speak. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. Speakers are not permitted to yield their time to another person. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board.

Brown Act

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Trustees in advance of its meetings, may be viewed at the South Bay Union School District located at 601 Elm Avenue, Imperial Beach, California 91932. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Superintendent's Office at 619-628-1605. Also, in accordance with the Brown Act, all public Board meeting tape recordings are available for review for 30 days following the meeting, after which they are recycled. Please contact the Superintendent's Office at 619-628-1605 if you wish to schedule an appointment to review the tape recording.

Compliance with the Americans with Disabilities Act (ADA)

The South Bay Union School District, in compliance with the Americans with Disabilities Act (ADA) and California Government Code section 54953.2 reads "All meetings of a legislative body of a local agency that are open and public shall meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Contact the Superintendent's Office at 619-628-1605 for specific information on resources/programs that may be available for such accommodation at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and Hearing-Impaired services are also available."

Cumplimiento de la Ley de Estadounidenses con Discapacidades (ADA)

El distrito Escolar de South Bay Union, en cumplimiento con la Ley de las Américas con Discapacidades (ADA) y la sección 54953.2 del Código gubernamental de California, dice:' Todas las reuniones de un órgano legislativo de una agencia local que sean abiertas y públicas deberán cumplir con las protecciones y prohibiciones contenidas en la Sección 202 de la Ley de Estadounidenses con Discapacidades de 1990 (42 U.S.C. Artículo 12132), y las normas y reglamentos federales adoptados en aplicación de los mismos. A petición por escrito al Distrito, se proporcionarán modificaciones o adaptaciones relacionadas con la discapacidad, incluyendo ayudas o servicios auxiliares. Comuníquese con la oficina del Superintendente al 619-628-1605 para obtener información específica sobre los recursos/programas que pueden estar disponibles para dicho alojamiento al menos 48 horas antes de las reuniones y cinco días antes de los servicios y actividades programadas. También hay servicios de

traducción y con discapacidad auditiva.'

The South Bay Union School District is an Equal Opportunity Employer

The South Bay Union School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent of Human Resources and Organizational Development, 601 Elm Avenue, Imperial Beach, CA 91932, phone 619-628-1690. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources and Organizational Development Office.

South Bay Union School District
Board of Trustees Meeting
Burress Auditorium - Live Stream: https://us02web.zoom.us/j/84703378144
May 2, 2024
Agenda

- 1. CLOSED SESSION 4:30 PM, BOARD CONFERENCE ROOM
 - Pledge of Allegiance/Roll Call.
 - Public Comments.
 - Public Employee Performance Evaluation: District Superintendent (Government Code 54957).
 - · Adjournment.

REGULAR BOARD MEETING - 6:00 PM, BURRESS AUDITORIUM

2. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Call 1	to order by President Quinone:	s at PM.	
Roll	Call:		
C	Cheryl Quinones, President	Present	Absent
J	Jannet Medina, Vice President	Present	Absent
k	Kelly Leiker, Clerk	Present	Absent
\	/acant, Member	Present	Absent
J	Jose Lopez Eguino, Member	Present	Absent

Pledge of Allegiance

Board President Cheryl Quinones will lead the lead the Pledge of Allegiance. The Pledge will be followed by a performance by the Mendoza Chamber Ensemble.

3. COMMUNITY, STUDENT, AND STAFF RECOGNITION AND AWARDS

Distinguished Scholars

• Recognize Director Susy Chavez who will introduce the 2024 Distinguished Scholars.

INTERMISSION

4. REPORT OF ACTION TAKEN IN CLOSED SESSION

5. CHANGES IN THE AGENDA

At this time, Trustees or Executive Team members may recommend changing the order of agenda items and/or request that an item from the Consent Calendar be placed within the Discussion/Action section of the Board Meeting. The Secretary will keep track of any recommendations. Please note, no new items may be added without advance public notice.

6. APPROVAL OF MEETING AGENDA

Approve the May 2, 2024, Regular Board Meeting Agenda after determining any changes to the Order of Business.

	Motio	on Sec	cond	Vote		
7.	СОМ	MUNICATIONS T	O THE BOARD (OF TRUS	STEES	
	•	Minute Limit per Gro South Bay PTA Cou California School E Southwest Teacher District Superintend	ncil mployees Associa s Association (SW		apter 59 (CSEA)	
8.	PUB	PUBLIC COMMENTS ON NON-AGENDA ITEMS				
	•	 • The Board will take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. • Individual speakers are allowed three minutes to address the Board on each non-agenda item. Speakers are not permitted to yield their time to another person. • The Board limits the total time for public input on each item to 20 minutes. 				
9.	DISC	DISCUSSION/ACTION ITEMS				
	<u>GEN</u>	GENERAL FUNCTIONS				
	Α.	Appointment to Board Subcommittee Recognize Superintendent Jose Espinoza and appoint one Board Member (in addition to Trustee Medina) to serve on the Governance Documents Subcommittee. Motion Second Vote				
	_					
Ī	B.	Bond Resolutions Recognize Assistant Superintendent Rigo Lara who will introduce Mark Farrell from Dale Scott & Company and adopt Resolutions 23-036 and 23-042 ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring November 5, 2024.				
		Vote on Resolution 23-036 (Safety, STEAM, etc.).				
		Motion	Second	Vo	/ote	
		Vote on Resolution 23-042 (Basic Facility Upgrades).				
		Motion	Second	Vo	/ote	

EDUCATIONAL LEADERSHIP

C. 2021-2024 LCAP Update

Recognize Assistant Superintendent Pamela Reichert-Montiel for an update on the following:

- 2023-2024 Annual Update
- 2024-2027 draft goals and action steps

BUSINESS SERVICES

D. Annual Independent Performance Audit

Recognize **Assistant Superintendent Rigo Lara** and accept the 2022-2023 Annual Independent Performance Audit of Proposition X, Measure Y, and Proposition NN Bonds.

	Motion	Second	Vote		
HUN	MAN RESOURC	CES			
E.	Appointment of Principal - Nicoloff School				
	Recognize Assistant Superintendent Pamela Reichert-Montiel and approve the appointment of the Principal at Nicoloff School pending onboarding completion.				
	Motion	Second	Vote		
F.	Sunshining P	rocess, Successo	or Contract Negotiations with CSEA, Chapter 59		
		Recognize Assistant Superintendent Rigo Lara , conduct a Public Hearing, and approve the Contract Proposals for CSEA, Chapter 59.			
	Public hearin	g called to order a	t PM. Adjourned at PM.		
	Motion	Second	Vote		
G.	Sunshining P	rocess, 2024-202	Reopener Negotiations with SWTA		
	Recognize Assistant Superintendent Rigo Lara , conduct a Public Hearing, and approve the Contract Proposals for SWTA.				
	Public hearin	Public hearing called to order at PM. Adjourned at PM.			
	Motion	Second	Vote		
CONSEN	T CALENDAR				
to approve items in th items prior	al of the meeting ne Discussion/A r to the Board vo	agenda, there was ction section of the ote. The Superinten	ill be enacted in one motion in the form listed below. Prior an opportunity to request placing Consent Calendar Board Meeting. There will be no discussion on these dent and staff recommend all Consent Calendar items, unless otherwise noted.		
Moti	on	Second	Vote		
GEN	NERAL FUNCT	IONS			
Н.	Minutes				
	• •	· ·	ar meeting on April 11, 2024.		
I.	Resolution 23 Adopt Resolut		g recognition of Pride Month in June 2024.		
J.	Resolution 23	~	g 1000gradon or i rido Mioriar in duno 2024.		
	Adopt Resolution 23-035 authorizing Trustee compensation for official meeting missed due				

EDUCATIONAL LEADERSHIP

to bereavement.

K. Confidential Settlement Agreement - SSID# 3911889971 Perm 1116507ID:

Approve the Confidential Settlement Agreement.

BUSINESS SERVICES

L. Warrant and Check Registers

Approve/ratify the school district warrants and checks as listed.

M. Purchase Order Report

Approve/ratify the Purchase Orders listed on Purchase Order Report 11.

N. Resolution 23-034

Adopt Resolution 23-034 terminating the emergency determination regarding the emergency event and repair work at the Emory Academy.

O. 2024-2025 Super Co-Op Renewal

Approve renewing the membership with Super Co-Op for the 2024-2025 school year.

P. Resolutions 23-037 - 23-040

Adopt Resolutions 23-037 - 23-040 regarding signature authorizations.

Q. Award of Bid 358

Approve the award of Bid 358 to Optimus Construction, Inc.

HUMAN RESOURCES

R. Activity Lists

Approve the Certificated and Classified Activity Lists.

S. Agreement with Azusa Pacific University

Approve the Internship/Student Teaching Placement agreement with Azusa Pacific University.

10. FUTURE AGENDAITEMS

At this time, each Trustee may suggest one topic for a future Board Meeting.

11. COMMUNICATIONS FROM THE BOARD OF TRUSTEES (3 minute limit per Trustee)

12. **ADJOURNMENT**

Meeting adjourned by Board President at ____ PM.

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership

SUBJECT: Distinguished Scholars

BACKGROUND INFORMATION

It is the sixth grade class that sets the tenor for a positive school atmosphere. The manner in which these students conduct themselves and serve the school creates an influence that underclassmen very quickly identify with and emulate. During the past year, sixth and eighth grade students continued to serve as models for how to behave in classes, complete classwork and homework, and self-motivate to meet the expectations set forth by the school and their teachers. These students should be recognized as Distinguished Scholars.

The eighth grade students at Imperial Beach Charter and Nestor Language Academy serve as the exiting class and additional models of academic excellence. Therefore, students from these sites should also be recognized as Distinguished Scholars.

CURRENT CONSIDERATIONS

Principals and teachers from each site were asked to identify students who exemplified the characteristics of a Distinguished Scholar. These characteristics include academic excellence, spirit of cooperation among their peers and teachers, and school service. These students are to be honored as meeting the qualifications of Distinguished Scholars.

IMPACT ON STUDENT ACHIEVEMENT

Distinguished Scholars serve as role models and influence their learning environment, positively impacting student achievement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The cost of certificates and pins is approximately \$235.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend recognition of Director Susy Chavez who will introduce the 2024 Distinguished Scholars.

SUPERINTENDENT'S RECOMMENDATION

Recommend recognition.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Board of Trustees

FROM: Jose Espinoza, District Superintendent SUBJECT: Appointment to Board Subcommittee

BACKGROUND INFORMATION

The Board has identified the ongoing review and updates of Board Bylaws, Board Policies, and Administrative Regulations as a high priority to make sure they meet state and federal guidelines and to reflect current Board philosophy and any changes in District practice. The Board recognizes that establishing policy and direction is one of its main responsibilities in governance.

CURRENT CONSIDERATIONS

The district regularly has Board Policies, Administrative Regulations, and Board Bylaws that require updating. To increase the efficiency of this process, the Board established a Subcommittee in March 2023 to review governance documents for referral to the Board for Final Reading. Each year, during its Organizational Meeting, the Board is asked to appoint members to this Subcommittee. In 2023, the Board appointed Trustees Ellsworth and Medina to serve in this capacity for 2024. Following the resignation of Trustee Ellsworth, it is necessary to appoint an additional Board Member to this Subcommittee.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to these appointments.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to these appointments.

SUPERINTENDENT'S RECOMMENDATION

It is respectfully requested that the Board appoint one Board Member (in addition to Trustee Medina) to serve on the Governance Documents Subcommittee.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Bond Resolutions

BACKGROUND INFORMATION

On November 7, 2000, California voters reduced the voter approval threshold for school district General Obligation (GO) bonds from two-thirds (2/3) voter approval to 55% voter approval. Proposition 39 amends the California Constitution to allow for the levy of ad valorem taxes on real property over the one percent (1%) limit to pay debt service on bonds issued for school construction with the approval of 55% of the votes cast. If a GO bond is approved, Proposition 39 requires that the district establish an Oversight Committee to monitor spending and reporting to the public, an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed, and an annual independent financial audit of the bond proceeds until all the proceeds have been exhausted.

At their meeting on May 30, 2023, the Board provided direction to move forward with a survey to collect data on the likelihood of the community voting yes on a 2024 Bond and a staff survey to assess interest in workforce housing. The results were presented to the Board on September 14, 2023, and reviewed again on March 7, 2024. The Board has been provided with ballot language and a project list to review.

CURRENT CONSIDERATIONS

South Bay's current Facility Master Plan includes a needs assessment of all facilities. The plan identifies critical facility needs throughout the district at a substantial cost of hundreds of millions of dollars.

The district seeks two bond measures in November to support facility upgrades at all sites. Bond measures provide funds to pay for critical repairs, modernization of facilities, and new buildings to meet 21st-century instructional standards. The Resolutions are attached as Exhibits.

IMPACT ON STUDENT ACHIEVEMENT

Modernizing school facilities enhances the environment for teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The County of San Diego Registrar of Voters will assign election costs to all jurisdictions participating in the November election. The cost will vary based on the number of participating jurisdictions.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend adoption of Resolution 23-036 ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring November 5, 2024

Recommend adoption.

ATTACHMENTS:

Description	Upload Date	Type
Resolution 23-036	4/25/2024	Exhibit
Resolution 23-042	4/25/2024	Exhibit

RESOLUTION 23-036

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BAY UNION SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS FOR SCIENCE, TECHNOLOGY, ENGINEERING, ARTS AND MATH FACILITIES AND SAFETY PROJECTS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024

WHEREAS, the South Bay Union School District (the "District") in San Diego County (the "County"), State of California (the "State"), is committed to providing quality education to its students; and

WHEREAS, the educational facilities of the District are in need of construction and modernization including for repairs, upgrades, and safety improvements in order to provide the education District students deserve in a safe and modern environment, including educational facilities for science, technology, engineering, arts, and math programs; and

WHEREAS, the District has undertaken a facilities assessment and master planning process to provide a roadmap for making future improvements at schools across the District; and

WHEREAS, a local funding source is needed to enable the District to provide said facilities for its present and future students; and

WHEREAS, the Board of Trustees of the District (the "Board") has determined that it is necessary to address the foregoing concerns, among others, to ensure that its schools are upgraded, repaired, improved and equipped; and

WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 ("Proposition 39"), which amended Articles XIIIA of the California Constitution ("Article XIIIA") to allow for the levy of *ad valorem* property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the "Strict Accountability Act"), became operative; and

WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Strict Accountability Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIIIA (together with the Strict Accountability Act, the "Law") for the purposes authorized by the Law and as described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, in developing the facilities projects set forth in the Full Text of Bond Measure, in accordance with the Law the Board has evaluated safety, class size reduction, and information technology needs of the District; and

WHEREAS, a measure presented to District voters pursuant to the Law will have transparency in spending in the form of annual independent financial and performance audits, and independent citizens oversight and public reporting; and

WHEREAS, under the Strict Accountability Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and

WHEREAS, the Board wishes to call an election in the District pursuant to the Law on November 5, 2024, which is the date of the statewide general election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the San Diego County Registrar of Voters (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County Assessor; and

WHEREAS, the District has prepared a Tax Rate Statement in the form attached as Appendix C hereto to provide voters with information about estimated tax rates and other factors in accordance with Elections Code Section 9400 and following; and

WHEREAS, the Board has determined that in order to provide sufficient funds to undertake the facilities projects set forth in the Full Text of Bond Measure, within the constraints set forth in the Law, it is advisable to submit to the voters of the District two separate measures authorizing the issuance of general obligation bonds of the District for that purpose, and accordingly the Board has called another, separate bond election to be held on November 5, 2024, concurrently with the bond election authorized under this Resolution, pursuant to a separate Resolution adopted on the date hereof; and

WHEREAS, pursuant to United States Income Tax Regulations Section 1.150-2, the Board wishes to declare its official intention at this time that if the measure submitted to voters hereunder is successful and bonds are issued pursuant to such measure, that it intends to reimburse from said bond proceeds any expenditures made by the District prior to the date of issuance of said bonds for the purposes described in the measure;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SOUTH BAY UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the

District shall be issued and sold in the maximum principal amount of \$67,000,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIIIA and the requirements of Section 15272 of the Strict Accountability Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the measure to appear on the ballot is attached hereto as Appendix B and is marked as "Appendix B – Abbreviated Form of Bond Measure." The abbreviated form of the measure is merely an abbreviation of the Full Text of the Bond Measure and is subject to a word count limitation of seventy-five words or less. The Board urges voters to review the Full Text of the Measure and the Tax Rate Statement (see Section 11) to obtain a complete understanding of the terms of the measure including the financial projections and estimates upon which the measure is based.

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the Law or the County Registrar, to changes in applicable legal provisions, to address word count limitations, and upon the advice of its legal counsel. Any such changes shall be directed in writing by the Superintendent to the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIIIA. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIIIA, the Board hereby certifies that it has

evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIIIA, Section 15278 of the Strict Accountability Act, and Government Code Section 53410, in the event 55 percent of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Strict Accountability Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of Measure may require state matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of Measure attached hereto which shall be reproduced in the sample ballot. The Board will prioritize the facilities projects and cannot guarantee that funds raised by this measure and state matching funds, if such funds become available, will be sufficient to address each of the identified projects.

Section 9. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar, and (2) the San Diego County Clerk of the Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto. With respect to the Tax Rate Statement attached as Appendix C, in accordance with Elections Code Section 9405, the Board of Education adopts the procedures identified in said Section.

Section 10. Consolidation of Election; Request to Provide Services. The County Registrar and the San Diego County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of San Diego County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse San Diego County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 11. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9400 and following, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said Statement with the County Registrar.

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized, at their option, to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument, each of which if filed shall be filed within the time frame established by the County Registrar.

Section 13. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Strict Accountability Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 14. Estimates Included in Ballot Materials. The measure authorized by this Resolution includes information presented to voters with respect to the estimated amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation (ad valorem tax), and the estimated duration through which the proposed tax supporting bond repayment will be levied and collected, among others. Any such estimates have been provided by the District in good faith based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan. Such estimates and approximations are not intended by the Board, and shall not be interpreted or construed as additional restrictions on the District's bond program, bond issuances and related tax rate, and, other than the total principal amount of bonds authorized to be issued by the bond measure, do not represent legal maximums or additional limitations beyond applicable legal requirements. Furthermore, the abbreviated and condensed statement of the bond measure set forth in Appendix B. limited by State law to 75 words or less, does not limit the scope and complete meaning provided in the Full Text of Bond Measure, set forth in Appendix A.

Section 15. Engagement of Professional Services. The firm of Dale Scott & Company is hereby designated to act as financial advisor to the District, and the firm of Jones Hall, A Professional Law Corporation, is hereby designated as bond counsel to the District, in connection with the election proceedings authorized under this Resolution and the issuance of any bonds in the event such election is approved by the requisite percentage of voters. Said firms shall be engaged upon the terms and conditions upon which they have been engaged in connection with prior general obligation bond issues of the District.

Section 16. Official Actions. The President of the Board, the Superintendent and the Associate Superintendent, Business Services are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 17. Effective Date. This resolution shall take effect on and after its adoption.

The foregoing Resolution was adopted by the Board of Trustees of the South Bay Union School District of San Diego County, being the Board authorized by law to make the designations therein contained by the following vote, on May 2, 2024.

Ayes:

Noes:

Absent:

Kelly Leiker, Clerk of the Board of Trustees of the South Bay Union School District

[2/3 vote of Board required for approval]

APPENDIX A

FULL TEXT OF BOND MEASURE

The full text of bond measure to be printed in the election material begins below the following line.

Letter designation of measure shall be assigned and input by the County Registrar.

SOUTH BAY UNION SCHOOL DISTRICT MEASURE _____ FULL TEXT OF MEASURE

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the South Bay Union School District will be authorized to issue and sell bonds of up to \$67,000,000 in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below. The District has determined that in order to provide sufficient funds to undertake the facilities projects described below, it is advisable to submit two separate measures authorizing the issuance of general obligation bonds of the District for that purpose, and accordingly the District has called another, separate bond election to be held concurrently with this bond election.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIIIA, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens' Oversight Committee. Following approval of this measure, the School Board will establish an Independent Citizens' Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The Oversight Committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the Oversight Committee. The School Board may determine that its existing Oversight Committee which oversees the expenditure of bond proceeds of prior bond measures of the District shall simultaneously serve as the Oversight Committee for this bond measure.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the San Diego County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in this bond measure and related ballot materials, including relating to estimated rates of *ad valorem* property taxes, the duration of issued bonds and related levies and collections of *ad valorem* property taxes are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or the duration of the levy supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and

approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District. In addition, the abbreviated and condensed statement of the bond measure presented to voters on the ballot label which is subject to a word count limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

BOND PROJECT LIST

Scope of Projects. Bond proceeds will be expended on the construction, modernization, reconstruction, rehabilitation, replacement, or otherwise improve school facilities of the South Bay Union School District, including furnishing and equipping, and the acquisition or lease of real property for school facilities and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XIIIA, Section 1(b)(3). This measure authorizes bond projects to be undertaken at all current and future District sites.

<u>School Facility Project List</u>. The items presented on the following list are the types of projects authorized to be financed with voter-approved bond proceeds. Examples included on this list are not intended to limit the broader types of projects described and authorized by this measure. The types of projects authorized are:

- Expand, renovate, and revitalize existing or construct new classrooms and school facilities for Science, Technology, Engineering, Arts, and Math ("STEAM") instruction
- Replace, repair, modernize deteriorating roofs, leaking pipes, outdated plumbing, sewer and gas lines, water lines, storm drains and valves, heating, cooling, ventilation systems, and electrical systems
- Make health and safety improvements, such as installing necessary seismic reinforcements, repairing termite damage, and repairing and/or replacing aging building materials, including removal of hazardous materials identified either prior to or during construction
- Improve student access to updated and modern technology, including acquiring and installing all necessary network infrastructure, wiring, hardware, software, computers, devices, and other equipment conducive to a modern learning environment
- Design, acquire and construct rental housing units for teachers and staff, including all related amenities and facilities
- Renovate and modernize classrooms and school facilities, including flooring, windows, window coverings, doors, lighting, interior and exterior finishes, and paint
- Renovate and modernize school libraries
- Construct and equip new transitional kindergarten classrooms, restrooms, learning spaces, play areas and playgrounds
- Provide adequate furniture and equipment for all classrooms

- Renovate, repair, replace, construct and/or install playfields, playgrounds, play surfaces, other athletic facilities, locker rooms, and all related improvements and equipment
- Acquire, install and/or upgrade campus safety and security systems, including intercom and emergency communications systems, lighting systems, bell systems, fire and life safety systems
- Develop, construct, install, and improve outdoor areas, including outdoor learning and meeting areas, hardscaping, landscaping and the planting of trees, irrigation improvements, and building/installing shade structures and seating
- Renovate and repair restrooms
- Update schools to improve student safety and security including installing additional fencing and gates, pedestrian access, walkways, lighting, reconfiguring entrances and drop-off/pickup locations, upgrading point-of-entry access, door locks, and security systems
- Repair or replace deteriorating asphalt, sidewalks, and walkways
- Construct, renovate and improve school facilities for after-school programs
- Construct, modernize, and retrofit cafeterias, auditoriums, and multipurpose rooms
- Improve energy efficiency and sustainability, including installation of energyefficient lighting and systems, solar panels, battery storage, and electric vehicle charging stations
- Modernize, upgrade and renovate existing classrooms, and construct new classrooms
- Repair and modernize outdated portable classrooms or replace them with permanent modern facilities
- Federal and State-mandated Americans with Disabilities Act (ADA) accessibility upgrades district-wide, including site access, walkways, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, and classrooms.

<u>Furnishing and Equipping; Incidental Expenses</u>. The bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect, legal and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management by third parties, general contractors and/or District personnel, and other planning and permitting, environmental review, rezoning and municipal license fees if any, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during

construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; all federal, state and locally-mandated safety upgrades; the costs of new or expanded infrastructure; the cost of providing parking and other facilities to accommodate new or expanded facilities; addressing any unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; complying with all access requirements of the Americans with Disabilities Act and similar laws and regulations; costs of the election; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Changes in Scope; New Construction. The scope and nature of any of the specific projects described above may be altered by the District as required by conditions that may arise during the course of design and construction or based on other factors that the District Board determines require an adjustment to the scope and nature of the projects. Furthermore, the District Board may determine that a project identified as modernization or renovation may be undertaken as new construction if it is more economical for the District or if the Board determines that there are compelling factors that result in new construction being in the best interests of the District and its students. The authority for new construction extends to land acquisition, relocation, expansion and construction and/or reconstruction, similar purchases, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. Each of the foregoing sentences has independent value and is not conditioned on any of the other sentences in this section.

Factors Impacting Project Implementation; No Guarantee All Projects Addressed. Many factors which the District cannot predict or control may impact its ability to address each of the projects, including but not limited to construction cost issues, supply chain issues which can cause project delays, labor shortages, and unknown environmental factors or site conditions, among others. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed. Approval of this bond measure does not guarantee that all of the projects on the Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. As stated below, the Board is vested with the authority to identify project prioritization within the scope of available funding sources.

<u>Interim Financing Included</u>. Authorized projects include reimbursements for project costs previously paid by the District, and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes or lease financings including certificates of participation relating to facilities projects and/or equipment previously financed.

<u>Joint Use Projects Authorized.</u> Projects on this list may be undertaken and used as joint use projects with other public agencies.

<u>Project List Not in Order of Priority; Board Determines Prioritization.</u> Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with local funds generated

by the bond measure and does not guarantee that the projects will be completed in any particular order. The order in which school facilities projects are listed above does not suggest an order of priority. Project priorities will be determined by the District Board.

Interpretation. The terms of this Bond Measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIIIA, Section 1(b)(3) of the California Constitution, Education Code Section 15000 et seq. and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by law. As such, in accordance with legal requirements, the Bond Project List does not authorize, and shall not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this proposition for current maintenance, operation or repairs.

Severability. The District Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the District Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

The Full Text of Measure ends above the line.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

South Bay Union School District's Safety/STEAM Bond. To improve local schools with funds that cannot be taken by the State, shall South Bay Union School District's measure to ensure disabled access; expand Science, Technology, Engineering, Arts, and Math classrooms; and upgrade emergency communications and security systems be adopted, authorizing \$67 million of bonds with legal rates, estimated levies below \$30 per \$100,000 of assessed valuation while bonds are outstanding (raising \$3.7 million annually), independent citizen oversight and full public disclosure of spending?

Bonds—Yes Bonds—No

APPENDIX C

TAX RATE STATEMENT REGARDING PROPOSED

\$67,000,000 SOUTH BAY UNION SCHOOL DISTRICT (SAFETY/ STEAM BOND) GENERAL OBLIGATION BONDS

An election will be held in the South Bay Union School District (the "District") on November 5, 2024, to authorize the sale of up to \$67 million in bonds of the District to finance improvements to educational facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

- The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is \$29.57 per \$100,000 of assessed valuation (or \$0.029 per \$100 of assessed value). The final fiscal year in which it is anticipated that the tax will be collected is 2057-58.
- 2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is \$0.030 per \$100 of assessed valuation (or \$30 per \$100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year 2025-26 through 2055-56.
- 3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately \$123.7 million.

Voters should note the estimated tax rate is based on the assessed value (<u>not</u> market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to

factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By:			

Superintendent South Bay Union School District

RESOLUTION NO. 23-042

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BAY UNION SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS FOR CLASSROOM REPAIR AND RENOVATION PROJECTS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024

- WHEREAS, the South Bay Union School District (the "District") in San Diego County (the "County"), State of California (the "State"), is committed to providing quality education to its students; and
- **WHEREAS**, the educational facilities of the District are in need of construction and modernization including for repairs, upgrades, and safety improvements in order to provide the education District students deserve in a safe and modern environment, including classroom repair and renovation projects; and
- **WHEREAS**, the District has undertaken a facilities assessment and master planning process to provide a roadmap for making future improvements at schools across the District; and
- **WHEREAS**, a local funding source is needed to enable the District to provide said facilities for its present and future students; and
- **WHEREAS**, the Board of Trustees of the District (the "Board") has determined that it is necessary to address the foregoing concerns, among others, to ensure that its schools are upgraded, repaired, improved and equipped; and
- WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 ("Proposition 39"), which amended Articles XIIIA of the California Constitution ("Article XIIIA") to allow for the levy of ad valorem property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and
- **WHEREAS**, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the "Strict Accountability Act"), became operative; and
- WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Strict Accountability Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIIIA (together with the Strict Accountability Act, the "Law") for the purposes authorized by the Law and as described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, in developing the facilities projects set forth in the Full Text of Bond Measure, in accordance with the Law the Board has evaluated safety, class size reduction, and information technology needs of the District; and

WHEREAS, a measure presented to District voters pursuant to the Law will have transparency in spending in the form of annual independent financial and performance audits, and independent citizens oversight and public reporting; and

WHEREAS, under the Strict Accountability Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board: and

WHEREAS, the Board wishes to call an election in the District pursuant to the Law on November 5, 2024, which is the date of the statewide general election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the San Diego County Registrar of Voters (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County Assessor; and

WHEREAS, the District has prepared a Tax Rate Statement in the form attached as Appendix C hereto to provide voters with information about estimated tax rates and other factors in accordance with Elections Code Section 9400 and following; and

WHEREAS, the Board has determined that in order to provide sufficient funds to undertake the facilities projects set forth in the Full Text of Bond Measure, within the constraints set forth in the Law, it is advisable to submit to the voters of the District two separate measures authorizing the issuance of general obligation bonds of the District for that purpose, and accordingly the Board has called another, separate bond election to be held on November 5, 2024, concurrently with the bond election authorized under this Resolution, pursuant to a separate Resolution adopted on the date hereof; and

WHEREAS, pursuant to United States Income Tax Regulations Section 1.150-2, the Board wishes to declare its official intention at this time that if the measure submitted to voters hereunder is successful and bonds are issued pursuant to such measure, that it intends to reimburse from said bond proceeds any expenditures made by the District prior to the date of issuance of said bonds for the purposes described in the measure;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SOUTH BAY UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the

District shall be issued and sold in the maximum principal amount of \$58,000,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIIIA and the requirements of Section 15272 of the Strict Accountability Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the measure to appear on the ballot is attached hereto as Appendix B and is marked as "Appendix B — Abbreviated Form of Bond Measure." The abbreviated form of the measure is merely an abbreviation of the Full Text of the Bond Measure and is subject to a word count limitation of seventy-five words or less. The Board urges voters to review the Full Text of the Measure and the Tax Rate Statement (see Section 11) to obtain a complete understanding of the terms of the measure including the financial projections and estimates upon which the measure is based.

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the Law or the County Registrar, to changes in applicable legal provisions, to address word count limitations, and upon the advice of its legal counsel. Any such changes shall be directed in writing by the Superintendent to the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIIIA. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIIIA, the Board hereby certifies that it has

evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIIIA, Section 15278 of the Strict Accountability Act, and Government Code Section 53410, in the event 55 percent of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Strict Accountability Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of Measure may require state matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of Measure attached hereto which shall be reproduced in the sample ballot. The Board will prioritize the facilities projects and cannot guarantee that funds raised by this measure and state matching funds, if such funds become available, will be sufficient to address each of the identified projects.

Section 9. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar, and (2) the San Diego County Clerk of the Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto. With respect to the Tax Rate Statement attached as Appendix C, in accordance with Elections Code Section 9405, the Board of Education adopts the procedures identified in said Section.

Section 10. Consolidation of Election; Request to Provide Services. The County Registrar and the San Diego County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of San Diego County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse San Diego County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 11. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9400 and following, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said Statement with the County Registrar.

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized, at their option, to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument, each of which if filed shall be filed within the time frame established by the County Registrar.

Section 13. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Strict Accountability Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 14. Estimates Included in Ballot Materials. The measure authorized by this Resolution includes information presented to voters with respect to the estimated amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation (ad valorem tax), and the estimated duration through which the proposed tax supporting bond repayment will be levied and collected, among others. Any such estimates have been provided by the District in good faith based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan. Such estimates and approximations are not intended by the Board, and shall not be interpreted or construed as additional restrictions on the District's bond program, bond issuances and related tax rate, and, other than the total principal amount of bonds authorized to be issued by the bond measure, do not represent legal maximums or additional limitations beyond applicable legal requirements. Furthermore, the abbreviated and condensed statement of the bond measure set forth in Appendix B. limited by State law to 75 words or less, does not limit the scope and complete meaning provided in the Full Text of Bond Measure, set forth in Appendix A.

Section 15. Engagement of Professional Services. The firm of Dale Scott & Company is hereby designated to act as financial advisor to the District, and the firm of Jones Hall, A Professional Law Corporation, is hereby designated as bond counsel to the District, in connection with the election proceedings authorized under this Resolution and the issuance of any bonds in the event such election is approved by the requisite percentage of voters. Said firms shall be engaged upon the terms and conditions upon which they have been engaged in connection with prior general obligation bond issues of the District.

Section 16. Official Actions. The President of the Board, the Superintendent and the Associate Superintendent, Business Services are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 17. Effective Date. This resolution shall take effect on and after its adoption.

The foregoing Resolution was adopted by the Board of Trustees of the South Bay Union School District of San Diego County, being the Board authorized by law to make the designations therein contained by the following vote, on May 2, 2024.

Ayes:

Noes:

Absent:

Kelly Leiker, Clerk of the Board of Trustees of the South Bay Union School District

[2/3 vote of Board required for approval]

APPENDIX A

FULL TEXT OF BOND MEASURE

The full text of bond measure to be printed in the election material begins below the following line.

Letter designation of measure shall be assigned and input by the County Registrar.

SOLITH DAY HAHON SCHOOL DISTRICT MEASURE

SOUTH BAY UNION SCHOOL DISTRICT MEASURE _____ FULL TEXT OF MEASURE

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the South Bay Union School District will be authorized to issue and sell bonds of up to \$58,000,000 in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below. The District has determined that in order to provide sufficient funds to undertake the facilities projects described below, it is advisable to submit two separate measures authorizing the issuance of general obligation bonds of the District for that purpose, and accordingly the District has called another, separate bond election to be held concurrently with this bond election.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIIIA, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens' Oversight Committee. Following approval of this measure, the School Board will establish an Independent Citizens' Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The Oversight Committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the Oversight Committee. The School Board may determine that its existing Oversight Committee which oversees the expenditure of bond proceeds of prior bond measures of the District shall simultaneously serve as the Oversight Committee for this bond measure.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the San Diego County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in this bond measure and related ballot materials, including relating to estimated rates of *ad valorem* property taxes, the duration of issued bonds and related levies and collections of *ad valorem* property taxes are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or the duration of the levy supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and

approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District. In addition, the abbreviated and condensed statement of the bond measure presented to voters on the ballot label which is subject to a word count limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

BOND PROJECT LIST

Scope of Projects. Bond proceeds will be expended on the construction, modernization, reconstruction, rehabilitation, replacement, or otherwise improve school facilities of the South Bay Union School District, including furnishing and equipping, and the acquisition or lease of real property for school facilities and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XIIIA, Section 1(b)(3). This measure authorizes bond projects to be undertaken at all current and future District sites.

<u>School Facility Project List</u>. The items presented on the following list are the types of projects authorized to be financed with voter-approved bond proceeds. Examples included on this list are not intended to limit the broader types of projects described and authorized by this measure. The types of projects authorized are:

- Expand, renovate, and revitalize existing or construct new classrooms and school facilities for Science, Technology, Engineering, Arts, and Math ("STEAM") instruction
- Replace, repair, modernize deteriorating roofs, leaking pipes, outdated plumbing, sewer and gas lines, water lines, storm drains and valves, heating, cooling, ventilation systems, and electrical systems
- Make health and safety improvements, such as installing necessary seismic reinforcements, repairing termite damage, and repairing and/or replacing aging building materials, including removal of hazardous materials identified either prior to or during construction
- Improve student access to updated and modern technology, including acquiring and installing all necessary network infrastructure, wiring, hardware, software, computers, devices, and other equipment conducive to a modern learning environment
- Design, acquire and construct rental housing units for teachers and staff, including all related amenities and facilities
- Renovate and modernize classrooms and school facilities, including flooring, windows, window coverings, doors, lighting, interior and exterior finishes, and paint
- Renovate and modernize school libraries
- Construct and equip new transitional kindergarten classrooms, restrooms, learning spaces, play areas and playgrounds
- Provide adequate furniture and equipment for all classrooms

- Renovate, repair, replace, construct and/or install playfields, playgrounds, play surfaces, other athletic facilities, locker rooms, and all related improvements and equipment
- Acquire, install and/or upgrade campus safety and security systems, including intercom and emergency communications systems, lighting systems, bell systems, fire and life safety systems
- Develop, construct, install, and improve outdoor areas, including outdoor learning and meeting areas, hardscaping, landscaping and the planting of trees, irrigation improvements, and building/installing shade structures and seating
- Renovate and repair restrooms
- Update schools to improve student safety and security including installing additional fencing and gates, pedestrian access, walkways, lighting, reconfiguring entrances and drop-off/pickup locations, upgrading point-of-entry access, door locks, and security systems
- Repair or replace deteriorating asphalt, sidewalks, and walkways
- Construct, renovate and improve school facilities for after-school programs
- Construct, modernize, and retrofit cafeterias, auditoriums, and multipurpose rooms
- Improve energy efficiency and sustainability, including installation of energyefficient lighting and systems, solar panels, battery storage, and electric vehicle charging stations
- Modernize, upgrade and renovate existing classrooms, and construct new classrooms
- Repair and modernize outdated portable classrooms or replace them with permanent modern facilities
- Federal and State-mandated Americans with Disabilities Act (ADA) accessibility upgrades district-wide, including site access, walkways, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, and classrooms.

<u>Furnishing and Equipping; Incidental Expenses</u>. The bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect, legal and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management by third parties, general contractors and/or District personnel, and other planning and permitting, environmental review, rezoning and municipal license fees if any, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during

construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; all federal, state and locally-mandated safety upgrades; the costs of new or expanded infrastructure; the cost of providing parking and other facilities to accommodate new or expanded facilities; addressing any unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; complying with all access requirements of the Americans with Disabilities Act and similar laws and regulations; costs of the election; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Changes in Scope; New Construction. The scope and nature of any of the specific projects described above may be altered by the District as required by conditions that may arise during the course of design and construction or based on other factors that the District Board determines require an adjustment to the scope and nature of the projects. Furthermore, the District Board may determine that a project identified as modernization or renovation may be undertaken as new construction if it is more economical for the District or if the Board determines that there are compelling factors that result in new construction being in the best interests of the District and its students. The authority for new construction extends to land acquisition, relocation, expansion and construction and/or reconstruction, similar purchases, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. Each of the foregoing sentences has independent value and is not conditioned on any of the other sentences in this section.

Factors Impacting Project Implementation; No Guarantee All Projects Addressed. Many factors which the District cannot predict or control may impact its ability to address each of the projects, including but not limited to construction cost issues, supply chain issues which can cause project delays, labor shortages, and unknown environmental factors or site conditions, among others. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed. Approval of this bond measure does not guarantee that all of the projects on the Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. As stated below, the Board is vested with the authority to identify project prioritization within the scope of available funding sources.

<u>Interim Financing Included</u>. Authorized projects include reimbursements for project costs previously paid by the District, and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes or lease financings including certificates of participation relating to facilities projects and/or equipment previously financed.

<u>Joint Use Projects Authorized.</u> Projects on this list may be undertaken and used as joint use projects with other public agencies.

<u>Project List Not in Order of Priority; Board Determines Prioritization.</u> Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with local funds generated

by the bond measure and does not guarantee that the projects will be completed in any particular order. The order in which school facilities projects are listed above does not suggest an order of priority. Project priorities will be determined by the District Board.

Interpretation. The terms of this Bond Measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIIIA, Section 1(b)(3) of the California Constitution, Education Code Section 15000 et seq. and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by law. As such, in accordance with legal requirements, the Bond Project List does not authorize, and shall not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this proposition for current maintenance, operation or repairs.

Severability. The District Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the District Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

The Full Text of Measure ends above the line.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

South Bay Union School District's Classroom Repair Bond. To repair local schools with funds that cannot be taken by the State and spent elsewhere, shall South Bay Union School District's measure to replace leaky pipes and plumbing; repair classrooms; and upgrade aging electrical/air-conditioning systems be adopted, authorizing \$58 million of bonds with legal rates, estimated levies below \$30 per \$100,000 of assessed valuation while bonds are outstanding (raising \$3.8 million annually), annual audits, independent citizen oversight and full public disclosure of spending?

Bonds—Yes Bonds—No

APPENDIX C

TAX RATE STATEMENT REGARDING PROPOSED

\$58,000,000 SOUTH BAY UNION SCHOOL DISTRICT (CLASSROOM REPAIR BOND) GENERAL OBLIGATION BONDS

An election will be held in the South Bay Union School District (the "District") on November 5, 2024, to authorize the sale of up to \$58 million in bonds of the District to finance improvements to educational facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

- 1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is \$29.57 per \$100,000 of assessed valuation (or \$0.029 per \$100 of assessed value). The final fiscal year in which it is anticipated that the tax will be collected is 2057-58.
- 2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is \$0.030 per \$100 of assessed valuation (or \$30 per \$100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year 2027-28 through 2055-56.
- 3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately \$118.6 million.

Voters should note the estimated tax rate is based on the assessed value (<u>not</u> market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to

factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By:			

Superintendent South Bay Union School District

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership

SUBJECT: 2021-2024 LCAP Update

BACKGROUND INFORMATION

Pursuant to Ed Code 52060, on or before July 1, 2021, the Governing Board of each school district shall adopt a Local Control and Accountability Plan (LCAP) using the template approved by the State Board of Education. According to Education Code section 52060, the LCAP must describe for each district, and each school within the district, the annual goals for all students including calling out details for low-income, English learners and foster youth that address state and local priorities. The LCAP must also describe the specific actions that the district will take to achieve the goals it has identified with budget details that show the level and type of state expenditures made to support these actions.

CURRENT CONSIDERATIONS

The Board adopted the current LCAP template in June 2021 and adopted the most recent revision in June 2023. The LCAP is intended to be a comprehensive plan outlining the highest priorities in South Bay over a three-year period of time. We are currently in year three of a three-year LCAP. The LCAP is focused on the following three goals:

- 1. Ensuring Academic Excellence: Provide a differentiated, responsive, and well-rounded academic experience based on instructional practices that make a significant difference in the lives of all students.
- 2. Advancing Equity and Inclusion: Create a culture of equity and inclusion through the elimination of systemic barriers to individual success and the development of culturally responsive practices.
- 3. Providing Welcoming, Safe and Nurturing Learning Environments: Create learning environments which support the social emotional needs of students and foster a sense of belonging and connectedness.

IMPACT ON STUDENT ACHIEVEMENT

The LCAP is designed to be a driving force in improving student achievement. All goal areas are directly related to improving student learning and achievement. Included within the LCAP are measurable annual outcomes and data metrics to ensure continuous improvement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The 2023-2024 budget was developed to support the goals and action steps that are outlined in the LCAP.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend recognition of Assistant Superintendent Pamela Reichert-Montiel for an update on the following:

2023-2024 Annual Update

• 2024-2027 draft goals and action steps

SUPERINTENDENT'S RECOMMENDATION

Recommend recognition.

ATTACHMENTS:

Description Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Annual Independent Performance Audit

BACKGROUND INFORMATION

In November 2008, the voters of South Bay approved, by more than the required 55% favorable vote, Proposition X, authorizing the issuance and sale of General Obligation bonds not to exceed \$59,400,000. In November 2012, the voters approved, by more than the required 55% favorable vote, Measure Y, authorizing the issuance and sale of General Obligation bonds not to exceed \$26,000,000 of 2008 General Obligation bonds. In November 2018, the voters approved Proposition NN, by more than the required 55% favorable vote, authorizing the issuance and sale of General Obligation bonds to be at most \$18,000,000. Proposition X, Measure Y, and Proposition NN Bonds are Proposition 39 bonds.

The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

As the Certified Public Accountants that currently perform the District's annual financial and performance audits, Christy White completed the independent performance audit for Proposition X, Measure Y, and Proposition NN Bonds.

CURRENT CONSIDERATIONS

The cover letter and audit report for the 2022-23 fiscal year are attached as Exhibits. The Citizens Bond Oversight Committee reviewed and accepted this report on March 11, 2024.

IMPACT ON STUDENT ACHIEVEMENT

Safe, clean, and modern facilities are essential to student achievement. Proposition X, Measure Y, and Proposition NN Bonds were specifically approved to improve student spaces, and it is critical that the District meets all necessary compliance requirements as stewards of these dollars.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The cost for this audit was \$11,000.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend acceptance of the 2022-2023 Annual Independent Performance Audit of Proposition X, Measure Y, and Proposition NN Bonds.

SUPERINTENDENT'S RECOMMENDATION

Recommend acceptance.

ATTACHMENTS:

Description Upload Date Type Report 4/25/2024 Cover Letter 4/25/2024

Exhibit

Exhibit

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN

AUDIT REPORT

FOR THE YEAR ENDED JUNE 30, 2023

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN TABLE OF CONTENTS JUNE 30, 2023

	<u>Page</u>
Introduction	1
Report on the Audit of the Financial Statements	2
FINANCIAL SECTION	
Balance Sheet	4
Statement of Revenues, Expenditures, and Changes in Fund Balance	5
Notes to the Financial Statements	6
OTHER INDEPENDENT AUDITORS' REPORTS	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	
Report on Performance	13
AUDIT PROCEDURES AND RESULTS SECTION	
Audit Procedures and Results	14
FINDINGS AND RECOMMENDATIONS SECTION	
Schedule of Findings and Recommendations	15

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN INTRODUCTION JUNE 30, 2023

The South Bay Union School District was established in 1869 and became a Union School District in 1920. The District boundaries include Imperial Beach and parts of San Diego. The District currently operates eleven elementary schools and one pre-school.

In November 2008, the voters of South Bay Union School District approved by more than the required 55% favorable vote, Proposition X, authorizing the issuance and sale of general obligation bonds, not to exceed \$59,400,000. In November 2012, the voters of South Bay Union School District approved by more than the required 55% favorable vote, Measure Y, reauthorizing the issuance and sale of general obligation bonds, not to exceed \$26,000,000, previously approved by voters in November 2008. In November 2018, the voters of South Bay Union School District approved by more than the required 55% favorable vote, Proposition NN, authorizing the issuance and sale of general obligation bonds, not to exceed \$18,000,000. Proposition X, Measure Y, and Proposition NN are each Proposition 39 bonds. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

In February 2009, the District issued Election of 2008, Series A general obligation bonds totaling \$16,000,000. In July 2016, the District issued \$15,205,000 general obligation refunding bonds to refund, on an advanced basis, certain maturities of the District's general obligation bonds, 2008 Election, Series A, and to pay costs of issuance. In August 2016, the District issued Election of 2008, Series B general obligation bonds totaling \$6,000,000. Bond proceeds are to be used to improve the quality of education, renovate, and modernize classrooms, restrooms, and school facilities; make health and safety improvements; upgrade electrical systems, improve access to computers and technology; repair and replace roofs, plumbing, heating, ventilation, and air-condition systems. The Series A bonds bear interest at a rate of 3.75% - 6.25% and are scheduled to mature through August 2031. The Series B bonds bear interest at a rate of 2.00% - 4.00% and are scheduled to mature through August 2035.

In May 2013, the District issued Election of 2012, Series A general obligation bonds totaling \$17,000,000. In August 2019, the District issued Election of 2012, Series B general obligation bonds totaling \$8,995,268. Bond proceeds are to be used to continue elementary classroom/school renovations; computer/technology access; roof, plumbing, heating/air-conditioning repairs; and reduce overall borrowing costs. The Series A bonds bear interest at a rate of 2.00% - 5.00% and are scheduled to mature through August 2037. The Series B bonds bear interest at a rate of 3.03% - 3.60% and are scheduled to mature through August 2038.

In July 2019, the District issued Election 2019, Bond Anticipation Notes totaling \$17,795,748. Bond proceeds are to be used to improve access to preschool education by rebuilding and increasing capacity at VIP Village Preschool, including constructing new classrooms and school facilities, and renovating existing restrooms. The Bond Anticipation Notes bear interest at a rate of 1.60% and are scheduled to mature though August 2022.

In March 2023, the District issued 2023 General Obligation Refunding Bond. The net proceeds received were used to purchase U.S. government securities. Those securities were deposited into an irrevocable trust with an escrow agent to provide for debt service payments on the General Obligation Bonds that were advance refunded. As a result, the refunded bonds are considered to be defeased, and the related liability for the bonds has been removed from the District's financial statements. Amounts paid to the refunded bond escrow agent in excess of the outstanding debt at the time of payment are recorded as deferred charges on refunding on the statement of net position and are amortized as an expense over the life of the bond. For the 2023 Refunding Bonds, this refunding reduced total debt service payments by \$11,535,000 and resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$1,387,296.

Proposition 39 requires school districts that pass Proposition 39 bonds to seat an independent Citizens' Bond Oversight Committee (CBOC) to assure the community that bond funds are expended in the fashion outlined in the district's bond resolution. The CBOC must meet at least once a year and inform the public about the expenditure of bond revenues. The CBOC shall actively review and report on the proper expenditure of taxpayers' money for school construction.

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Independent Auditors' Report

Proposition X, Measure Y & Proposition NN Citizens' Oversight Committee and Governing Board Members of the South Bay Union School District Imperial Beach, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Proposition X, Measure Y & Proposition NN of South Bay Union School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Proposition X, Measure Y & Proposition NN of South Bay Union School District, as of June 30, 2023, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Proposition X, Measure Y & Proposition NN and do not purport to, and do not present fairly the financial position of the South Bay Union School District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards. we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

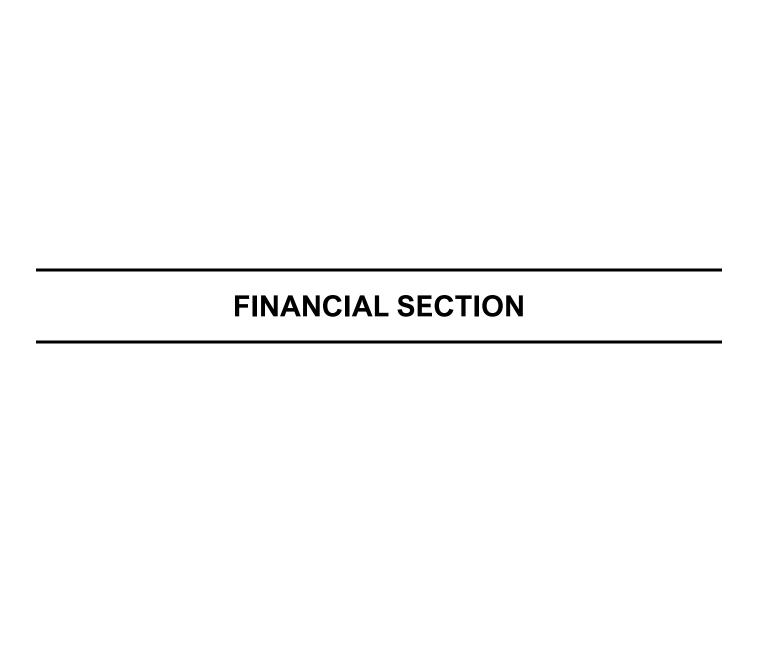
Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 1, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to Proposition X, Measure Y & Proposition NN. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance specific to Proposition X, Measure Y & Proposition NN.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated February 1, 2024, on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to Proposition X, Measure Y & Proposition NN. That report is an integral part of our audit of Proposition X, Measure Y & Proposition NN of South Bay Union School District, as of and for the year ended June 30, 2023, and should be considered in assessing the results of our financial audit.

San Diego, California February 1, 2024



SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN BALANCE SHEET JUNE 30, 2023

		oposition X, Measure Y	Pro	position NN		Total
ASSETS	Φ.	40.440.004	•	000 000	Φ.	40.070.000
Cash and investments Accounts receivable	\$	12,116,091 110,077	\$	262,909	\$	12,379,000 110,077
	_			-	_	
Total Assets	\$	12,226,168	\$	262,909	\$	12,489,077
LIABILITIES						
Due to other funds	\$	1,786,087		-	\$	1,786,087
Total Liabilities		1,786,087		-		1,786,087
FUND BALANCES						
Restricted for capital projects	\$	10,440,081	\$	262,909	\$	10,702,990
Total Fund Balances	\$	12,226,168	\$	262,909	\$	12,489,077

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2023

	Proposition X, Measure Y	Proposition NN	Total	
REVENUES Interest income Net increase (decrease) in the fair value of investments Total Revenues	\$ 275,621 (340,852) (65,231)	\$ 7,225 (7,372) (147)	\$ 282,846 (348,224) (65,378)	
EXPENDITURES				
Current				
Security	62,000	-	62,000	
Facilities acquisition and construction	1,798,982	61,406	1,860,388	
Interest and other	283,463		283,463	
Total Expenditures	2,144,445	61,406	2,205,851	
Excess (Deficiency) of Revenues				
Over Expenditures	(2,209,676)	(61,553)	(2,271,229)	
Other Financing Sources (Uses)				
Other sources	11,398,304	-	11,398,304	
Contributions	(3,998)	3,998	-	
Net Financing Sources (Uses)	11,394,306	3,998	11,398,304	
NET CHANGE IN FUND BALANCE	9,184,630	(57,555)	9,127,075	
Fund Balance - Beginning	1,255,451	320,464	1,575,915	
Fund Balance - Ending	\$ 10,440,081	\$ 262,909	\$ 10,702,990	

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN NOTES TO FINANCIAL STATEMENTS JUNE 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The South Bay Union School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Oversight Committee (COC), was established pursuant to the requirements of state law and the provisions of the Proposition X, Measure Y & Proposition NN bond. The COC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The COC provides oversight and advises the public whether the District is spending the Proposition X, Measure Y & Proposition NN bond funds for school capital improvements within the scope of projects outlined in the Proposition X, Measure Y & Proposition NN bond project list. In fulfilling its duties, the COC reviews, among other things, the District's annual performance and financial audits of Proposition X, Measure Y & Proposition NN activity.

The statements presented are for the individual Proposition X, Measure Y & Proposition NN of the District, consisting of the net construction proceeds of Proposition X, Measure Y & Proposition NN general obligation bonds, as issued by the District, through the County of San Diego, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

C. Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

D. Interfund Balances

Receivables and payables resulting from short-term interfund loans are classified as "Due from other funds/Due to other funds."

E. Accrued Liabilities

In general, payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the fund.

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN NOTES TO FINANCIAL STATEMENTS, continued JUNE 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Proposition X, Measure Y & Proposition NN is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

G. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

H. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

I. Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

NOTE 2 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2023 consisted of \$12,379,000 deposited in the San Diego County Treasury Investment Pool.

A. Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; collateralized mortgage obligations; and the County Investment Pool.

NOTE 2 - CASH AND INVESTMENTS (continued)

A. Policies and Practices (continued)

Investment in County Treasury – The District maintains substantially all of its cash in the County Treasury in accordance with *Education Code Section* 41001. The San Diego County Treasurer's pooled investments are managed by the County Treasurer who reports on a monthly basis to the board of supervisors. In addition, the function of the County Treasury Oversight Committee is to review and monitor the County's investment policy. The committee membership includes the Treasurer and Tax Collector, the Auditor-Controller, Chief Administrative Officer, Superintendent of Schools Representative, and a public member. The fair value of the District's investment in the pool is based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

B. General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies the investment types permitted by California Government Code.

Authorized	Maximum Remaining	Maximum Percentage	Maximum Investment
Investment Type	Maturity	of Portfolio	in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

C. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains a pooled investment with the County Treasury with a fair value of \$12,379,000. The average weighted maturity for this pool is 438 days.

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN NOTES TO FINANCIAL STATEMENTS, continued JUNE 30, 2023

NOTE 2 - CASH AND INVESTMENTS (continued)

D. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated.

E. Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the San Diego County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements at June 30, 2023 were as follows:

	Prop X and Measure Y		Prop NN	
Investment in county treasury	\$	12,496,775	\$	270,281
Net decrease in fair value of investments		(380,684)		(7,372)
Total cash and investments	\$	12,116,091	\$	262,909

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2023 consisted of \$110,077 of interest earned on the investment in county treasury for Proposition X and Measure Y.

NOTE 4 – INTERFUND TRANSACTIONS

Individual interfund receivable and payable balances at June 30, 2023 consists of \$1,786,087 due from the Proposition X and Measure Y Bond Building Fund to the District's General Fund for reimbursement of expenses.

SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN NOTES TO FINANCIAL STATEMENTS, continued JUNE 30, 2023

NOTE 5 – COMMITMENTS AND CONTINGENCIES

A. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2023.

B. Construction Commitments

As of June 30, 2023, the District had commitments with respect to unfinished capital projects of \$1,803,841 for Proposition X and Measure Y projects.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditors' Report

Proposition X, Measure Y & Proposition NN Citizens' Oversight Committee and Governing Board Members of the South Bay Union School District Imperial Beach, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Proposition X, Measure Y & Proposition NN of South Bay Union School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the South Bay Union School District's basic financial statements of Proposition X, Measure Y & Proposition NN, and have issued our report thereon dated February 1, 2024.

Emphasis of Matter

As discussed in Note 1, the financial statements of Proposition X, Measure Y & Proposition NN of South Bay Union School District are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of Proposition X, Measure Y & Proposition NN of South Bay Union School District, we considered South Bay Union School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of Proposition X, Measure Y & Proposition NN, but not for the purpose of expressing an opinion on the effectiveness of South Bay Union School District's internal control. Accordingly, we do not express an opinion on the effectiveness of South Bay Union School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

Christylehete, Inc

As part of obtaining reasonable assurance about whether the financial statements of Proposition X, Measure Y & Proposition NN are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Diego, California February 1, 2024

REPORT ON PERFORMANCE

Independent Auditors' Report

Proposition X, Measure Y & Proposition NN Citizens' Oversight Committee and Governing Board Members of the South Bay Union School District Imperial Beach, California

We were engaged to conduct a performance audit of Proposition X, Measure Y & Proposition NN of South Bay Union School District (the "District") for the year ended June 30, 2023.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the 2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting issued by the California Education Audit Appeals Panel. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

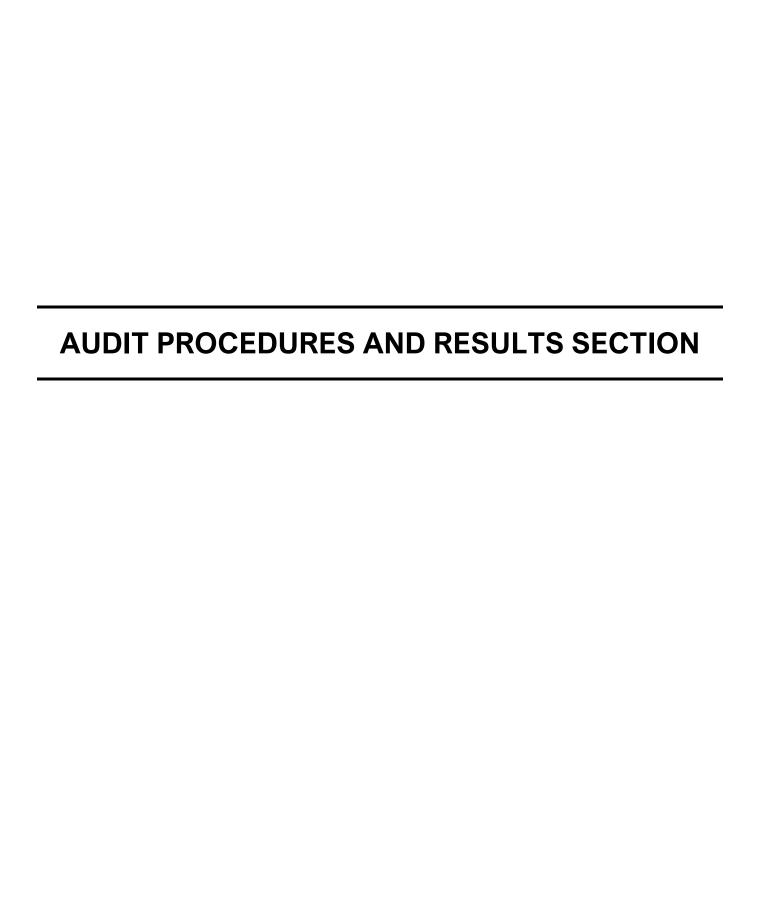
The results of our tests indicated that the District, in all significant respects, expended Proposition X, Measure Y & Proposition NN only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. The procedures performed and the related results are further described in the accompanying audit procedures and results section.

This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party.

San Diego, California February 1, 2024

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SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN AUDIT PROCEDURES AND RESULTS FOR THE YEAR ENDED JUNE 30, 2023

SECTION I - FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of Proposition X, Measure Y & Proposition NN as of and for the year ended June 30, 2023.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted.

SECTION II - PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to Proposition X, Measure Y & Proposition NN and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Proposition X, Measure Y & Proposition NN ballot.

We tested approximately \$2.1 million of non-personnel expenditures or 33% of Proposition X, Measure Y expenditures and \$61,400 of non-personnel expenditures or 100% of Proposition NN expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Proposition X, Measure Y & Proposition NN ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

Based on review of expenditure information, we noted that there were no salaries or benefits charged to Proposition X, Measure Y & Proposition NN during the fiscal year ended June 30, 2023. Audit procedures over personnel expenditures was not applicable.

Contract Bidding Procedures

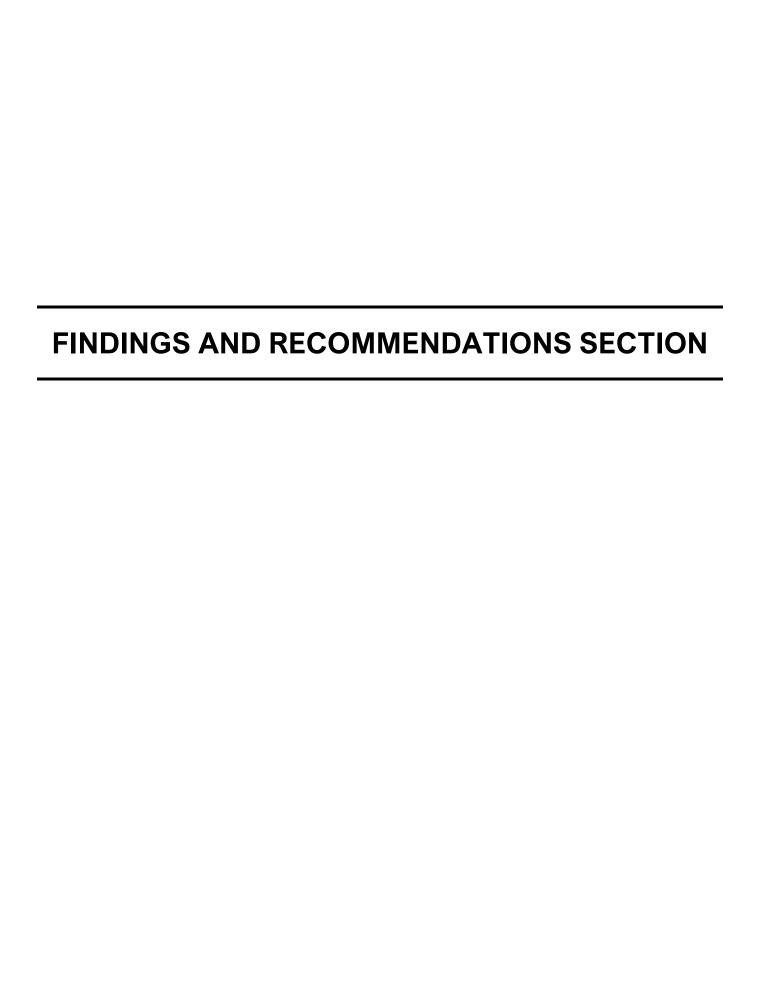
We noted that there was only one contract awarded during the year ended June 30, 2023 for Proposition X and Measure Y and reviewed that contract to ensure public project followed appropriate bidding procedures per applicable Public Contract Code. Additionally, we reviewed overall expenditures by vendor in order to determine if multiple projects under the applicable bidding threshold were identified to suggest any possible bid-splitting.

We reviewed the agreement awarded to Optimus Building Company for painting services at Imperial Beach Charter School to assess whether that contract was appropriately awarded to the lowest bidder and followed applicable bidding procedures.

Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bidsplitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

Contract Change Orders

For the year ended June 30, 2023, we inquired with District management to determine if any change orders were approved in accordance with District policies. As a result, we determined that there were no Proposition X and Measure Y & Proposition NN change orders approved during the year ended June 30, 2023. Therefore, audit procedures over change orders were not applicable.



SOUTH BAY UNION SCHOOL DISTRICT PROPOSITION X, MEASURE Y & PROPOSITION NN SCHEDULE OF FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2023

PART I – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings for the year ended June 30, 2023.

PART II - PERFORMANCE AUDIT FINDINGS

There were no findings or recommendations related to local school construction bonds for the year ended June 30, 2023.

PART III - PRIOR AUDIT FINDINGS

There were no findings and recommendations for the year ended June 30, 2022.

February 1, 2024

Board of Education South Bay Union School District Imperial Beach, California

We have audited the financial statements of the Prop X, Measure Y & NN Bond Building Fund of the South Bay Union School District (the "District") for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 21, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2023. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 1, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

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Restriction on Use

This information is intended solely for the information and use of Board of Education and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Christy White, Inc. San Diego, California

Ristolehite, Inc

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Melissa Griffith, Executive Director, Human Resources

SUBJECT: Appointment of Principal - Nicoloff School

BACKGROUND INFORMATION

Following the resignation of Evelin Medina, we began recruitment for a new site leader for Nicoloff School.

CURRENT CONSIDERATIONS

Panel interviews were conducted on April 10, 2024. The final candidates were interviewed by the Executive Team on April 11, 2024. Pending Board approval and onboarding completion, the principal will start on June 10, 2024.

IMPACT ON STUDENT ACHIEVEMENT

Principals play an important leadership role at their site and are a key component of student achievement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The salary range for this position is \$134,740 - \$163,932.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the appointment of the Principal at Nicoloff School pending onboarding completion.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Melissa Griffith, Executive Director, Human Resources

SUBJECT: Sunshining Process, Successor Contract Negotiations with CSEA, Chapter 59

BACKGROUND INFORMATION

As required by Government Code section 3547, the district is presenting initial proposals to the Governing Board at a public meeting to enable the public to become informed and for the public to have an opportunity to express itself regarding the initial proposals. This is commonly referred to as the sunshining process.

CURRENT CONSIDERATIONS

The district's initial proposals and the initial proposals from CSEA are attached as Exhibits. As part of the sunshining process, the Board is required to adopt its own initial proposals. While CSEA's initial proposals will also be presented at the meeting, no Board action is to be taken on CSEA's initial proposals.

IMPACT ON STUDENT ACHIEVEMENT

The outcome of negotiations and the language in the collective bargaining agreement should positively impact the district's ability to attract, recruit, and retain excellent employees, which contributes to the best interests of students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to the sunshining process.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend conduct of a Public Hearing and approval of the Contract Proposals for CSEA, Chapter 59.

SUPERINTENDENT'S RECOMMENDATION

Recommend a Public Hearing and approval.

ATTACHMENTS:

DescriptionUpload DateTypeCSEA Proposal4/26/2024ExhibitDistrict Proposal4/26/2024Exhibit



California School Employees Association

6341 Nancy Ridge Drive San Diego, CA 92121

(858) 458-0300 (800) 675-9939

www.csea.com

Adam Weinberger Association President

Keith Pace Executive Director

Member of the AFL-CIO

The nation's largest independent classified employee association

AEU

March 19, 2024

Via Electronic Mail

martha.csea@gmail.com

Martha Rodriguez, Chapter President South Bay Union Elementary 59, CSEA 2052 Coronado Ave. San Diego, CA 92154-3914

Re: Initial Proposal for Contract Reopener

Dear Chapter President Rodriguez:

I have received the initial proposal for the contract reopener between South Bay Union School District and California School Employees Association and its South Bay Union Elementary Chapter 59.

It has been reviewed in accordance with Policy 610. I have found no apparent violations of law, CSEA's Constitution and Bylaws or Policy. This initial proposal will need to be approved by the membership prior to starting negotiations.

Please remember, once a tentative agreement has been reached, a signed copy of the tentative agreement must be forwarded to the field office immediately for a Policy 610 review **before** the tentative agreement may be ratified.

Please feel free to contact my office if you have any questions or concerns.

In Solidarity,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Gary Snyder Field Director

GS/mr

Cc: Mark Reagles, Regional Representative 52; Troy Johnson, Area K Director; Kyler Miller, Labor Relations Representative; Angela Schwab, Senior Labor Relations Representative; Chapter 59 Contract File



CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS SOUTH BAY CHAPTER #059 INITIAL PROPOSAL FOR THE REOPENER CONTRACT NEGOTIATIONS TO THE SOUTH BAY UNION SCHOOL DISTRICT

Pursuant to the Educational Employees Relations Act (EERA) and Article 24 of the current Collective Bargaining Agreement (CBA) between South Bay Union School District (District) and the California School Employees Association and its South Bay #059 (CSEA), CSEA submits this initial proposal to meet and negotiate with the District for the first year reopener of the 2023-2026 CBA.

Except as noted below all current contract articles and sections of the collective bargaining agreement shall remain unchanged. All tentative agreements are subject to CSEA Policy 610.

Article 5: PAY AND ALLOWANCES

• CSEA will propose a fair and equitable salary increase for all bargaining unit members, and will propose language to clarify out-of-class pay and professional growth compensation.

Article 6: HOURS OF EMPLOYMENT

• CSEA will propose an increase of vacation accrual and will propose clarifying language to the Summer/School/Intersession Assignments.

Article 7: HEALTH AND WELFARE BENEFITS

• CSEA will propose an increase of the CAP to cover increases in health and welfare cost.

Article 13: RECLASSIFICATION

• CSEA intends to improve the classification study process, the Position Description Questionnaire (PDQ), as well as processes for compensation studies and departmental reorganizations.

These shall be considered initial proposals. CSEA retains the right to amend, modify, add to or delete from these proposals at any time during the negotiations process.

Initial Proposals of the South Bay Union School District to the California School Employees Association, and its South Bay Chapter 59 2024 Successor Negotiations to Current Agreement (expiring June 30, 2024)

May 2, 2024

This document includes the District's initial proposals to CSEA. As required by Government Code section 3547, these proposals are being presented during an open Governing Board meeting for the public to become informed of and to have an opportunity to express itself regarding the initial proposals. This is commonly referred to as the sunshining process.

Core Values for Negotiations

As of this date, the State Budget remains uncertain and state funding for education has dropped precipitously. For example, the projected cost of living adjustment (COLA) for 2024-2025 had been almost four percent (4%). The COLA is now projected to be less than one percent (1%) and declining enrollment further impacts the District's fiscal well-being. The District continues to explore and implement cost-saving measures as far from the classroom as possible, but reductions in certificated and classified personnel have been necessary. As we prepare to commence negotiations for 2024-2025 and beyond, the District is mindful of these fiscal challenges (short-term and long-term) and its ongoing expectation for and commitment to student instruction and student success.

The Governing Board's adopted Core Values for Negotiations remain a crucial guidepost to serve the needs of our students, district, employees and the community. They will guide the District team's development of its own proposals and responses to CSEA proposals. The Board's Core Values are as follows:

- **Students' Best Interests.** Build a partnership with CSEA (and all employee groups) that is anchored and committed to student learning, growth, achievement, success and opportunity (now and in the future).
- **Fiscal Responsibility.** As stewards of the financial resources entrusted to the District, act in a fiscally responsible manner ever-mindful of short- and long-term economic challenges ahead.
- **Employee Well-Being.** Maintain a safe and positive educational workplace that attracts and retains excellent employees committed to student success.
- **Good Faith Negotiations Process.** Engage in a good faith negotiations process that complies with all legal obligations and promotes respect, open communication, fact-based inquiry, equity, and collaboration to address challenges, solve problems and further adopted values.
- Objective Legitimacy, Community and Cultural Sensitivity. Despite the past and the
 potential for differing interests, strive for outcomes that are objectively legitimate, just and
 equitable based on adopted values.

District's Initial Proposals

The District's initial proposals are as follows:

Cover Page and Term. The District proposes to amend the Agreement to reflect a multi-year term.

Article 5, Wages (and applicable schedules/appendices). The District proposes to explore possible adjustments to total compensation, including wages, mindful of the fiscal challenges described above and consistent with the Board's Core Values.

Article 7, Health and Welfare Benefits. The District proposes to explore possible adjustments to total compensation, including health and welfare benefits, mindful of the fiscal challenges described above and consistent with the Board's Core Values.

Article 9, Transfer. The District proposes to amend this Article to improve, expedite and streamline existing processes in response to current job market realities.

Article 14, Procedures for Filling Vacancies. The District proposes amendments to improve and expedite the processes covered in this article.

Article 24, Term of Agreement. The District proposes to amend this Article to reflect a new multi-year agreement with limited reopeners during the second and/or third year(s).

The District also proposes to amend certain job descriptions to reflect current job responsibilities, and to review existing MOUs and Side Letters to determine relevance, continuation/expiration and need for amendment.

The District reserves the right to introduce new subjects of negotiation during the course of bargaining in conformance with the notice requirements of Government Code section 3547(d).

The District values its positive relationship with CSEA and looks forward to professional, constructive and efficient negotiations.

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Melissa Griffith, Executive Director, Human Resources

SUBJECT: Sunshining Process, 2024-2025 Reopener Negotiations with SWTA

BACKGROUND INFORMATION

As required by Government Code section 3547, the district is presenting initial proposals to the Governing Board at a public meeting to enable the public to become informed and for the public to have an opportunity to express itself regarding the initial proposals. This is commonly referred to as the sunshining process.

CURRENT CONSIDERATIONS

The district's initial proposals are attached as an Exhibit. As part of the sunshining process, the Board is required to adopt its own initial proposals. While SWTA's initial proposals will also be presented at the meeting, no Board action is to be taken on SWTA's initial proposals.

IMPACT ON STUDENT ACHIEVEMENT

The outcome of negotiations and the language in the collective bargaining agreement should positively impact the district's ability to attract, recruit, and retain excellent employees, which contributes to the best interests of students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to the sunshining process.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend conduct of a Public Hearing and approval of the Contract Proposals for SWTA.

SUPERINTENDENT'S RECOMMENDATION

Recommend a Public Hearing and approval.

ATTACHMENTS:

Description Upload Date Type
District Proposal 4/26/2024 Exhibit

Initial Proposals of the South Bay Union School District to the Southwest Teachers Association 2024-2025 Reopener Negotiations

May 2, 2024

This document includes the District's initial proposals to the Association. As required by Government Code section 3547, these proposals are being presented during an open Governing Board meeting for the public to become informed of and to have an opportunity to express itself regarding the initial proposals. This is commonly referred to as the sunshining process.

Core Values for Negotiations

As of this date, the State Budget remains uncertain and state funding for education has dropped precipitously. For example, the projected cost of living adjustment (COLA) for 2024-2025 had been almost four percent (4%). The COLA is now projected to be less than one percent (1%) and declining enrollment further impacts the District's fiscal well-being. The District continues to explore and implement cost-saving measures as far from the classroom as possible, but reductions in certificated and classified personnel have been necessary. As we prepare to commence reopener negotiations for 2024-2025, the District is mindful of these fiscal challenges (short-term and long-term) and its ongoing expectation for and commitment to student instruction and student success.

The Governing Board's adopted Core Values for Negotiations remain a crucial guidepost to serve the needs of our students, district, employees and the community. They will guide the District team's development of its own proposals and responses to Association proposals. The Board's Core Values are as follows:

- **Students' Best Interests.** Build a partnership with the Association (and all employee groups) that is anchored and committed to student learning, growth, achievement, success and opportunity (now and in the future).
- **Fiscal Responsibility.** As stewards of the financial resources entrusted to the District, act in a fiscally responsible manner ever-mindful of short- and long-term economic challenges ahead.
- **Employee Well-Being.** Maintain a safe and positive educational workplace that attracts and retains excellent employees committed to student success.
- **Good Faith Negotiations Process.** Engage in a good faith negotiations process that complies with all legal obligations and promotes respect, open communication, fact-based inquiry, equity, and collaboration to address challenges, solve problems and further adopted values.
- **Objective Legitimacy, Community and Cultural Sensitivity.** Despite the past and the potential for differing interests, strive for outcomes that are objectively legitimate, just and equitable based on adopted values.

District's Initial Proposals

The District's initial proposals are as follows:

Cover Page and Term, The District proposes to amend the Agreement to reflect a multi-year term.

Article 6, Hours. The District proposes to explore and amend this Article to address best practices related to Professional Learning Communities and professional development.

Article 7, Health and Welfare Benefits. The District proposes to explore possible adjustments to total compensation, including health and welfare benefits, mindful of the fiscal challenges described above and consistent with the Board's Core Values.

Article 12, Evaluation (and related forms). The District proposes to explore the current evaluation process with the Association, and to make amendments, as necessary, to streamline, simplify and improve the evaluation process for the benefit of unit members, students and the District.

Article 18, Wages (and applicable schedules, appendices and stipends). The District proposes to explore possible adjustments to total compensation, mindful of the fiscal challenges described above and consistent with the Board's Core Values.

Article 21, Specialists. The District proposes to explore amendments to this Article and related MOUs and appendices to address assignment and other specialist issues impacting students and employees, including nurses.

The District also proposes to review existing appendices, MOUs and Side Letters to determine relevance, continuation, expiration and/or need for amendment including but not limited to Dual Language (Appendix Q), the Transitional Kindergarten MOU (Appendix T), and job descriptions related to Proposition 28 funding.

The District reserves the right to introduce new subjects of negotiation during the course of bargaining in conformance with the notice requirements of Government Code section 3547(d).

The District looks forward to professional, constructive and efficient negotiations with the Association.

May 2, 2024

TO: Board of Trustees

FROM: Jose Espinoza, District Superintendent

SUBJECT: Minutes

ATTACHMENTS:

Description Upload Date Type
Minutes 4/23/2024 Exhibit

MINUTES of the REGULAR BOARD MEETING of APRIL 11, 2024

1. PRELIMINARY - REGULAR BOARD MEETING

- CALL TO ORDER: By President Quinones at 6:00 PM in Burress Auditorium.
- ROLL CALL: Present: Trustees Leiker, Lopez Eguino, and Quinones. Others present. Trustee Medina was absent. The seat for Trustee Area 4 is vacant.
- PLEDGE OF ALLEGIANCE: Students Maddison Harris and Revel Kenley led the Pledge of Allegiance.

2. SCHOOL REPORTS

- Principal Kyle Griffith presented information on Bayside STEAM Academy, including campus demographics, student achievement data, and LCAP goal updates.
- Director Michelle Syverson presented an update on VIP Village Preschool, including student assessment results, the Inclusion Program, and school events.

3. REPORT OF ACTION TAKEN IN CLOSED SESSION

Upon the **motion** of Trustee Medina, **second** by Trustee Leiker, and a vote of 4 to 0 (with one vacancy), the Board acted in closed session to ratify a settlement agreement and to rescind a notice of non-reelection previously served upon a probationary certificated employee (Employee ID 657664). The settlement memorializes the employee's resignation, effective at the end of the current academic school year and continues the employee's regular compensation for the same duration. The Superintendent or designee shall provide a copy of the ratified agreement to the employee. **Motion carried.**

4. CHANGES TO THE AGENDA

None.

5. APPROVAL OF MEETING AGENDA

Motion by Trustee Lopez Eguino to approve the April 11, 2024, Board Meeting agenda as posted. **Second by** Trustee Leiker. **Vote on Motion**: Ayes-Trustees Leiker, Lopez Eguino, and Quinones; Noes-None; Abstain-None; Absent-Trustee Medina. **Motion carried.**

6. COMMUNICATIONS TO THE BOARD OF TRUSTEES

 SWTA President Vanessa Barrera discussed her hope to collaborate on the district's Community Schools initiative. She mentioned Intersession staffing and concerns related to the Collective Bargaining Agreement. She described SWTA's preparation for bargaining and the upcoming Sunshine on May 2. Superintendent Jose Espinoza discussed the Asset Management project and his
conversations with parents. He stated that he is looking forward to working with the
district team as we redefine success in South Bay.

7. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Cathy Parsons described her history in Imperial Beach and the South Bay district.
 She expressed concern that the community is not engaged or attending Board meetings. She encouraged the Board to act.

8. DISCUSSION/ACTION ITEMS

Governing Board Election – Tie Vote Procedures
 Superintendent Jose Espinoza requested that the Board determine how a tie in the November election will be resolved.

Motion by Trustee Leiker to resolve a tie vote for governing board membership on the November 5, 2024, ballot by lot. **Second by** Trustee Lopez Eguino. **Vote on Motion:** Ayes-Trustees Leiker, Lopez Eguino, and Quinones; Noes-None; Abstain-None; Absent-Trustee Medina. **Motion carried.**

2021-2024 LCAP Update

Assistant Superintendent Pamela Reichert-Montiel provided an update on the LCAP educational partner input, including the California Healthy Kids Survey, draft goals, and draft action steps.

Closure of Virtual Academy

Assistant Superintendent Pamela Reichert-Montiel presented information on the Virtual Academy, including enrollment and survey data. She requested the conduct of a Public Hearing and approval to close the Virtual Academy.

Public hearing called to order at 7:23 PM. There being no public comments, the public hearing was adjourned at 7:24 PM.

Motion by Trustee Lopez Eguino to close the Virtual Academy at the end of the 2023-2024 school year. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Leiker, Lopez Eguino, and Quinones; Noes-None; Abstain-None; Absent-Trustee Medina. **Motion carried.**

Declaration of Need

Executive Director Melissa Griffith presented the Declaration of Need and requested approval.

Motion by Trustee Leiker to approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 school year. **Second by** Trustee Lopez Eguino. **Vote on Motion:** Ayes-Trustees Leiker, Lopez Eguino, and Quinones; Noes-None; Abstain-None; Absent-Trustee Medina. **Motion carried.**

9. CONSENT CALENDAR

Motion by Trustee Leiker to approve/ratify/accept/adopt all items on the Consent Calendar as amended and listed below. **Second by** Trustee Lopez Eguino. **Vote on Motion:** Ayes-Trustees Leiker, Lopez Eguino, and Quinones; Noes-None; Abstain-None; Absent-Trustee Medina. **Motion Carried.**

- Minutes of the Regular meeting on March 7, 2024.
- Revised Governance Handbook.
- Agreement with Diligent Corporation for a new Board meeting management system.
- Resolution 23-026 authorizing Trustee compensation for an official meeting missed due to work requirements.
- Williams Uniform Complaint Procedures Report for Quarter 3.
- Confidential Settlement Agreement SSID# 9167463898 Perm ID: 1111436.
- Confidential Settlement Agreement SSID# 7151778360 Perm ID: 1109395.
- Warrant and Check Registers.
- Purchase Order Report 10.
- Donations
- Resolutions 23-027 23-032 regarding signature authorizations.
- Rejection of Claim 632704.
- Certificated and Classified Activity Lists.
- Proclamations regarding employee week recognitions.
- Updated job description for Facilities Project Specialist.
- Service-Learning Agreement with San Diego State University.

10. FUTURE AGENDA ITEMS

At this time, each Trustee may suggest one topic for a future Board Meeting. The Board made no requests.

11. COMMUNICATION FROM THE BOARD OF TRUSTEES

- Trustee Lopez Eguino discussed his visit to Pence and thanked Principal Preciado for a great tour.
- Trustee Leiker thanked the Superintendent for providing the public comments from the Town Hall at Mendoza. She discussed school consolidations happening throughout the state. She described the district's current initiative as an opportunity.
- Trustee Quinones described her participation in CSBA Legislative Action Week. She discussed the Asset Management Town Hall meetings and recognized the Intersession activities.

12. ADJOURNMENT

The Regular Board Meeting adjourned at 7:33 PM.

SUBMITTED BY:	APPROVED BY:	
Jose Espinoza, Superintendent/Date	Kelly Leiker Clerk/Date	

May 2, 2024

TO: Board of Trustees

FROM: Jose Espinoza, District Superintendent

SUBJECT: Resolution 23-033

BACKGROUND INFORMATION

South Bay recognizes June as LGBTQIA+ Pride Month and uses this opportunity to increase awareness and visibility around the LGBTQIA+ community and renew our ongoing commitment to promote safe and affirming school spaces for all that focuses on intersectional diversity, acceptance, and unconditional support for our LGBTQIA+ students, families, and educators.

CURRENT CONSIDERATIONS

The Resolution is attached as an Exhibit.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to the adoption of this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to the adoption of this item.

SUPERINTENDENT'S RECOMMENDATION

It is respectfully requested that the Board adopt Resolution 22-033 regarding recognition of Pride Month in June 2024.

ATTACHMENTS:

Description Upload Date Type
Resolution 4/9/2024 Exhibit

SOUTH BAY UNION SCHOOL DISTRICT RESOLUTION 23-033

RECOGNITION OF PRIDE MONTH IN JUNE 2024

On motion of Member	, seconded by Member	, the following resolution	is adopted:

WHEREAS, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, plus (LGBTQIA+) Pride Month is currently celebrated in June each year to honor the 1969 Stonewall Uprising in Manhattan; and

WHEREAS, the Stonewall Uprising was a tipping point for the Gay Liberation Movement in the United States and led by two transgender women of color, Marsha P. Johnson and Sylvia Rivera; and

WHEREAS, President Bill Clinton declared June "Gay and Lesbian Pride Month" in 1999 and 2000; and from 2009 to 2016, each year he was in office, President Barack Obama declared June LGBT Pride Month, and on May 28, 2010 issued Proclamation 8529, saying, "I call upon all Americans to observe this month by fighting prejudice and discrimination in their own lives and everywhere it exists;" and

WHEREAS, in 2020, during the 50th anniversary of Pride, presidential candidate and current President Joe Biden stated the following, "Pride has come to be recognized as a global movement of love, self-expression, and community - resilient in the face of oppression and fear and hopeful for a better future. This month, let us recommit to those principles of Pride and remain steadfast in the fight for justice and equality;" and

WHEREAS, the South Bay Union School District is committed to safety, inclusion, and affirmation for all students through developing and coordinating activities and opportunities for the District community including:

- Creating visibility and awareness by flying the LGBTQIA+ Pride Rainbow flag.
- The adoption and implementation of comprehensive bullying/harassment policies that specifically enumerate sexual orientation, gender identity, and gender expression with clear and effective systems for reporting and addressing incidents that students experience; and

WHEREAS, a hostile school climate affects students' academic success and mental health. LGBTQIA+ students who experience victimization and discrimination at school have poorer educational outcomes and psychological well-being; and

WHEREAS, a month of observance is one critical component of our ongoing collective resolution to continue dismantling racist, homophobic, and transphobic, and other forms of oppression within

our school system in order to maximize the accessibility of our educational spaces and facilities for ALL students.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the South Bay Union School District recognizes June as LGBTQIA+ Pride Month and uses this opportunity to increase awareness and visibility around the LGBTQIA+ community and renew our ongoing commitment to promote safe and affirming school spaces for students, families, and educators that focuses on intersectional diversity, acceptance, and unconditional support for our LGBTQIA+ students, families, and educators.

PASSED AND ADOF 2 nd day of May 2024.	•	g Board of the South B	Bay Union School District on this		
AYES:	NOES:	ABSENT:	ABSTENTIONS:		
STATE OF CALIFOR	RNIA)) SS.				
COUNTY OF SAN D	,				
I, Jose Espinoza, Secretary to the Governing Board of the South Bay Union School District of San Diego California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held at the time and place stated, which resolution is on file and of record in the office of said board.					
Jose Espinoza, Boar	d Secretary	May 3	3, 2024		

May 2, 2024

TO: Board of Trustees

FROM: Jose Espinoza, District Superintendent

SUBJECT: Resolution 23-035

BACKGROUND INFORMATION

Education Code 35120 states in part that, "A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

CURRENT CONSIDERATIONS

On April 11, 2024, Trustee Jannet Medina was absent due to bereavement. The administration is bringing to the Board a recommendation for adoption of Resolution 23-035 authorizing Trustee compensation for official meeting missed due to bereavement (Exhibit).

IMPACT ON STUDENT ACHIEVEMENT

The Board of Trustees is responsible for student achievement and the financial status of the district. At the April 11, 2024, meeting the Board was able to continue with the regular business of the district as there was a quorum.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Full compensation is already part of the District's adopted budget.

RECOMMENDATION

SUPERINTENDENT'S RECOMMENDATION

We are respectfully requesting adoption of Resolution 23-035 authorizing Trustee compensation for official meeting missed due to be reavement.

ATTACHMENTS:

Description Upload Date Type
Resolution 4/12/2024 Exhibit

RESOLUTION 23-035

AUTHORIZING TRUSTEE COMPENSATION FOR OFFICIAL MEETING MISSED DUE TO BEREAVEMENT

On motion of Member ____, seconded by Member ____, the following Resolution is adopted.

BE IT RESOLVED by the Governing Board of the South Bay Union School District and herebordered that: Pursuant to Education Code 35120, Section (9) (c) a member may be paid for any meeting when absent if the Board, by Resolution duly adopted and included in its minutes, finds that at the time of meeting he/she is performing services outside the meeting for the school district or districts; he/she was ill or on jury duty; or the absence was due to a hardship deemed acceptable by the Board. We deem that Trustee Jannet Medina was absent from the Regular Board Meeting on April 11, 2024, due to bereavement. PASSED AND ADOPTED this 2 nd day of May 2024 by the Governing Board of the South Bauthon School District of San Diego County, California by the following vote: AYES: NOES: ABSENT: ABSTENTION: STATE OF CALIFORNIA) COUNTY OF SAN DIEGO) I, Jose Espinoza, Secretary to the Governing Board of the South Bay Union School District
meeting when absent if the Board, by Resolution duly adopted and included in its minutes, finds that at the time of meeting he/she is performing services outside the meeting for the school district or districts; he/she was ill or on jury duty; or the absence was due to a hardship deemed acceptable by the Board. We deem that Trustee Jannet Medina was absent from the Regular Board Meeting on April 11, 2024, due to bereavement. PASSED AND ADOPTED this 2 nd day of May 2024 by the Governing Board of the South Baution School District of San Diego County, California by the following vote: AYES: NOES: ABSENT: ABSTENTION: STATE OF CALIFORNIA) COUNTY OF SAN DIEGO)
Union School District of San Diego County, California by the following vote: AYES: NOES: ABSENT: ABSTENTION: STATE OF CALIFORNIA) COUNTY OF SAN DIEGO)
NOES: ABSENT: ABSTENTION: STATE OF CALIFORNIA) COUNTY OF SAN DIEGO)
COUNTY OF SAN DIEGÓ)
I, Jose Espinoza, Secretary to the Governing Board of the South Bay Union School Distric
County of San Diego, State of California, do hereby certify that the foregoing is a true and correctly of a Resolution duly passed and adopted by said Board of Trustees at the regularly called and conducted meeting held on May 2, 2024.
May 3, 2024 Date Jose Espinoza, Secretary to the Board of Trustees

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership SUBJECT: Confidential Settlement Agreement - SSID# 3911889971 Perm 1116507ID:

BACKGROUND INFORMATION

Education Code section 56501, subdivision (a) provides that a parent or public agency may request a due process hearing when there is a proposal or refusal to initiate or change the identification, assessment, education placement, or the provision of a FAPE to their child, or when there is a disagreement regarding the availability of a program available for the child.

CURRENT CONSIDERATIONS

On November 2, 2023, the parents of a student who attended school in South Bay filed a request for due process.

On March 18, 2024, the district and parents participated in a due process session and reached agreement. The settlement provides for funding of non-public school placement with roundtrip transportation, not to exceed \$45,000 and direct payment of \$7,250 for attorney's fees to Brightside Law Group Client Trust.

In addition, the agreement is not an admission of liability, fault, or wrongdoing of any kind on behalf of the district or parent. Upon notification of Board approval of this agreement, the parents will dismiss the case.

Board approval is requested to execute the Settlement Agreement between the district and parents, signed on March 18, 2024.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The financial cost of the Settlement Agreement is not to exceed \$52,250. All costs will be charged to the Special Education budget.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the Confidential Settlement Agreement .

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description Upload Date Type

No Attachments Available

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Warrant and Check Registers

BACKGROUND INFORMATION

The Board approves monthly warrants and checks issued to conduct the business of the school district as a matter of standard operating procedure.

CURRENT CONSIDERATIONS

This report contains a listing of School District Warrants for the General, Charter Nestor, Charter Imperial Beach, Child Development, Cafeteria, and Building Funds through April 23, 2024, and Revolving Cash Fund through April 23, 2024.

IMPACT ON STUDENT ACHIEVEMENT

Reporting of these funds informs the Board and community how District funds are used to support the education of students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Account	Warrant/Check Numbers	Total
General Fund	14070674,14134929-14134933,	\$2,487,101.22
	14134935-14134940,14134942-14134945,	
	14134947-14134951,14134953,	
	14134955-14134964,14134966-14134971,	
	14134974-14134977,14134979,14134983,	
	14134985,14136276-14136279,	
	14136281-14136286,14136289-14136294,	
	14136296-14136300,14136302-14136311,	
	14136313,14137531-14137548,14137551,	
	14137553-14137568,14139062-14139064,	
	14139066-14139067,14139069,	
	14139071-14139076,14139079-14139080,	
	14139082-14139087,14139089-14139093,	
	14140370-14140372,14140374,	
	14140376-14140398,14140400-14140405,	
	14140408,14140411-14140413,	
	14141700-14141703,14141705-14141709,	
	14141711-14141717	
Charter Nestor Language	Commercial Warrant Nos.	\$11,218.72
Academy	14134928,14136295,14137532,14137551,	ψ···,=·····=
, , , , , , , , , , , , , , , , , , , ,	14139061,14139065,14139078,14139080,	
	14139095,14140397,14141710,14141713	
	, , , ,	
Charter Imperial Beach	Commercial Warrant Nos.	\$9,157.79
	14134941,14134978,14136287,	

	14137330-14137331,14140387,14141713	
Child Development Fund	Commercial Warrant Nos. 14134973,14137551	\$912.16
Cafeteria Fund	Commercial Warrant Nos. 14134951-14134954,14134957,14134982, 14136288,14136302,14136312,14137551, 14137558,14137566,14139068,14139088, 14139092,14139094,14140399,14140410, 14141701,14141704,14141713,14141718	\$108,611.29
Building Fund	Commercial Warrant Nos. 14134985,14136301,14136309,14140369, 14140373,14140375,14140406	\$122,624.96
Revolving Cash Fund	Commercial Warrant Nos. 16001-16003	\$6,002.11

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval/ratification of the school district warrant and checks as listed.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval/ratification.

ATTACHMENTS:

Description	Upload Date	Type
Exhibit 1	4/23/2024	Exhibit
Exhibit 2	4/23/2024	Exhibit

SOUTH BAY UNION SCHOOL DISTRICT REVOLVING CASH FUND April 2024

VENDOR	DATE	CHECK	A	AMOUNT	PURPOSE	FUND
Concepcion Ruiz	04/02/24	16001	\$	5,722.07	Payroll	0902.0601000.1110.1000.1100010.005
Milo Shapiro	04/02/24	16002	\$	198.68	Payroll	0100.0601000.1110.1000.1100020.600
Berta Calderon-Cook	04/15/24	16003	\$	81.36	Payroll	0100.6500000.5760.1190.1100010.700

\$ 6,002.11

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
4/10/2024	MARTHA C IBARRA	14070674	-14.02	0100
4/2/2024	CITY HEIGHTS MUSIC SCHOOL	14134929	40,000.00	0100
4/2/2024	CITY HEIGHTS MUSIC SCHOOL	14134930	12,920.00	0100
4/3/2024	APT 4 MUSIC, LLC	14134931	189,000.00	0100
4/1/2024	LAB RATS SAN DIEGO	14134932	92,640.00	0100
4/2/2024	ROBERT GIRACELLO	14134933	57,000.00	0100
4/1/2024	LEIF WEIGEL, PLLC	14134935	9,075.00	0100
4/1/2024	LITTLE SCHOLARS, LLC	14134936	54,000.00	0100
4/2/2024	WORKED INC	14134937	354,024.00	0100
4/3/2024	DAHLIN GROUP, INC	14134938	7,520.00	0100
4/3/2024	PAMELA REICHERT-MONTIEL	14134939	31.00	0100
4/1/2024	ESTELA CASTRO-CORRALES	14134940	130.49	0100
4/3/2024	A-Z BUS SALES INC	14134942	109.58	0100
4/3/2024	A-Z BUS SALES INC	14134942	328.73	0100
4/2/2024	SOCO GROUP	14134943	1,419.73	0100
4/2/2024	SOCO GROUP	14134943	4,259.19	0100
4/2/2024	SOUTH BAY FENCE INC	14134944	5,825.00	0100
4/3/2024	CDW GOVERNMENT	14134945	119.73	0100
4/3/2024	CDW GOVERNMENT	14134945	64.48	0100
4/3/2024	ACADEMIC SUPPLIER	14134947	2,096.55	0100
4/2/2024	UNITED BEHAVIORAL HEALTH	14134948	521.30	0100
4/1/2024	HOME DEPOT	14134949	411.17	0100
4/3/2024	HOME DEPOT	14134949	511.46	0100
4/2/2024	HEINEMANN PUBLISHING	14134950	12,000.00	0100
4/3/2024	SPARKLETTS	14134951	295.26	0100
4/3/2024	PARKHOUSE TIRE INC	14134953	725.57	0100
4/1/2024	SAN DIEGO METROPOLITAN TRANSIT	14134955	144.00	0100
4/2/2024	LUCY CHA	14134956	5.62	0100
4/3/2024	LLOYD PEST CONTROL	14134957	12,000.00	0100
4/3/2024	ULINE, INC	14134958	416.97	0100
4/3/2024	ULINE, INC	14134958	867.47	0100
4/2/2024	VALLEY INDUSTRIAL SPECIALTIES	14134959	837.16	0100
4/3/2024	IMPERIAL SPRINKLER SUPPLY, INC.	14134960	1,148.57	0100
4/3/2024	SYNOVIA SOLUTIONS, LLC	14134961	259.92	0100
4/3/2024	SYNOVIA SOLUTIONS, LLC	14134961	779.74	0100
4/3/2024	CALIF ELECTRIC SUPPLY	14134962	478.17	0100
4/3/2024	AMAZON CAPITAL SERVICES, INC.	14134963	26.42	0100
4/3/2024	T-MOBILE	14134964	5,250.00	0100
4/3/2024	SAN DIEGO RESTAURANT SUPPLY	14134966	10,903.76	0100
4/2/2024	SOUTH BAY AUTO SUPPLY INC.	14134967	46.25	0100
4/2/2024	SOUTH BAY AUTO SUPPLY INC.	14134967	24.90	0100
4/3/2024	SOUTH BAY AUTO SUPPLY INC.	14134967	20.45	0100
4/3/2024	SOUTH BAY AUTO SUPPLY INC.	14134967	11.01	0100
4/3/2024	GRAINGER	14134968	28.26	0100
4/3/2024	SAVVAS LEARNING COMPANY LLC	14134969	9,666.52	0100
4/3/2024	BDJTECH	14134970	64,142.40	0100
4/3/2024	OTAY COMMUNICATIONS LLC	14134971	360.00	0100

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
4/3/2024	OTAY COMMUNICATIONS LLC	14134971	956.00	0100
4/2/2024	SAN DIEGO APPLIED BEHAVIOR ANALYSIS, LLC	14134974	7,800.00	0100
4/2/2024	FFP FUND III LESSEE10, LLC	14134975	51,239.45	0100
4/3/2024	FFP FUND III LESSEE10, LLC	14134975	2,637.78	0100
4/1/2024	ONESOURCE DISTRIBUTORS	14134976	480.71	0100
4/3/2024	FERGUSON ENTERPRISES INC	14134977	515.21	0100
4/3/2024	SAN DIEGO GAS & ELECTRIC	14134979	4,121.16	0100
4/3/2024	SAN DIEGO GAS & ELECTRIC	14134979	16,421.51	0100
4/3/2024	ALSCO - AMERICAN LINEN DIV	14134983	1,308.44	0100
4/2/2024	STANDARD ELECTRONICS	14134985	260.00	0100
4/4/2024	COPY LINK LLC	14136276	87.39	0100
4/4/2024	COPY LINK LLC	14136277	29.25	0100
4/4/2024	SCHOOLHOUSE CONNECTION	14136278	1,230.00	0100
	OPTUM FINANCIAL, INC.	14136279	345.95	0100
4/5/2024	JORGE CERNA	14136281	89.04	0100
4/3/2024	DILIGENT CORPORATION	14136282	1,500.00	0100
4/4/2024	REFRIGERATION SUPPLIES DISTR	14136283	103.32	0100
4/5/2024	MASONS SAW & LAWNMOWER SRVC	14136284	96.41	0100
4/5/2024	KIM PHIFER	14136285	982.00	0100
4/5/2024	SOCO GROUP	14136286	578.50	0100
4/5/2024	SOCO GROUP	14136286	1,735.49	0100
4/5/2024	CAL-AM WATER CO	14136289	1,543.40	0100
4/4/2024	SITEONE LANDSCAPE SUPPLY	14136290	193.08	
	GEARY PACIFIC SUPPLY	14136291	306.38	
	VERIZON WIRELESS	14136292	3,510.35	
_	HOME DEPOT	14136293	783.35	
-	TERRA BELLA NURSERY	14136294	96.00	
	TERESITA HIPOLITO	14136296	21.17	
	SAN DIEGO METROPOLITAN TRANSIT	14136297	72.00	
_	HARTFORD GROUP BENEFITS DIVISION	14136298	2,614.65	
	CITY TREASURER	14136299	1,162.49	
	CANELA SOFTWARE, INC.	14136300	594.00	
	AMAZON CAPITAL SERVICES, INC.	14136302	312.72	
	AMAZON CAPITAL SERVICES, INC.	14136302	385.11	
	AMAZON CAPITAL SERVICES, INC.	14136302	90.48	
	AMAZON CAPITAL SERVICES, INC.	14136302	98.59	
	AMAZON CAPITAL SERVICES, INC.	14136302	96.92	
	AMAZON CAPITAL SERVICES, INC.	14136302	71.65	
	AMAZON CAPITAL SERVICES, INC.	14136302	655.61	
	AMAZON CAPITAL SERVICES, INC.	14136302	199.68	
	AMAZON CAPITAL SERVICES, INC.	14136302	71.28	
	AMAZON CAPITAL SERVICES, INC.	14136302	825.04	
	AMAZON CAPITAL SERVICES, INC.	14136302	819.92	
	SOUTH BAY AUTO SUPPLY INC.	14136303	268.27	
	SOUTH BAY AUTO SUPPLY INC.	14136303	144.45	
	AMPARO ABRIL	14136304	216.47	
4/3/2024	CAL PACIFIC TRUCK CENTER	14136305	1,084.66	0100

Acctg Date	Supplier	Warrant # Tot	al Amount including Use Tax Fund
4/3/2024	CAL PACIFIC TRUCK CENTER	14136305	3,253.99 0100
4/5/2024	DUNN-EDWARDS	14136306	199.71 0100
4/4/2024	BELLAMA CUSTOM METAL FAB	14136307	445.88 0100
4/3/2024	KYLE GRIFFITH	14136308	99.94 0100
4/4/2024	SAN DIEGO GAS & ELECTRIC	14136310	1,287.64 0100
4/4/2024	SAN DIEGO GAS & ELECTRIC	14136310	3,708.42 0100
4/5/2024	WAXIE	14136311	12,089.49 0100
4/5/2024	LEDA DAVENPORT	14136313	309.79 0100
4/10/2024	AD LIVESCAN & NOTARY SERVICES SOUTH	14137531	360.00 0100
4/9/2024	COPY LINK LLC	14137532	125.94 0100
4/10/2024	COPY LINK LLC	14137532	80.14 0100
4/8/2024	CITY HEIGHTS MUSIC SCHOOL	14137533	41,600.00 0100
4/9/2024	SOLIANT HEALTH, LLC	14137534	4,600.00 0100
4/9/2024	SPECIALIZED THERAPY SERVICES, INC.	14137535	3,141.75 0100
4/10/2024	AMY PARTON	14137536	920.00 0100
4/9/2024	MY KIDS PLACE	14137537	1,210.00 0100
4/9/2024	CASCADE SCHOOL SUPPLIES	14137538	52.62 0100
4/5/2024	SUZZETTE ALATINI	14137539	489.30 0100
4/8/2024	XEROX CORP	14137540	15.29 0100
4/8/2024	XEROX CORP	14137540	23.11 0100
4/8/2024	XEROX CORP	14137540	129.67 0100
4/8/2024	XEROX CORP	14137540	178.32 0100
4/8/2024	XEROX CORP	14137540	24.63 0100
4/8/2024	XEROX CORP	14137540	193.28 0100
4/9/2024	XEROX CORP	14137540	1,651.39 0100
4/9/2024	XEROX CORP	14137540	1,641.04 0100
4/9/2024	XEROX CORP	14137540	9.72 0100
4/9/2024	XEROX CORP	14137540	18.05 0100
4/9/2024	XEROX CORP	14137540	26.74 0100
4/10/2024	ORANGE CTY DEPT OF ED	14137541	673.00 0100
4/9/2024	GLOBAL INDUSTRIAL EQUIPMENT	14137542	593.69 0100
4/10/2024	K-LOG INC	14137543	891.92 0100
4/10/2024	GEARY PACIFIC SUPPLY	14137544	3,175.66 0100
4/9/2024	ERIC HALL AND ASSOCIATES	14137545	3,000.00 0100
	SCHOOLS EXCESS LIABILITY FUND	14137546	198,417.43 0100
4/9/2024	HOME DEPOT	14137547	54.89 0100
4/10/2024	HOME DEPOT	14137547	38.73 0100
	KEENAN & ASSOC - PIPS	14137548	227,414.25 0100
	PURCHASING CARD	14137551	48.88 0100
	PURCHASING CARD	14137551	71.60 0100
4/5/2024	PURCHASING CARD	14137551	2,854.57 0100
	PURCHASING CARD	14137551	-120.00 0100
	PURCHASING CARD	14137551	125.77 0100
	PURCHASING CARD	14137551	51.52 0100
	PURCHASING CARD	14137551	2,745.96 0100
	PURCHASING CARD	14137551	4.56 0100
4/5/2024	PURCHASING CARD	14137551	575.00 0100

Acctg Date Supplier	Warrant # Total A	Amount including Use Tax	und
4/8/2024 PURCHASING CARD	14137551	344.80 01	100
4/8/2024 PURCHASING CARD	14137551	135.04 01	100
4/8/2024 PURCHASING CARD	14137551	27.02 01	100
4/8/2024 PURCHASING CARD	14137551	89.56 01	100
4/8/2024 PURCHASING CARD	14137551	76.87 01	100
4/8/2024 PURCHASING CARD	14137551	137.40 01	100
4/8/2024 PURCHASING CARD	14137551	202.11 01	100
4/8/2024 PURCHASING CARD	14137551	1,998.00 01	100
4/8/2024 PURCHASING CARD	14137551	100.00 01	100
4/8/2024 PURCHASING CARD	14137551	259.92 01	100
4/8/2024 PURCHASING CARD	14137551	125.00 01	100
4/8/2024 PURCHASING CARD	14137551	871.04 01	100
4/8/2024 PURCHASING CARD	14137551	300.00 01	100
4/8/2024 PURCHASING CARD	14137551	76.67 01	100
4/8/2024 PURCHASING CARD	14137551	135.69 01	100
4/8/2024 PURCHASING CARD	14137551	789.21 01	100
4/8/2024 PURCHASING CARD	14137551	799.00 01	100
4/8/2024 PURCHASING CARD	14137551	274.00 01	100
4/8/2024 PURCHASING CARD	14137551	1,926.16 01	100
4/8/2024 PURCHASING CARD	14137551	936.77 01	100
4/8/2024 PURCHASING CARD	14137551	830.94 01	100
4/8/2024 PURCHASING CARD	14137551	129.35 01	100
4/8/2024 PURCHASING CARD	14137551	531.89 01	100
4/8/2024 PURCHASING CARD	14137551	504.42 01	100
4/8/2024 PURCHASING CARD	14137551	447.43 01	100
4/8/2024 PURCHASING CARD	14137551	69.65 01	100
4/8/2024 PURCHASING CARD	14137551	286.41 01	100
4/8/2024 PURCHASING CARD	14137551	2,961.96 01	100
4/8/2024 PURCHASING CARD	14137551	2,817.61 01	100
4/8/2024 PURCHASING CARD	14137551	-52.50 01	100
4/8/2024 PURCHASING CARD	14137551	3,223.56 01	100
4/8/2024 PURCHASING CARD	14137551	2,383.56 01	100
4/9/2024 PURCHASING CARD	14137551	609.87 01	100
4/9/2024 PURCHASING CARD	14137551	1,350.00 01	100
4/9/2024 PURCHASING CARD	14137551	1,317.76 01	100
4/9/2024 PURCHASING CARD	14137551	512.22 01	100
4/9/2024 PURCHASING CARD	14137551	93.84 01	100
4/9/2024 PURCHASING CARD	14137551	3,167.38 01	100
4/9/2024 PURCHASING CARD	14137551	1,708.98 01	100
4/9/2024 PURCHASING CARD	14137551	970.12 01	100
4/9/2024 PURCHASING CARD	14137551	1,025.10 01	100
4/10/2024 PURCHASING CARD	14137551	23.27 01	100
4/10/2024 PURCHASING CARD	14137551	259.11 01	
4/10/2024 PROBUILD	14137553	504.38 01	100
4/10/2024 FEDERAL EXPRESS CORP	14137554	106.33 01	100
4/8/2024 REPUBLIC SERVICES OF SAN DIEGO	14137555	1,110.89 01	
4/9/2024 FACILITIES MAINTENANCE PLANNING LLC	14137556	9,800.00 01	

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
4/9/2024	INSTITUTE FOR EFFECTIVE EDUC	14137557	18,343.52	0100
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	150.11	0100
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	1,537.66	0100
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	373.26	0100
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	557.16	0100
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	305.22	0100
4/9/2024	MAXIM HEALTHCARE SERVICES HOLDINGS	14137559	1,350.00	0100
4/9/2024	OTAY COMMUNICATIONS LLC	14137560	140.12	0100
4/5/2024	THE KOONINGS CENTER	14137561	10,468.12	0100
4/10/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14137562	219.07	0100
4/9/2024	JOSE ESPINOZA	14137563	42.61	0100
4/9/2024	FERGUSON ENTERPRISES INC	14137564	1,723.61	
4/10/2024	FERGUSON ENTERPRISES INC	14137564	11.50	0100
4/8/2024	SAN DIEGO GAS & ELECTRIC	14137565	26,769.34	
	STANDARD ELECTRONICS	14137567	303.21	
	SAN DIEGO COUNTY SUPT OF SCHOOLS	14137568	1,000.00	
	TRINITY THEATRE COMPANY	14139062	127,047.36	0100
	FERN STREET COMMUNITY ARTS, INC	14139063	7,046.64	
	HEALTH ADVOCATES NETWORK	14139064	2,880.00	
	EDUCATION, TRAINING AND RESEARCH ASSOC.	14139066	47,953.80	
	WEST ED - SAN FRANCISO	14139067	4,642.00	
	CAL-AM WATER CO	14139069	7,398.69	
	CDW GOVERNMENT	14139071	38,772.76	
	HOME DEPOT	14139072	392.15	
_	SOUTHWEST SCHOOL SUPPLY	14139073	69.11	
	SOUTHWEST SCHOOL SUPPLY	14139073	849.50	
	GARY DEHART	14139074	3,635.00	
	ALPHA CARD SYSTEMS, LLC	14139075	220.31	
_	CITY TREASURER	14139076	41.57	
-	COAST 2 COAST COACHING	14139079	274,969.90	
	AMAZON CAPITAL SERVICES, INC.	14139080	806.99	
	AMAZON CAPITAL SERVICES, INC.	14139080	138.98	
	AMAZON CAPITAL SERVICES, INC.	14139080	703.18	
	AMAZON CAPITAL SERVICES, INC.	14139080		0100
	AMAZON CAPITAL SERVICES, INC.	14139080	108.30	
	AMAZON CAPITAL SERVICES, INC.	14139080		0100
	AMAZON CAPITAL SERVICES, INC.	14139080	1,431.73	
	AMAZON CAPITAL SERVICES, INC.	14139080	703.15	
	AMAZON CAPITAL SERVICES, INC.	14139080	1,789.13	
	AMAZON CAPITAL SERVICES, INC.	14139080	165.01	
	AMAZON CAPITAL SERVICES, INC.	14139080	529.07	
	AMAZON CAPITAL SERVICES, INC.	14139080	280.02	
	ANYTIME SIGN SOLUTIONS	14139082	1,219.50	
	CAL PACIFIC TRUCK CENTER	14139083	93.10	
	CAL PACIFIC TRUCK CENTER	14139083	279.30	
	DUNN-EDWARDS	14139084	1,458.41	
4/11/2024	UNITED REFRIGERATION INC	14139085	293.46	0100

Acctg Date Supplier	Warrant # Total A	mount including Use Tax Fund
4/12/2024 BRADY INDUSTRIES OF CALIFORNIA, LLC	14139086	344.55 0100
4/11/2024 ONESOURCE DISTRIBUTORS	14139087	480.71 0100
4/11/2024 FERGUSON ENTERPRISES INC	14139089	120.54 0100
4/12/2024 LAKESHORE LEARNING MATERIALS	14139090	603.24 0100
4/12/2024 LAKESHORE LEARNING MATERIALS	14139090	1,406.48 0100
4/12/2024 FREEFORM CLAY & SUPPLIES	14139091	1,888.97 0100
4/11/2024 GOLD STAR FOODS	14139092	14,700.28 0100
4/11/2024 ALSCO - AMERICAN LINEN DIV	14139093	28.50 0100
4/11/2024 ALSCO - AMERICAN LINEN DIV	14139093	85.48 0100
4/11/2024 ALSCO - AMERICAN LINEN DIV	14139093	46.63 0100
4/12/2024 ALSCO - AMERICAN LINEN DIV	14139093	36.69 0100
4/16/2024 COPY LINK LLC	14140370	1,546.03 0100
4/17/2024 SOLIANT HEALTH, LLC	14140371	5,648.00 0100
4/16/2024 OPTUM FINANCIAL, INC.	14140372	345.95 0100
4/16/2024 AYA HEALTHCARE, INC.	14140374	2,250.00 0100
4/16/2024 NOREGON SYSTEMS LLC	14140376	2,884.94 0100
4/16/2024 NOREGON SYSTEMS LLC	14140376	1,553.43 0100
4/11/2024 JOSE GUTIERREZ	14140377	145.44 0100
4/12/2024 JOSE GUTIERREZ	14140377	-145.44 0100
4/17/2024 ADRIANA AGUILAR-MAS	14140378	34.52 0100
4/15/2024 BOYS & GIRLS CLUB OF IMP BEACH	14140379	458.66 0100
4/15/2024 BOYS & GIRLS CLUB OF IMP BEACH	14140379	23,626.57 0100
4/15/2024 BOYS & GIRLS CLUB OF IMP BEACH	14140379	1,442.30 0100
4/16/2024 COUNTY OF SAN DIEGO AIR POLLUTION	14140380	585.00 0100
4/12/2024 SOCO GROUP	14140381	734.12 0100
4/12/2024 SOCO GROUP	14140381	2,202.36 0100
4/17/2024 GRAH SAFE & LOCK	14140382	92.67 0100
4/17/2024 CAL-AM WATER CO	14140383	951.10 0100
4/16/2024 SCHOOL SPECIALTY	14140384	210.05 0100
4/16/2024 HOME DEPOT	14140385	905.52 0100
4/15/2024 SPARKLETTS	14140386	48.97 0100
4/12/2024 TED'S GARAGE	14140387	10.00 0100
4/12/2024 TED'S GARAGE	14140387	30.00 0100
4/16/2024 RUSSELL SIGLER INC	14140388	558.01 0100
4/17/2024 RUSSELL SIGLER INC	14140388	201.73 0100
4/16/2024 CITY OF SAN DIEGO	14140389	325.00 0100
4/16/2024 REPUBLIC SERVICES OF SAN DIEGO	14140390	62,417.67 0100
4/16/2024 LLOYD PEST CONTROL	14140391	450.00 0100
4/17/2024 LLOYD PEST CONTROL	14140391	185.00 0100
4/17/2024 ALLIANCE FOR AFRICAN ASSISTANCE	14140392	534.13 0100
4/16/2024 VALLEY INDUSTRIAL SPECIALTIES	14140393	720.56 0100
4/17/2024 VALLEY INDUSTRIAL SPECIALTIES	14140393	1,112.01 0100
4/16/2024 IMPERIAL SPRINKLER SUPPLY, INC.	14140394	229.12 0100
4/16/2024 DAILY JOURNAL CORPORATION	14140395	170.10 0100
4/16/2024 MALLORY SAFETY AND SUPPLY LLC	14140396	119.61 0100
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	251.01 0100
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	945.20 0100

Acctg Date Supplier	Warrant #	Total Amount including Use Tax	Fund
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	38.14	0100
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	21.74	0100
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	31.51	0100
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	353.10	0100
4/15/2024 AMAZON CAPITAL SERVICES, INC.	14140397	102.32	0100
4/15/2024 AMAZON CAPITAL SERVICES, INC.	14140397	6.50	0100
4/15/2024 AMAZON CAPITAL SERVICES, INC.	14140397	253.25	0100
4/15/2024 AMAZON CAPITAL SERVICES, INC.	14140397	25.59	0100
4/15/2024 ANYTIME SIGN SOLUTIONS	14140398	5,080.38	0100
4/17/2024 ASELTINE SCHOOL	14140400	4,683.06	0100
4/3/2024 SAN DIEGO RESTAURANT SUPPLY	14140401	1,262.32	0100
4/16/2024 SAN DIEGO RESTAURANT SUPPLY	14140401	15,374.76	0100
4/16/2024 SOUTH BAY AUTO SUPPLY INC.	14140402	8.60	0100
4/17/2024 SOUTH BAY AUTO SUPPLY INC.	14140402	6.99	0100
4/17/2024 SOUTH BAY AUTO SUPPLY INC.	14140402	3.77	0100
4/16/2024 GRAINGER	14140403	10.95	0100
4/17/2024 GRAINGER	14140403	582.62	0100
4/16/2024 QUADIENT LEASING USA, INC	14140404	646.21	0100
4/16/2024 MAXIM HEALTHCARE SERVICES HOLDINGS	14140405	3,096.00	0100
4/16/2024 ESTRELLITA, INC.	14140408	5,863.74	0100
4/17/2024 ESTRELLITA, INC.	14140408	12,734.29	0100
4/17/2024 ALSCO - AMERICAN LINEN DIV	14140411	46.63	0100
4/15/2024 STANDARD ELECTRONICS	14140412	260.00	0100
4/17/2024 SAN DIEGO COUNTY SUPT OF SCHOOLS	14140413	139.00	0100
4/17/2024 SAN DIEGO COUNTY SUPT OF SCHOOLS	14140413	139.00	0100
4/18/2024 COPY LINK LLC	14141700	1,052.62	0100
4/18/2024 COPY LINK LLC	14141701	26.00	0100
4/18/2024 COPY LINK LLC	14141701	206.20	0100
4/18/2024 COPY LINK LLC	14141701	147.27	0100
4/18/2024 COPY LINK LLC	14141701	26.00	0100
4/18/2024 COPY LINK LLC	14141701	189.62	
4/18/2024 COPY LINK LLC	14141701	26.00	0100
4/19/2024 EPIC SPECIAL EDUCATION STAFFING	14141702	2,310.00	
4/17/2024 NEWAY TECHNOLOGIES INC.	14141703	4,300.00	0100
4/18/2024 CDW GOVERNMENT	14141705	2,569.84	
4/18/2024 ACADEMIC SUPPLIER	14141706	103.35	
4/9/2024 REVOLVING CASH FUND	14141707	1,658.85	
4/9/2024 REVOLVING CASH FUND	14141707	23,430.00	
4/9/2024 REVOLVING CASH FUND	14141707	4,220.00	
4/9/2024 REVOLVING CASH FUND	14141707	81.36	
4/19/2024 RUSSELL SIGLER INC	14141708	2,359.73	
4/18/2024 TERRA BELLA NURSERY	14141709	2,714.70	
4/18/2024 NEXT DAY PRINTED TEES	14141711	3,996.02	
4/18/2024 SOUTHERN CALIF SCHOOLS VEBA	14141712	2,112.00	
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	676.11	
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	2,385.08	
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	26.48	0100

Acctg Date Supplier	Warrant #	otal Amount including Use Tax Fund
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	2,613.19 0100
4/18/2024 1000BULBS.COM	14141714	161.41 0100
4/18/2024 SAN DIEGO RESTAURANT SUPPLY	14141715	12,240.79 0100
4/18/2024 MAXIM HEALTHCARE SERVICES HOLDINGS	14141716	3,563.75 0100
4/18/2024 BDJTECH	14141717	14,384.64 0100
		2,487,101.22
4/3/2024 COPY LINK LLC	14134928	38.67 0901
4/3/2024 COPY LINK LLC	14134928	386.69 0901
4/5/2024 STAPLES	14136295	727.81 0901
4/10/2024 COPY LINK LLC	14137532	637.36 0901
4/8/2024 PURCHASING CARD	14137551	445.51 0901
4/8/2024 PURCHASING CARD	14137551	-11.83 0901
4/8/2024 PURCHASING CARD	14137551	40.00 0901
4/8/2024 PURCHASING CARD	14137551	195.36 0901
4/12/2024 COPY LINK LLC	14139061	1,066.24 0901
4/10/2024 COLIBRI SYSTEM	14139065	579.13 0901
4/10/2024 COLIBRI SYSTEM	14139065	762.01 0901
4/11/2024 LESLIE OCHOA	14139078	16.99 0901
4/11/2024 AMAZON CAPITAL SERVICES, INC.	14139080	97.17 0901
4/11/2024 AMAZON CAPITAL SERVICES, INC.	14139080	215.36 0901
4/11/2024 SAN DIEGO COUNTY SUPT OF SCHOOLS	14139095	3,500.00 0901
4/17/2024 AMAZON CAPITAL SERVICES, INC.	14140397	99.04 0901
4/18/2024 DEMCO INC (SUPPLIES)	14141710	2,001.89 0901
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	421.32 0901
		11,218.72
4/2/2024 SCHOLASTIC (INSTR MATERIALS)	14134941	270.07 0902
4/1/2024 LAKESHORE LEARNING MATERIALS	14134978	980.48 0902
4/4/2024 THE GLASS COMPANY INC	14136287	4,760.00 0902
4/8/2024 SOUTHWEST SCHOOL SUPPLY	14137550	577.99 0902
4/8/2024 PURCHASING CARD	14137551	39.86 0902
4/8/2024 PURCHASING CARD	14137551	71.33 0902
4/12/2024 AMAZON CAPITAL SERVICES, INC.	14140397	1,146.21 0902
4/18/2024 AMAZON CAPITAL SERVICES, INC.	14141713	1,311.85 0902
		9,157.79
4/3/2024 BRADY INDUSTRIES OF CALIFORNIA, LLC	14134973	252.98 1200
4/8/2024 PURCHASING CARD	14137551	35.46 1200
4/8/2024 PURCHASING CARD	14137551	623.72 1200
		912.16
4/3/2024 SPARKLETTS	14134951	73.63 1300
4/3/2024 SPARKLETTS	14134952	30.18 1300
4/1/2024 PARKHOUSE TIRE INC	14134953	504.90 1300
4/1/2024 ROMAINE ELECTRIC	14134954	153.30 1300
4/3/2024 LLOYD PEST CONTROL	14134957	920.00 1300

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
	GOLD STAR FOODS	14134982	144.40	1300
4/2/2024	GOLD STAR FOODS	14134982	3,227.21	1300
4/3/2024	GOLD STAR FOODS	14134982	7,171.06	1300
4/3/2024	GOLD STAR FOODS	14134982	762.90	1300
4/4/2024	TEMPERATURE DESIGN REFRIGERATION, INC	14136288	1,850.00	1300
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14136302	12.91	1300
4/4/2024	GOLD STAR FOODS	14136312	10,159.01	1300
4/5/2024	PURCHASING CARD	14137551	1,590.00	1300
4/8/2024	PURCHASING CARD	14137551	1,265.72	1300
4/5/2024	AMAZON CAPITAL SERVICES, INC.	14137558	101.39	1300
4/8/2024	GOLD STAR FOODS	14137566	3,376.93	1300
4/12/2024	K-LOG INC	14139068	1,817.55	1300
4/11/2024	PJ IMPERIAL BEACH INC	14139088	1,249.92	1300
4/11/2024	PJ IMPERIAL BEACH INC	14139088	1,599.86	1300
4/11/2024	GOLD STAR FOODS	14139092	6,054.31	1300
4/11/2024	GOLD STAR FOODS	14139092	11,059.10	1300
4/11/2024	GOLD STAR FOODS	14139092	6,551.56	1300
4/11/2024	HOLLANDIA DAIRY	14139094	8,338.57	1300
4/11/2024	HOLLANDIA DAIRY	14139094	9,865.28	1300
4/11/2024	HOLLANDIA DAIRY	14139094	8,220.83	1300
4/15/2024	ANA DE CASTRO	14140399	179.56	1300
4/16/2024	GOLD STAR FOODS	14140410	7,738.94	1300
4/17/2024	GOLD STAR FOODS	14140410	2,754.54	1300
4/18/2024	COPY LINK LLC	14141701	26.00	1300
4/18/2024	COPY LINK LLC	14141701	145.92	1300
4/18/2024	TEMPERATURE DESIGN REFRIGERATION, INC	14141704	778.02	1300
4/18/2024	AMAZON CAPITAL SERVICES, INC.	14141713	4,493.52	1300
4/18/2024	GOLD STAR FOODS	14141718	3,133.53	1300
4/18/2024	GOLD STAR FOODS	14141718	3,260.74	1300
			108,611.29	
4/2/2024	STANDARD ELECTRONICS	14134985	2,978.34	2110
4/3/2024	FRANK & SON PAVING INC	14136301	24,516.00	
4/4/2024	GC FENCE CORP	14136309	21,680.00	
	ARBORPOINT TREE CARE SERVICES LLC	14140369	37,869.00	
	TECHNET PARTNERS INC	14140373	11,157.62	
	ACE ELECTRIC, INC	14140375	6,500.00	
	RGC GENERAL ENGINEERING, INC	14140406	17,924.00	
			122,624.96	

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Purchase Order Report

BACKGROUND INFORMATION

Pursuant to Education Code 17605, the Board may delegate to any officer or employee of the district the authority to purchase supplies, materials, apparatus, equipment, and services. All transactions entered into by the officer or employee shall be reviewed by the Board every 60 days. At South Bay, the Purchasing Department edits, processes, and approves all purchase orders and consolidate a list of all orders processed monthly. This is our presentation to the Board for authorization of payment.

CURRENT CONSIDERATIONS

Purchase Order Report 11 for 2023-24 (Exhibit) contains a listing of Purchase Orders, encumbered from April 3-23, 2024, for approval and ratification at this time.

IMPACT ON STUDENT ACHIEVEMENT

South Bay employees purchase materials, supplies, food, equipment, and services to support teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The total amount for Purchase Order Report 11 is \$1,993,204.36.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval/ratification of the Purchase Orders listed on Purchase Order Report 11.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval/ratification.

ATTACHMENTS:

Description Upload Date Type
Exhibit 4/23/2024 Exhibit

PO Board Reg 316

DO Number/II		DO Reference	DO Total	Location Name
	Supplier Name	PO Reference	PO Total	Location Name
	· · · · · · · · · · · · · · · · · · ·	SUPPLIES		.69 FISCAL SERVICES
0000007453	· · · · · · · · · · · · · · · · · · ·	SUPPLIES	•	.16 BUSINESS SERVICES
0000007454	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	•	.09 SO BAY UNION SCH DIST - WHSE
0000007455	AMAZON CAPITAL SERVICES, INC.	BOOKS	•	.19 SO BAY UNION SCH DIST - WHSE
0000007456	AMAZON CAPITAL SERVICES, INC.	SUPPLIES		.95 SO BAY UNION SCH DIST - WHSE
0000007457	AMAZON CAPITAL SERVICES, INC.	TECH SUPPLIES	•	.99 EMORY SCHOOL
0000007458	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	•	.40 EMORY SCHOOL
0000007459	***PERSONNEL REQUEST	MAR-NURSE-ELOP SPRING INTERSES	· ·	.00 SO BAY UNION SCH DIST - WHSE
0000007460	***PERSONNEL REQUEST	FEB-SPECIALIST-OUT OF CONTRACT	· ·	.00 SO BAY UNION SCH DIST - WHSE
0000007461	***RELEASE REQUEST (P-30)	MAR/APR/MAY-RELEASE-ASSIGNMENT	•	.00 SO BAY UNION SCH DIST - WHSE
0000007462	***RELEASE REQUEST (P-30)	APR-RELEASE-COLLAB TIME	•	.00 SO BAY UNION SCH DIST - WHSE
0000007463	***RELEASE REQUEST (P-30)	FEB-RELEASE-LA TRIP COMP DAY	•	.00 SO BAY UNION SCH DIST - WHSE
0000007464	DILIGENT CORPORATION	LICENSING	•	.00 SUPERINTENDENT
0000007465	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR		.00 CHILD NUTRITION (CNS)
0000007466	K-LOG INC	OFFICE CHAIRS	•	.34 FISCAL SERVICES
0000007467	ACADEMIC SUPPLIER	TONER	,	.35 SO BAY UNION SCH DIST - WHSE
0000007468	SAN DIEGO METROPOLITAN TRANSIT	MTS BUS PASS BLANKET PO	'	.00 SPECIAL EDUCATION
0000007469	ULINE, INC	EQUIPMENT	\$ 1,284	.44 WAREHOUSE
0000007470	CANELA SOFTWARE, INC.	LICENSE RENEWAL	\$ 594	.00 SPECIAL EDUCATION
0000007471	SAN DIEGO COUNTY SUPT OF SCHOOLS	CONFERENCE	\$ 200	.00 SO BAY UNION SCH DIST - WHSE
0000007472	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$ 39,533	.24 SO BAY UNION SCH DIST -WHSE CN
0000007473	IMPERIAL DADE	STOCK REPLACEMENT CN	\$ 6,712	.93 SO BAY UNION SCH DIST -WHSE CN
0000007474	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$ 1,786	.22 SO BAY UNION SCH DIST -WHSE CN
0000007475	GOLD STAR FOODS	STOCK REPLACEMNT CN	\$ 14,394	.97 SO BAY UNION SCH DIST -WHSE CN
0000007477	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$ 111	.19 SO BAY UNION SCH DIST - WHSE
0000007478	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 97	.17 NESTOR LANGUAGE ACADEMY
0000007479	SOUTHWEST SCHOOL SUPPLY	STOCK REPLACEMENT	\$ 2,023	.28 SO BAY UNION SCH DIST - WHSE
0000007480	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 253	.11 SO BAY UNION SCH DIST - WHSE
0000007481	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 514	.05 SO BAY UNION SCH DIST - WHSE
0000007482	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 196	.35 SO BAY UNION SCH DIST - WHSE
0000007483	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 983	.15 IB CHARTER - MAIN CAMPUS
0000007484	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 753	.03 SO BAY UNION SCH DIST - WHSE
0000007485	AMAZON CAPITAL SERVICES, INC.	TOOLS	\$ 280	.01 MAINTENANCE DEPT
0000007486	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 736	.70 PENCE SCHOOL
0000007487	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 779	.00 PENCE SCHOOL
0000007488	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 703	.13 PENCE SCHOOL
0000007489	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 836	.68 PENCE SCHOOL

0000007490	***PERSONNEL REQUEST	MAR-PSYCHOLOGIST-IEP MEETINGS	\$ 132.50	NESTOR LANGUAGE ACADEMY
0000007491	***PERSONNEL REQUEST	MAR-LSH-IEP MEETINGS	\$ 159.00	NESTOR LANGUAGE ACADEMY
0000007492	***PERSONNEL REQUEST	MAR-RSP-IEP MEETINGS	\$ 132.50	NESTOR LANGUAGE ACADEMY
0000007493	***PERSONNEL REQUEST	MAR-RSP-IEP MEETING	\$ 39.75	NESTOR LANGUAGE ACADEMY
0000007494	***PERSONNEL REQUEST	MAR-FISCAL-OVERTIME	\$ 243.00	SO BAY UNION SCH DIST - WHSE
0000007495	***PERSONNEL REQUEST	MAR-SPEECH-OUT OF CONTRACT	\$ 510.00	SO BAY UNION SCH DIST - WHSE
0000007496	***PERSONNEL REQUEST	FEB-SPEECH-OUT OF CONTRACT	\$ 408.00	SO BAY UNION SCH DIST - WHSE
0000007497	***PERSONNEL REQUEST	MAR-SPECIALIST-OUT OF CONTRACT	\$ 510.00	SO BAY UNION SCH DIST - WHSE
0000007498	***PERSONNEL REQUEST	MAR-CLERICAL-EXTRA CLERICAL	\$ 100.00	PENCE SCHOOL
0000007499	***PERSONNEL REQUEST	MAR-HEALTH CLERK-EXTRA CLERICA	\$ 104.00	PENCE SCHOOL
0000007500	***PERSONNEL REQUEST	MAR-IA-EXTRA HELP	\$ 320.00	PENCE SCHOOL
0000007501	***PERSONNEL REQUEST	MAR-ADMIN SECRETARY-REGISTRATI	\$ 280.50	PENCE SCHOOL
0000007502	***PERSONNEL REQUEST	MAR-TEACHER-DLI PLANNING	\$ 306.00	SO BAY UNION SCH DIST - WHSE
0000007503	***RELEASE REQUEST (P-30)	APR-RELEASE-COLLABORATION	\$ 846.00	SO BAY UNION SCH DIST - WHSE
0000007504	***TRAVEL REQUEST	TRAVEL REQUEST	\$ 1.00	SO BAY UNION SCH DIST - WHSE
0000007505	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 600.00	SO BAY UNION SCH DIST - WHSE
0000007506	EDUCATION, TRAINING AND RESEARCH ASSOC.	CONTRACT SERVICES	\$ 47,953.80	SO BAY UNION SCH DIST - WHSE
0000007507	***PERSONNEL REQUEST	MAR-HEALTH CLERK-ICAN MEETING	\$ 32.00	SO BAY UNION SCH DIST - WHSE
0000007508	***PERSONNEL REQUEST	MAR-SPEECH-OUT OF CONTRACT	\$ 191.25	SO BAY UNION SCH DIST - WHSE
0000007509	***PERSONNEL REQUEST	APR-PSYCHOLOGIST-OUT OF CONTRA	\$ 1,224.00	SO BAY UNION SCH DIST - WHSE
0000007510	***PERSONNEL REQUEST	MAR-SPEECH-OUT OF CONTRACT	\$ 306.00	SO BAY UNION SCH DIST - WHSE
0000007511	***PERSONNEL REQUEST	MAR-PSYCHOLOGIST-CPI	\$ 714.00	SO BAY UNION SCH DIST - WHSE
0000007512	***PERSONNEL REQUEST	MAR-IA-IA TRAINING	\$ 1,699.50	SO BAY UNION SCH DIST - WHSE
0000007513	***PERSONNEL REQUEST	MAR-TEACHER-SST/IEP MEETING	\$ 26.50	SO BAY UNION SCH DIST - WHSE
0000007514	***PERSONNEL REQUEST	MAR-SPEECH-IEP MEETING	\$ 39.75	SO BAY UNION SCH DIST - WHSE
0000007515	***PERSONNEL REQUEST	MAR-TEACHER-SAFETY PATROL COOR	\$ 106.00	SO BAY UNION SCH DIST - WHSE
0000007516	***PERSONNEL REQUEST	MAR-SUPERVI ASST-ELPAC TESTING	\$ 174.00	SO BAY UNION SCH DIST - WHSE
0000007517	***PERSONNEL REQUEST	FEB-NTS-NTS MEETING	\$ 29.00	SO BAY UNION SCH DIST - WHSE
0000007518	***RELEASE REQUEST (P-30)	MAY-RELEASE-DLI	\$ 1,974.00	SO BAY UNION SCH DIST - WHSE
0000007519	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007520	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 3,160.00	SO BAY UNION SCH DIST - WHSE
0000007521	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$ 177.29	SO BAY UNION SCH DIST - WHSE
0000007522	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$ 2,182.40	SO BAY UNION SCH DIST - WHSE
0000007523	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 782.90	IB CHARTER - MAIN CAMPUS
0000007524	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$ 31.50	SO BAY UNION SCH DIST - WHSE
0000007525	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 205.47	IB CHARTER - MAIN CAMPUS
0000007526	ACCURATE SECURITY PROS, INC.	CONTRACT SERVICES	\$ 24,319.99	MAINTENANCE DEPT
0000007527	A. PREMAN ROOFING, INC.	BID 357 - ELOP ROOFING	\$ 313,635.00	SO BAY UNION SCH DIST - WHSE
0000007528	SUZZETTE ALATINI	REIMBURSEMENT	\$ 489.30	BUSINESS SERVICES

0000007529	EDUCATIONAL SOLUTIONS, LLC	CONTRACT SERVICES	\$	3 000 00	SO BAY UNION SCH DIST - WHSE
	OFFICE DEPOT	TESTING SUPPLIES	φ \$	•	STUDENT SUPPORT & ACCOUNT.
	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL MATERIALS	\$		WAREHOUSE
	SCHOOLS EXCESS LIABILITY FUND	LIABILITY CHARGES	\$,	SO BAY UNION SCH DIST - WHSE
	SOUTHWEST SCHOOL SUPPLY	TESTING SUPPLIES	\$,	STUDENT SUPPORT & ACCOUNT.
	STANDARD ELECTRONICS	CONTRACT SERVICES	\$		MAINTENANCE DEPT
0000007535	SAN DIEGO COUNTY SUPT OF SCHOOLS	CONFERENCE	\$	•	VIRTUAL ACADEMY
	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$,	SPECIAL EDUCATION
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	φ \$,	BAYSIDE STEAM ACADEMY
	AMAZON CAPITAL SERVICES, INC.	STUDENT SUPPLIES	φ \$		NICOLOFF SCHOOL - SOUTH
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	φ \$,	SPECIAL EDUCATION
	· · · · · · · · · · · · · · · · · · ·	SUPPLIES	э \$		PENCE SCHOOL
	AMAZON CAPITAL SERVICES, INC. AMAZON CAPITAL SERVICES, INC.	SUPPLIES	Ф \$,	IB CHARTER - MAIN CAMPUS
	•		Ф \$		PENCE SCHOOL
0000007548	AMAZON CAPITAL SERVICES, INC. AMAZON CAPITAL SERVICES, INC.	SUPPLIES PE EQUIPMENT	Ф \$	•	IB CHARTER - MAIN CAMPUS
	•	•	э \$		
0000007550	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	э \$		PENCE SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	э \$		PENCE SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ \$, ,	IB CHARTER - MAIN CAMPUS
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ \$		SPECIAL EDUCATION SPECIAL EDUCATION
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ \$		
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ \$		SPECIAL EDUCATION
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	Ψ		IB CHARTER - MAIN CAMPUS
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		IB CHARTER - MAIN CAMPUS
0000007558	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	•	TRANSPORTATION DEPT
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		SPECIAL EDUCATION
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		HUMAN RESOURCES
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		TECHNOLOGY SERV - SBUSD ED CTR
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$,	SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		FISCAL SERVICES
0000007564	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	OFFICE EQUIPMENT	\$		NESTOR LANGUAGE ACADEMY
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		NICOLOFF SCHOOL - SOUTH
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		IB CHARTER - MAIN CAMPUS
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		BUSINESS SERVICES
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		NESTOR LANGUAGE ACADEMY
0000007573	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	43.09	EMORY SCHOOL

0000007574	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 1,074.45	SO BAY UNION SCH DIST - WHSE
0000007575	***PERSONNEL REQUEST	MAR-HEALTH CLERK-EXTRA HELP	\$ 129.50	SO BAY UNION SCH DIST - WHSE
0000007576	***PERSONNEL REQUEST	MAR-ATTENDANCE SEC-REGISTRATIO	\$ 870.00	PENCE SCHOOL
0000007577	***PERSONNEL REQUEST	MAR-SUPERVISE	\$ 58.00	SO BAY UNION SCH DIST - WHSE
0000007578	***PERSONNEL REQUEST	MAR-FISCAL-OVERTIME	\$ 209.00	FISCAL SERVICES
0000007579	***PERSONNEL REQUEST	MAR-ELPAC PROF DEVELOPMENT	\$ 53.00	SO BAY UNION SCH DIST - WHSE
0000007580	***PERSONNEL REQUEST	MAR-ELPAC PROF DEVELOPMENT	\$ 53.00	SO BAY UNION SCH DIST - WHSE
0000007581	***PERSONNEL REQUEST	MAR-TEACHER-ELPAC PREP	\$ 53.00	SO BAY UNION SCH DIST - WHSE
0000007582	***PERSONNEL REQUEST	MAR-CERTIFICATED-TUTORING	\$ 459.00	SO BAY UNION SCH DIST - WHSE
0000007583	***PERSONNEL REQUEST	MAR-SPEECH-OUT OF CONTRACT	\$ 51.00	SO BAY UNION SCH DIST - WHSE
0000007584	***PERSONNEL REQUEST	MAR-PSYCHOLOGIST-ASSESSMENTS	\$ 2,198.10	SO BAY UNION SCH DIST - WHSE
0000007585	***PERSONNEL REQUEST	MAR-SUP ASST-EXTRA TIME	\$ 348.00	SO BAY UNION SCH DIST - WHSE
0000007586	***PERSONNEL REQUEST	MAR-IA-EXT LRN INTERSESSION	\$ 20,034.00	SO BAY UNION SCH DIST - WHSE
0000007587	***PERSONNEL REQUEST	MAR-SDC TEACHER-GLAD TRAINING	\$ 1,071.00	SO BAY UNION SCH DIST - WHSE
0000007588	***PERSONNEL REQUEST	MAR-CUSTODIAL-NO SUB	\$ 174.00	MAINTENANCE DEPT
0000007589	***PERSONNEL REQUEST	MAR-IMRT-EXT LRN INTERSESSION	\$ 2,640.00	SO BAY UNION SCH DIST - WHSE
0000007590	***PERSONNEL REQUEST	MAR-ADMIN-ADMIN FOR INTERSESSI	\$ 17,900.00	SO BAY UNION SCH DIST - WHSE
0000007591	***PERSONNEL REQUEST	MAR-HEALTH CLERK FOR INTERSESS	\$ 5,936.00	SO BAY UNION SCH DIST - WHSE
0000007592	***PERSONNEL REQUEST	MAR-CUSTODIAN/TECH-COVER EVENT	\$ 318.00	SO BAY UNION SCH DIST - WHSE
0000007593	***PERSONNEL REQUEST	MAR-SUPT ASSET MGMT MEETING	\$ 2,925.00	SO BAY UNION SCH DIST - WHSE
0000007594	***PERSONNEL REQUEST	MAR-CLERICAL-ELOP	\$ 703.50	SO BAY UNION SCH DIST - WHSE
0000007595	***PERSONNEL REQUEST	MAR-CLERICAL-ELOP	\$ 877.50	SO BAY UNION SCH DIST - WHSE
0000007596	***PERSONNEL REQUEST	MAR-PSYCHOLOGIST-INTERSESSION	\$ 5,544.00	SO BAY UNION SCH DIST - WHSE
0000007597	***PERSONNEL REQUEST	MAR-NURSE-INTERSESSION	\$ 4,488.00	SO BAY UNION SCH DIST - WHSE
0000007598	***PERSONNEL REQUEST	MAR-CERTIFICATED-INTERSESSION	\$ 113,421.00	SO BAY UNION SCH DIST - WHSE
0000007599	***PERSONNEL REQUEST	MAR-CERTIFICATED-ANALYZE DATA	\$ 21.50	PENCE SCHOOL
0000007600	***PERSONNEL REQUEST	MAR-CPR TRAINING	\$ 10,176.00	HUMAN RESOURCES
0000007601	***PERSONNEL REQUEST	MAR-CLERICAL COHORT	\$ 2,685.00	FISCAL SERVICES
0000007601	***PERSONNEL REQUEST	MAR-CLERICAL COHORT	\$ 8,055.00	HUMAN RESOURCES
0000007602	***PERSONNEL REQUEST	FEB-IA-FIELD TRIP	\$ 42.00	SO BAY UNION SCH DIST - WHSE
0000007603	***PERSONNEL REQUEST	FEB-COUNSELOR-PARENT UNIVERSIT	\$ 150.50	PENCE SCHOOL
0000007604	***PERSONNEL REQUEST	FEB-OVERTIME	\$ 3,046.00	SO BAY UNION SCH DIST - WHSE
0000007605	***PERSONNEL REQUEST	FEB-IA-EXTRA SUPPORT	\$ 66.00	SO BAY UNION SCH DIST - WHSE
0000007606	***RELEASE REQUEST (P-30)	APR-RELEASE-GLAD TRAINING	\$ 1,128.00	SO BAY UNION SCH DIST - WHSE
0000007607	***RELEASE REQUEST (P-30)	APR-RELEASE-MOVE COMP DAY	\$ 282.00	SO BAY UNION SCH DIST - WHSE
0000007608	***RELEASE REQUEST (P-30)	MAY-RELEASE-PROF DEVELOPMENT	\$ 3,102.00	SO BAY UNION SCH DIST - WHSE
0000007609	***TRAVEL REQUEST	TRAVEL REIMBURSEMENT	\$ 8.00	VIP - MAIN CAMPUS
0000007610	***TRAVEL REQUEST	TRAVEL REQUEST	\$ 145.44	MAINTENANCE DEPT
0000007611	***TRAVEL REQUEST	TRAVEL REQUEST	\$ 180.90	CHILD NUTRITION (CNS)

0000007612	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 800.00	SO BAY UNION SCH DIST - WHSE
0000007613	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 996.00	NESTOR LANGUAGE ACADEMY
0000007614	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$ 260.32	PENCE SCHOOL
0000007615	***PERSONNEL REQUEST	MAR-TEACHER-IEP MEETINGS	\$ 53.00	NESTOR LANGUAGE ACADEMY
0000007616	SOUTHWEST SCHOOL SUPPLY	STOCK REPLACEMENT	\$ 33,298.63	SO BAY UNION SCH DIST - WHSE
0000007617	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 519.16	PENCE SCHOOL
0000007618	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 1,295.08	PENCE SCHOOL
0000007619	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 610.86	PENCE SCHOOL
0000007620	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 171.10	SO BAY UNION SCH DIST - WHSE
0000007621	MASONS SAW & LAWNMOWER SRVC	EQUIPMENT	\$ 1,620.04	MAINTENANCE DEPT
0000007622	BRADY INDUSTRIES OF CALIFORNIA, LLC	STOCK REPLACEMENT	\$ 11,767.92	SO BAY UNION SCH DIST - WHSE
0000007623	BRADY INDUSTRIES OF CALIFORNIA, LLC	STOCK REPLACEMENT	\$ 16,493.99	SO BAY UNION SCH DIST - WHSE
0000007624	WAXIE	STOCK REPLACEMENT	\$ 4,542.52	SO BAY UNION SCH DIST - WHSE
0000007626	SCHOOL SPECIALTY	STOCK REPLACEMENT	\$ 223.04	SO BAY UNION SCH DIST - WHSE
0000007627	OFFICE DEPOT	STOCK REPLACEMENT	\$ 10,723.50	SO BAY UNION SCH DIST - WHSE
0000007628	NATIONAL ART LLC	STOCK REPLACEMENT	\$ 3,299.74	SO BAY UNION SCH DIST - WHSE
0000007629	COMPLETEOFFICE, LLC	STOCK REPLACEMENT	\$ 330.48	SO BAY UNION SCH DIST - WHSE
0000007630	PYRAMID SCHOOL PRODUCTS	STOCK REPLACEMENT	\$ 453.20	SO BAY UNION SCH DIST - WHSE
0000007631	ARBORPOINT TREE CARE SERVICES LLC	CONTRACT SERVICES	\$ 37,869.00	MAINTENANCE DEPT
0000007632	NOREGON SYSTEMS LLC	SOFTWARE	\$ 4,438.37	SO BAY UNION SCH DIST - WHSE
0000007633	CURRICULUM ASSOCIATES INC	INSTRUCTIONAL MATERIAL	\$ 1,352.00	ONEONTA SCHOOL
0000007634	COUNTY OF SAN DIEGO AIR POLLUTION	FEES	\$ 585.00	SO BAY UNION SCH DIST - WHSE
0000007635	A & S FLOORING	MAINT BLANKET PO FOR SUPPLIES	\$ 1,000.00	MAINTENANCE DEPT
0000007636	CDW GOVERNMENT	SOFTWARE RENEWAL	\$ 7,687.00	SO BAY UNION SCH DIST - WHSE
0000007637	RUSSELL SIGLER INC	HVAC UNIT PARTS	\$ 3,870.39	MAINTENANCE DEPT
0000007638	CITY OF SAN DIEGO	FEES	\$ 325.00	BUSINESS SERVICES
0000007639	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$ 3,646.79	NICOLOFF SCHOOL - SOUTH
0000007640	PROBUILD	STUDENT WHITEBOARDS	\$ 199.34	SO BAY UNION SCH DIST - WHSE
0000007641	REPUBLIC SERVICES OF SAN DIEGO	ORGANIC WASTE SERVICES	\$ 65,000.00	FACILITIES
0000007643	DAILY JOURNAL CORPORATION	BID 358- LEGAL AD	\$ 170.10	SO BAY UNION SCH DIST - WHSE
0000007644	MOSYLE CORPORATION	SOFTWARE RENEWAL	\$ 25,234.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007645	ZOOM VIDEO COMMUNICATIONS, INC	SOFTWARE RENEWAL	\$ 15,930.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007646	SCREENCASTIFY, LLC	SOFTWARE RENEWAL	\$ 720.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007647	BDJTECH	TECH SUPPLIES	\$ 3,394.13	TECHNOLOGY SERV - SBUSD ED CTR
0000007648	BSN SPORTS, INC	STOCK REPLACEMENT	\$ 5,125.28	SO BAY UNION SCH DIST - WHSE
0000007649	WILLYS ELECTRONIC SUPPLY	STOCK REPLACEMENT	\$ 279.29	SO BAY UNION SCH DIST - WHSE
0000007650	SOUTHWEST SCHOOL SUPPLY	STOCK REPLACEMENT	\$ 8,198.20	SO BAY UNION SCH DIST - WHSE
0000007651	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 67.39	IB CHARTER - MAIN CAMPUS
0000007652	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 193.17	IB CHARTER - MAIN CAMPUS

0000007653	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 1,585.26	WAREHOUSE
0000007655	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$ 413.80	SO BAY UNION SCH DIST -WHSE CN
0000007656	IMPERIAL DADE	STOCK REPLACEMENT CN	\$ 8,353.01	SO BAY UNION SCH DIST -WHSE CN
0000007657	PROTECT EDUCATION	AIR FILTERS	\$ 69,410.40	SO BAY UNION SCH DIST - WHSE
0000007659	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 140.45	NESTOR LANGUAGE ACADEMY
0000007660	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 101.67	SPECIAL EDUCATION
0000007661	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 99.05	NESTOR LANGUAGE ACADEMY
0000007662	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 876.20	SO BAY UNION SCH DIST - WHSE
0000007663	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 157.41	CENTRAL SCHOOL
0000007664	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 239.27	MENDOZA SCHOOL
0000007665	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 548.60	CENTRAL SCHOOL
0000007666	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 25.85	NESTOR LANGUAGE ACADEMY
0000007667	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 186.84	MENDOZA SCHOOL
0000007668	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 247.53	SO BAY UNION SCH DIST - WHSE
0000007669	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 265.36	FISCAL SERVICES
0000007670	AMAZON CAPITAL SERVICES, INC.	CUSTODIAL SUPPLIES	\$ 423.40	MENDOZA SCHOOL
0000007671	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 407.36	IB CHARTER - MAIN CAMPUS
0000007672	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 414.80	SUNNYSLOPE SCHOOL
0000007673	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 274.60	SUNNYSLOPE SCHOOL
0000007674	***PERSONNEL REQUEST	MAR-ADMIN SECRETARY-OVERTIME	\$ 70.00	SO BAY UNION SCH DIST - WHSE
0000007675	***PERSONNEL REQUEST	MAR-CUSTODIAN-INTERSESSION	\$ 192.50	SO BAY UNION SCH DIST - WHSE
0000007676	***PERSONNEL REQUEST	MAR-NTS-EXTRA SUPERVISION	\$ 23.00	NESTOR LANGUAGE ACADEMY
0000007677	***RELEASE REQUEST (P-30)	APR-RELEASE-CAMP COMP DAY	\$ 282.00	NESTOR LANGUAGE ACADEMY
0000007678	***RELEASE REQUEST (P-30)	APR/MAY-RELEASE-ROVING SUBS	\$ 564.00	BAYSIDE STEAM ACADEMY
0000007679	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007680	BDJ TECH	STUDENT CHROMEBOOK REFRESH	\$ 429,957.00	SO BAY UNION SCH DIST - WHSE
0000007681	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 271.84	FISCAL SERVICES
0000007682	***PERSONNEL REQUEST	MAR-IMRT-EXTRA TIME	\$ 160.00	SO BAY UNION SCH DIST - WHSE
0000007683	***RELEASE REQUEST (P-30)	APR-RELEASE-ELPAC TESTING	\$ 282.00	SO BAY UNION SCH DIST - WHSE
0000007684	***RELEASE REQUEST (P-30)	MAY/JUN-RELEASE-ASSESSMENTS	\$ 10,152.00	SO BAY UNION SCH DIST - WHSE
0000007685	HANGSAFE HOOKS	OUTDOOR SUPPLIES	\$ 9,026.62	SO BAY UNION SCH DIST - WHSE
0000007686	GENESIS FASHION CONTRACTOR	ENRICHMENT SUPPLIES	\$ 4,140.00	SO BAY UNION SCH DIST - WHSE
0000007687	WESTERN PSYCHOLOGICAL SERVICES	INSTRUCTIONAL MATERIALS	\$ 1,377.72	BUSINESS SERVICES
0000007688	REFRIGERATION SUPPLIES DISTR	SUPPLIES	\$ 4,034.33	MAINTENANCE DEPT
0000007689	CURRICULUM ASSOCIATES INC	INSTRUCTIONAL MATERIALS	\$ 3,337.57	ONEONTA SCHOOL
0000007690	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL MATERIALS	\$ 206.50	WAREHOUSE
0000007691	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$ 778.02	SO BAY UNION SCH DIST - WHSE
0000007692	CDW GOVERNMENT	MEMBERSHIP	\$ 1,500.00	SO BAY UNION SCH DIST - WHSE
0000007693	ACADEMIC SUPPLIER	PRINTER	\$ 544.28	SO BAY UNION SCH DIST - WHSE

0000007604	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	225.94	SO BAY UNION SCH DIST - WHSE
	1000BULBS.COM	MAINTENANCE BLANKET PO	\$		MAINTENANCE DEPT
	STS-EDUCATION	RENEWAL	ψ ¢		SO BAY UNION SCH DIST - WHSE
	BRADY INDUSTRIES OF CALIFORNIA, LLC	CUSTODIAL SUPPLIES	ψ	,	VIP - MAIN CAMPUS
	NATIONAL ART LLC	SUPPLIES	ψ		BERRY SCHOOL
0000007699	LAKESHORE LEARNING MATERIALS	SUPPLIES	ψ		STUDENT SUPPORT & ACCOUNT.
0000007033		CUSTODIAL SUPPLIES	ψ \$, ,	EMORY SCHOOL
	SAN DIEGO COUNTY SUPT OF SCHOOLS	CONFERENCE	ψ ¢		SO BAY UNION SCH DIST - WHSE
0000007701		CUSTODIAL SUPPLIES	ψ		PENCE SCHOOL
	ACADEMIC SUPPLIER	PRINTER	ψ		CHILD NUTRITION (CNS)
	BRADY INDUSTRIES OF CALIFORNIA, LLC	CUSTODIAL SUPPLIES	ψ		MENDOZA SCHOOL
0000007704	•	CUSTODIAL SUPPLIES	ψ \$		MENDOZA SCHOOL
	SAN DIEGO RESTAURANT SUPPLY	KITCHEN EQUIPMENT	\$,	CHILD NUTRITION (CNS)
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	ψ ¢		FISCAL SERVICES
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	ψ \$		SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	· ·	SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		MAINTENANCE DEPT
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		PENCE SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		PENCE SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		VIP - MAIN CAMPUS
	LLOYD PEST CONTROL	CONTRACT SERVICES	\$		SO BAY UNION SCH DIST - WHSE
	GRACE BUILDERS INC	CONTRACT SERVICES	\$	•	SO BAY UNION SCH DIST - WHSE
	STS-EDUCATION	EQUIPMENT	\$	•	SO BAY UNION SCH DIST - WHSE
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$,	VIP - MAIN CAMPUS
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		MENDOZA SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		BERRY SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$, -	VIP - MAIN CAMPUS
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	•	MENDOZA SCHOOL
	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$		VIP - MAIN CAMPUS
	MP COATINGS INC.	CONTRACT SERVICES	\$		MAINTENANCE DEPT
	GEARY PACIFIC SUPPLY	EQUIPMENT	\$,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	MAINTENANCE DEPT
	FOLLETT CONTENT SOLUTIONS, LLC	SUPPLIES	\$	· ·	BAYSIDE STEAM ACADEMY
	SWEETWATER UNION HIGH SCH DISTRICT	CONTRACT SERVICES	\$	750.00	NESTOR LANGUAGE ACADEMY
	CALIF SCHOOL NURSES ORGANIZATION	MATERIALS	\$		SPECIAL EDUCATION
0000007733	IMPERIAL SPRINKLER SUPPLY, INC.	SUPPLIES	\$	1.616.24	MAINTENANCE DEPT
	SAMSARA NETWORKS INC	CONTRACT SERVICES	\$	· ·	MAINTENANCE DEPT
0000007735	SAN DIEGO SHADE AND LINOLEUM INC	SUPPLIES	\$	•	MAINTENANCE DEPT
	EDUCATIONAL TESTING SERVICE	TESTING MATERIALS	\$		SO BAY UNION SCH DIST - WHSE
			•	,	

0000007737	STANDARD ELECTRONICS	BLANKET PO FOR SERVICE CALLS	\$ 3,000.00	SO BAY UNION SCH DIST - WHSE
0000007738	SAN DIEGO COUNTY SUPT OF SCHOOLS	CONFERENCE	\$ 1,000.00	SO BAY UNION SCH DIST - WHSE
0000007739	IMPERIAL SPRINKLER SUPPLY, INC.	GARDENING SUPPLIES	\$ 2,546.01	MAINTENANCE DEPT
0000007740	SWEETWATER UNION HIGH SCH DISTRICT	CONTRACT SERVICES	\$ 750.00	NESTOR LANGUAGE ACADEMY
0000007741	SWEETWATER UNION HIGH SCH DISTRICT	CONTRACT SERVICES	\$ 550.00	NESTOR LANGUAGE ACADEMY
0000007742	SWEETWATER UNION HIGH SCH DISTRICT	CONTRACT SERVICES	\$ 550.00	NESTOR LANGUAGE ACADEMY
0000007743	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 628.41	SO BAY UNION SCH DIST - WHSE
0000007744	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 1,782.67	SO BAY UNION SCH DIST - WHSE
0000007745	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 631.59	SPECIAL EDUCATION
0000007747	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 374.84	CENTRAL SCHOOL
0000007748	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 218.93	PENCE SCHOOL
0000007749	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 425.96	BAYSIDE STEAM ACADEMY
0000007750	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 332.00	BERRY SCHOOL
0000007751	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 682.43	CENTRAL SCHOOL
0000007752	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 305.61	IB CHARTER - MAIN CAMPUS
0000007753	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 1,314.16	TRANSPORTATION DEPT
0000007754	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 7.17	MAINTENANCE DEPT
0000007755	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 549.38	IB CHARTER - MAIN CAMPUS
0000007756	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	\$ 231.52	SPECIAL EDUCATION
0000007757	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 121.15	CENTRAL SCHOOL
0000007758	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 524.00	NESTOR LANGUAGE ACADEMY
0000007759	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 1,334.00	NESTOR LANGUAGE ACADEMY
0000007760	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007761	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007762	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007763	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000007764	TOYOTALIFT, INC.	REPAIR	\$ 1,415.91	CHILD NUTRITION (CNS)
0000007765	ENABLING DEVICES	INSTRUCTIONAL MATERIALS	\$ 460.95	SO BAY UNION SCH DIST - WHSE
0000007766	CDW GOVERNMENT	MONITOR	\$ 122.40	SO BAY UNION SCH DIST - WHSE
0000007767	ACADEMIC SUPPLIER	PRINTER	\$ 342.42	MENDOZA SCHOOL
0000007768	HOME DEPOT	CUSTODIAL SUPPLIES	\$ 618.36	PENCE SCHOOL
0000007769	TED'S GARAGE	REPAIR	\$ 1,119.80	CHILD NUTRITION (CNS)
0000007770	FRONTLINE TECHNOLOGIES GROUP	SOFTWARE RENEWAL	\$ 10,664.49	TECHNOLOGY SERV - SBUSD ED CTR
0000007771	DAILY JOURNAL CORPORATION	RFP 2023-3 LEGAL AD	\$ 121.50	CHILD NUTRITION (CNS)
0000007772	BRADY INDUSTRIES OF CALIFORNIA, LLC	CUSTODIAL SUPPLIES	\$ 70.73	MAINTENANCE DEPT
0000007773	WAXIE	CUSTODIAL SUPPLIES	\$ 124.60	SUNNYSLOPE SCHOOL
0000007774	BOOKSOURCE	BOOKS	\$ 1,342.81	PENCE SCHOOL
0000007775	ACADEMIC SUPPLIER	SUPPLIES	\$ 613.79	SO BAY UNION SCH DIST - WHSE
0000007776	CDW GOVERNMENT	SUPPLIES	\$ 244.80	WAREHOUSE

0000007778	KEENAN & ASSOCIATES	CONTRACT SERVICES	\$ 1,219.00	BUSINESS SERVICES
0000007779	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 278.19	SO BAY UNION SCH DIST - WHSE
0000007779	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 278.19	TRANSPORTATION DEPT
0000007780	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 32.96	SUNNYSLOPE SCHOOL
			\$ 1,993,204.36	

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Resolution 23-034

BACKGROUND INFORMATION

After determining an emergency exists, Public Contract Code section 22050 requires that the Board review its emergency determination and repair work authorization at each regular board meeting and determine, by a four-fifths (4/5) vote. This review must continue until the Board determines the emergency determination and emergency repair work authorization are terminated.

CURRENT CONSIDERATIONS

In Winter 2023, after completion of the modernization projects at the Emory Academy of Global Leadership and Empowerment, the San Diego Fire Department determined that the installed partial wireless fire alarm system was operative but not functioning to district needs and not compliant. Thus, the Fire Marshall called for an immediate resolution to the existing fire alarm system and deemed this a Fire, Life, & Safety issue (the "emergency event").

On December 14, 2023, the Board approved Resolution 23-021 determining that an emergency existed and authorizing repair work at Emory, including, but not limited to proceeding with "the work proposed by Ace Electric and Standard Electronics ... without delay for competitive bidding in order to respond to the emergency event".

We are recommending termination of the emergency determination regarding the emergency event and repair work at Emory. This Board action (Exhibit) will establish that the authority previously granted under Resolution 23-021 has ceased.

IMPACT ON STUDENT ACHIEVEMENT

Completing the emergency repair work at Emory brought the school into compliance, minimized health and safety impacts, mitigated facility damage, and allowed the continuation of teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The total cost of the emergency repair work was \$169,400.10.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend adoption of Resolution 23-034 terminating the emergency determination regarding the emergency event and repair work at the Emory Academy.

SUPERINTENDENT'S RECOMMENDATION

Recommend adoption.

ATTACHMENTS:

Description Upload Date Type
Resolution 4/10/2024 Exhibit

SOUTH BAY UNION SCHOOL DISTRICT

RESOLUTION 23-034

RESOLUTION OF THE BOARD OF TRUSTEES TERMINATING THE EMERGENCY DETERMINATION AT EMORY SCHOOL

WHEREAS, in Winter 2023, various scopes of work for the modernization project at Emory Academy of Global Leadership and Empowerment ("Emory School") were completed, including installation of wireless fire alarm systems by Ace Electric.

WHEREAS, inspection conducted by the San Diego Fire Department determined that the Emory School's partial wireless fire alarm system was operative, but not functioning to meet District needs and is not compliant with Fire Codes, and the Fire Marshall called for an immediate resolution to the existing fire alarm system at Emory School, deeming this a Fire, Life, and Safety issue (collectively, the "emergency event").

WHEREAS, Public Contract Code section 20113 provides that a school district may enter into a contract without advertising for or inviting bids when repairs, alterations, work, or improvements are necessary to avoid danger to life or property, or to permit the continuance of existing school classes, after a unanimous vote of that district's governing board declaring that an emergency exists and with the approval of the county superintendent of schools.

WHEREAS, Public Contract Code section 1102 defines an emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

WHEREAS, the District is subject to the California Uniform Public Construction Cost Accounting Act (Pub. Contract Code § 22000 et seq., "CUPCCAA"), which requires that construction contracts of \$60,000 or more be informally bid.

WHEREAS, an exception to the CUPCCAA bidding requirements exists in cases of emergency when repair and/or replacements are necessary.

WHEREAS, in cases of emergency, the District's Board of Trustees ("Board") may proceed pursuant to CUPCCAA to immediately replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts (Pub. Contract Code, § 22035).

WHEREAS, emergency work under section 22035 must be done pursuant to the terms of Public Contract Code section 22050.

WHEREAS, section 22050 requires, in relevant part, that the following steps be taken:

- (1) Pursuant to a four-fifths (4/5) vote of the Board, the District may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts; and
- (2) Before taking any action pursuant to paragraph (1), the Board shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive

- solicitation for bids, and that the action is necessary to respond to the emergency; and
- (3) If the Board orders any action specified above, the Board shall review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the action is terminated to determine, by a four-fifths (4/5) vote, that there is a need to continue the action; and
- (4) When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

WHEREAS, on or about December 14, 2023, pursuant to Resolution No. 23-021, the Board took action consistent with the Public Contract Code, including but not limited to sections 1102, 20113 and 22035, determining that an emergency exists regarding sudden and unexpected electrical issues and repair work at Emory School, and authorizing the District's Superintendent or designee to enter into contracts and take all other action necessary to perform all necessary repair work to address the emergency event at Emory School.

WHEREAS, District staff determined the quick and dependable resolution of the emergency event at Emory School is to replace the wireless fire alarm system with a hardwired fire alarm system, throughout the school using. Because of their work on the modernization of the Emory School, Ace Electric was familiar with both the facilities infrastructure of Emory School, and also the established blueprints of the updated electrical infrastructure at the school. Further, Standard Electronics is a reliable fire alarm installation company located locally within the County with the ability and skills to complete the final connections of the replacement fire alarm systems to align with Ace Electric's infrastructure and plans.

WHEREAS, in accordance with Resolution No. 23-021, the District entered into contracts with Ace Electric and Standard Electronics ("Contractors") to perform repair work including, but not limited to proceeding with "the work proposed by Ace Electric and Standard Electronics ... without delay for competitive bidding in order to respond to the emergency event, and to: (1) Bring Emory School up to compliance with the Fire Marshall as soon as possible; (2) Minimize as quickly as possible the potential health and safety impact on District staff, visiting students, teachers, and the general public; (3) Mitigate any potential damage and risk at the Emory School; and (3) Permit the continuance of classes and programs at the Emory School in a safe and compliant manner." ("Project").

WHEREAS, since December 14, 2023, and while the Project has been ongoing and unfinished, the Board has repeatedly determined that the emergency identified in Resolution No. 23-021 continues.

WHEREAS, on or about April 3rd, 2024, Contractor completed its work on the Project, thereby resolving the basis for the emergency identified in Resolution No. 23-021.

WHEREAS, Public Contract Code section 22050, subdivision (c)(3), requires that the Board terminate the emergency action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND FOUND by the Board of Trustees of the South Bay Union School District:

<u>Section 1.</u> That the above recitals are true and correct.

<u>Section 2.</u> That the Board hereby terminates the determination under Resolution No. 23-021 that there is an emergency event at Emory School regarding repair work to the fire alarm system, with the result being all authority previously granted under Resolution No. 23-021 has now ceased.

<u>Section 3.</u> That the District's Superintendent or designee is authorized to take all steps and any other actions which are necessary to carry out, give effect to, and comply with the terms and intention of this Resolution including, without limitation, closing out the emergency event with the San Diego Fire Department Fire Marshall.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the South Bay Union School District on this 2nd day of May 2024, by the following vote:

AYES:	
NOES:	
ABSTENTIONS:	
	President of the Board of Trustees of the South Bay Union School District
Attested to:	
Clerk of the Board of Trustees of the South Bay Union School District	

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: 2024-2025 Super Co-Op Renewal

BACKGROUND INFORMATION

The Super Co-Op is a USDA Foods Cooperative in California consisting of public-school agency members for the purpose of obtaining commodities for school food services.

CURRENT CONSIDERATIONS

The purpose of the Super Co-Op (Exhibit) is to assist member districts with effective USDA food ordering and distribution and enable its members to attain the best possible prices for processed USDA Foods and their commercial equivalents as well as for USDA Foods distribution.

IMPACT ON STUDENT ACHIEVEMENT

Being a member of the Super Co-Op allows for better distribution and management of entitlement funding to purchase USDA foods, which improves the accuracy of forecasting and menu planning, and lowers food costs. The membership also functions to support American agricultural producers through purchases of domestic products for use in schools. With more funds and support to invest in quality products, the Child Nutrition Department is able to provide fresher, nutritious, and more appealing meals to our students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Funding will be provided by the Cafeteria Fund – Fund 13.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval to renew the membership with Super Co-Op for the 2024-2025 school year.

SUPERINTENDENT'S RECOMMENDATION

Recommend approve.

ATTACHMENTS:

Description Upload Date Type
Renewal 4/11/2024 Exhibit

SY2024-25 Annual Renewal of Services Super Co-Op Joint Powers Authority



Participant District: SOUTH BAY UNION SCHOOL DISTRICT

Please check (\checkmark) your response:

✓	We plan to CONTINUE membership with Super Co-Op JPA for SY2024-25.
	We do NOT plan to continue membership with Super Co-Op JPA for SY2024-25. What alternate USDA Foods delivery method do you plan to use?

Super Co-Op Joint Powers Authority is hereby given authority to contract for USDA Foods and related services on behalf of Member Districts and Participant Districts.

The parties agree as follows:

- 1. Both parties must remain eligible Recipient Agencies for receipt of United States Department of Agriculture (USDA) donated commodity foods (USDA Foods) as determined by the California Department of Education (CDE), Nutrition Services Division.
- 2. Through this written agreement, the Lead District is assigned control of the Participant District's fair share of USDA Foods entitlement for SY2024-25. The Lead District is responsible for ordering, receiving, storing, and distribution of Direct Delivery USDA Foods on behalf of Participant.
- 3. Lead District is responsible to maintain an inventory management system for all USDA Foods Direct Delivery items received and stored on behalf of Participant. Participant is responsible to maintain an inventory management system for all USDA Foods Direct Delivery or processed items after delivery to Participant District.
- 4. Both parties are responsible for compliance with USDA and the CDE, Nutrition Services Division policies and regulations.
- 5. SY2024-2 Fees:

Membership Fees are paid by Participant District directly to the Lead District, billed in July 2024.

Annual Renewal Fee beginning the 2nd year of membership shall be 0.3% of the current year USDA Foods estimated entitlement on July 1.

State Administrative Fee of \$0.90 per case/unit of USDA Foods direct delivery (brown box) and diverted to processors.

Delivery fees as per member district selected distributors.

All fees are subject to change, as approved by the Super Co-Op JPA Board of Directors.

Participant District agrees to remit all Super Co-Op JPA fees promptly upon receipt of invoice.

6. Participant District agrees to abide by the current Super Co-Op JPA Governing Rules, bylaws, conflict of interest cost and code of conduct, Brown Box Storage Policy, and other rules or policies as approved by the Board of Directors.

- 7. Should a loss of USDA Foods being held for the Participant District occur, due to/ but not limited to theft, spoilage, etc., the Lead District is responsible to the CDE, Nutrition Services Division and/or the USDA for the Fair Market Value of that food item(s). Both the Participant District and Lead District shall be responsible to maintain insurance coverage or contract provisions for insurance coverage with third party vendors that move or house USDA Foods at the fair market value.
- 8. Participant District shall respond to pre-planners and offerings promptly.
- 9. Participant District shall read all correspondence from the Super Co-Op JPA and respond promptly as indicated.
- 10. Participant District shall maintain accurate contact information with the Super Co-Op JPA to assure proper routing of invoices and correspondence.
- 11. Participant District agrees to complete the annual Food Distribution Program Annual Commodity Contract Packet in CNIPs when notified by the California Department of Education, typically in June of each year.
- 12. Participant District agrees to verify Value Pass Through (VPT) for all processed USDA Foods purchased and monitor entitlement balance ensuring that processed product is reported correctly by distributors or processors. Discrepancies shall be addressed promptly with USDA Foods distributor and/or processor.
- 13. In the event of a change in Lead District, this Agreement shall convey to the new Lead District.
- 14. Termination of the Assignment of USDA Foods shall be made in writing to the Lead District no later than December 10 to take effect the following June 30.
- 15. Provide current contact information for three (3) individuals at your district/agency:

Nutrition Services Director		
Name	Ana de Castro	
Title	Child Nutrition Director	
Telephone	619-2079271	
Email	adecastro@sbusd.org	

Accounts Payable Contact		
Name Olivia Fay		
Title	Business Services Technician	
Telephone 619-628-5390		
Email ofay@sbusd.org		

Additional Contact for USDA Foods management		
Name	Name Devon Walker	
Title	Child Nutrition Supervisor	
Telephone 619-870-6670		
Email dwalker@sbusd.org		

16. Each individual executing this Annual Renewal of Services on behalf of Participant District represents, for the benefit of Lead District, that he or she is duly authorized to execute and deliver this Annual Renewal of Services on behalf of Participant District.

17. Lead District and Participant District acknowledge that this Annual Renewal of Services is subject to approval by the Participant District's Board and this Annual Renewal of Services shall not be effective until after the Participant District's Board approves this Annual Renewal of Services.

By signing this, I certify that I am an authorized representative of the Participant District and agree to adhere to the terms specified herein.

My execution of this Annual Renewal of Services was approved by the Participant District's Board of Education at a duly called and noticed Regular Board Meeting on 05/02/2024.

Participant District	SOUTH BAY UNION SCHOOL DISTRICT
Signature	DocuSigned by: Ana Le Castro 720508409801488
Print Name	Ana de Castro
Title	Child Nutrition Director
Date	3/18/2024

Signature	DocuSigned by: Betty Crocker E52050803E88471
Super Co-op Representative Name (Printed)	Dr. Betty Crocker, RDN, SNS
Date	3/18/2024

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Resolutions 23-037 - 23-040

BACKGROUND INFORMATION

To maintain a current register of persons authorized to act on behalf of the district, pursuant to various sections of the California Education Code, the Board must adopt a series of Resolutions prior to the beginning of each fiscal year or whenever there is a change in authorized employees in order to maintain a current register of persons authorized to act on behalf of the district.

CURRENT CONSIDERATIONS

The attached resolutions (Exhibit) represent the appropriate authorizations necessary to conduct routine business. These 2024-25 Resolutions are in effect until rescinded, amended, or modified by the Board.

IMPACT ON STUDENT ACHIEVEMENT

The attached Resolutions enable the business operation of the district to function efficiently, and in turn, support all staff members as they continue to educate our students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend adoption of Resolutions 23-037 - 23-040 regarding signature authorizations.

SUPERINTENDENT'S RECOMMENDATION

Recommend adoption.

ATTACHMENTS:

Description Upload Date Type
Resolutions 4/25/2024 Exhibit

RESOLUTION #_____ RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL

AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

			School [District, San Diego	County ON MOTION
OFm	nember	, se	econded by mei	mber	
effect	tive	thro	ough June 30,		
IT IS	RESOLVED A	AND ORDERED t	hat:		
1.	The authoriz	zed agent (one <i>pe</i>	e rson only) to re	ceive mail from the	e Accounting/Payroll
2.	The authoriz	zed person(s) or d il addressee) are:		 up warrants from t	he County Office (other
		mail hold cons	ortium		
3.	Check one		Monthly p	ayroll warrants eac	h and every month.
	Check one		Daily/Hou	rly payroll warrants	each and every month.
		· ·		stand and that all a y Office of Educati	additions and deletions on.
PASS	SED AND AD	OPTED by said G	overning Board	on May 2, 2024 (date)	by the following vote
	AYES:	MEMBERS		,	
	NOES:	_MEMBERS			
Α	BSENT:	MEMBERS			
	E OF CALIFOR NTY OF SAN D				
is a fu			lution duly passed	•	certify that the foregoing d Board at a regularly
				Secretary/Clerk of th	e Governing Board

Manual signature(s) of authorized person(s):	Facsimile signature(s). if applicable: (Rubber Stamp)

RESOLUTION # _______PAYMENT ORDER RESOLUTION

		School District, San Diego Co	ounty ON MOTION
OF member	, seconded b	y member	
effective	through June	30,	
seq., Chapter 8, D	AND ORDERED that, in according to the second strain and certain an	nent Code <u>(all districts),</u> the f	following person(s)
Jose Espinoza, M	elissa Griffith, Rigo Lara, Pame	ela Reichert-Montiel or Jonath	an Meraz
IT IS FURTHER	RESOLVED AND ORDERED	that, in accordance with the	payroll procedure
provided in Educa	ation Code Section 45310 (me	erit system districts only), n	no warrant shall be
drawn by or on b	ehalf of the governing board	of this district for the paymer	nt of any salary or
wage to any emp	loyee in the classified service	unless the assignment bea	irs the certification
of the			
following person:	Jonathan Meraz, Direct	or of Fiscal Services	
	RESOLVED that this motion sha riting to the San Diego County		and deletions shall
PASSED AND AD following vote:	OOPTED by said Governing Bo	oard onMay 2, 2024 (date)	by the
AYES:	MEMBERS		
NOES:	MEMBERS		
ABSENT:	MEMBERS		
STATE OF CALIF			
	za, Clerk of full, true, and correct copy of the rly called and conducted meeting the same of the rly called and conducted meeting the same of the rly called and conducted meeting the rly called and		hereby certify that id adopted by said
		Secretary/Clerk of the	Governing Board
Manual signature	(s) of authorized person(s):	<u>Facsimile signature</u> (Rubber Stamp) Gov	

RESOLUTION #		

RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)

	School District, San Diego County ON MOTION
OF member	, seconded by member
effectiveJuly 1, 2024	through June 30, 2025
	that, pursuant to the provisions of Education Code Sectionbe and is hereby rs in the name of said District, drawn on the funds of said
IT IS FURTHER RESOLVED that the be submitted in writing to the San Di	nis motion shall stand and that all additions and deletions shall iego County Office of Education.
PASSED AND ADOPTED by said the following vote: AYES:MEMBE	Governing Board onMay 2, 2024 by (date)
NOES:MEMBE	
ABSENT:MEMBE	
STATE OF CALIFORNIA) COUNTY OF SAN DIEGO) SS	
	, Clerk of the Governing Board, do hereby certify that treet copy of a resolution duly passed and adopted by said ducted meeting held on said date.
	Secretary/Clerk of the Governing Board
Manual signature(s) of authorized p	person(s): <u>Facsimile signature(s)</u> , if applicable: (Rubber Stamp)
	•

RESOLUTION	23-040	AUTHORIZ	ING THE REPLACE!	MENT OF
		WARRANTS		
On a motion of Member following Resolution is adopted		, seconded by I	Member	_ the
WHEREAS, during the warrants for the paym WHEREAS, payroll ar occasion; and WHEREAS, a petition pursuant to Governme NOW, THEREFORE ESchool District of San to reissue new payroll petition for issuance o original warrant.	ents of goods and and commercial war for issuance of a rent Code section 2 BE IT RESOLVED Diego County, Ca and commercial w	services received rants are lost, stolenew warrant may be 9802. by the governing Elifornia, that the folwarrants upon pres	by the District; and en, mutilated, or expire presented by the part of theSouth lowing persons shall entation of a properly	re upon ayee n Bay Union_ be authorized completed
original warrant.				
Jose Espinoza, Superint			Facsimile Signature	Э
Rigo La				
Assistant S	Superintendent, Bu	usiness Services		
Molioco C	riffith			
	riffith perintendent, Emp	oloyer/Employee Relations		
Pamela Reichert-Monti	ial			
	perintendent, Educ	cational Services		
PASSED AND ADOP	ΓED by said Gove	rning Board on	May 2, 2024	
AYES:				
NOES:				
ABSENT:				
I,Jose Espinoza the foregoing is a full, at a regularly called ar	true, and correct of	copy of a resolution	adopted by the Gove	
		Clerk of the	ne Governing Board	

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Rigo Lara, Assistant Superintendent, Business Services

SUBJECT: Award of Bid 358

BACKGROUND INFORMATION

The district is in the process of painting five buildings at the West campus.

CURRENT CONSIDERATIONS

Optimus Construction, Inc. was the lowest responsible bidder for this project. This project includes painting the exterior and interior of five buildings and replacing damaged wood as needed.

IMPACT ON STUDENT ACHIEVEMENT

Improving facilities supports a better teaching and learning environment for District students and staff.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The estimated cost of this project is \$96,000 with a \$25,000 contingency if required.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the award of Bid 358 to Optimus Construction, Inc.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Melissa Griffith, Executive Director, Human Resources

SUBJECT: Activity Lists

ATTACHMENTS:

Description	Upload Date	Type
Certificated	4/23/2024	Exhibit
Classified	4/23/2024	Exhibit
Class Addendum	5/2/2024	Exhibit
Certificated Addendum	5/2/2024	Exhibit

SOUTH BAY UNION SCHOOL DISTRICT BOARD OF TRUSTEES MEETING – MAY 2, 2024 CERTIFICATED PERSONNEL ACTIVITY LIST

Approve/Ratify Employment - Guest Teachers/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Andaya, Miriam	Substitute Teacher	\$225 per day	04/12/2024
Mananzan, Mary Rose	Substitute Teacher	\$225 per day	04/12/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Chavira, Jose P	Teacher	Mendoza	04/12/2024	04/12/2024	06/07/2024(RT)
Daily, Cindy A	Teacher	Berry	04/11/2024	04/11/2024	07/06/2024(RT)
Galland, Brenda Marie	School Psychologist	Oneonta	04/18/2024	04/18/2024	06/07/2024(RS)
Pardue, Machelle	Educational Social Worker	Student Services	04/19/2024	04/19/2024	06/07/2024(RS)

SOUTH BAY UNION SCHOOL DISTRICT BOARD OF TRUSTEES MEETING – MAY 2, 2024 CLASSIFIED PERSONNEL ACTIVITY LIST

Approve/Ratify Employment

Name	Position	Site	Salary	Effective Date
Garcia, Sandra Lee	Child Nutrition Assistant Lunch	Oneonta	15/1	05/03/2024

Approve/Ratify Promotion

Name	Position	Site	Salary	Effective Date
Leon, Ricardo	Supervision Assistant	Berry	13/1	05/03/2024
Hernandez, Wendy	Supervision Assistant	Central	13/1	05/03/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
King, Ruby L	Supervision Assistant	Emory	04/15/2024	04/15/2024	04/15/2024(RS)

Transfers, Lateral Transfers, and other Personnel Actions (For Information Only)

Name	Action	Effective Date
Hernandez Delgado, Alejandra	39-Month Rehire List	05/01/2024

SOUTH BAY UNION SCHOOL DISTRICT BOARD OF TRUSTEES MEETING – MAY 2, 2024, ADDENDUM CLASSIFIED PERSONNEL ACTIVITY LIST

Approve/Ratify Employment - Substitutes/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Quainton, Jennifer Marie	Substitute Clerical	\$17.90 per hour	05/03/2024

Approve/Ratify Employment

Name	Position	Site	Salary	Effective Date
Garcia, Sandra Lee	Child Nutrition Assistant Lunch	Oneonta	15/1	05/03/2024
Quainton, Jennifer Marie	Attendance Secretary	<u>Mendoza</u>	<mark>26/4</mark>	07/01/2024

Approve/Ratify Promotion

Name	Position	Site	Salary	Effective Date
Bustos, Jose	Supervision Assistant	Sunnyslope	<mark>13/1</mark>	05/03/2024
Leon, Ricardo	Supervision Assistant	Berry	13/1	05/03/2024
Hernandez, Wendy	Supervision Assistant	Central	13/1	05/03/2024
Vidales, Marcela	Bilingual Instructional Assistant	Sunnyslope	<mark>19/1</mark>	05/03/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Arreola, Vanessa	Behavior Intervention Assistant	Student Services	04/26/2024	04/26/2024	04/27/2024(RS)
Bonus, Mary Christine	Behavior Intervention Assistant	Bayside	05/01/2024	05/01/2024	06/30/2024(RS)
King, Ruby L	Supervision Assistant	Emory	04/15/2024	04/15/2024	04/15/2024(RS)

Rodriguez,	Supervision	IBCS	04/26/2024	04/26/2024	05/01/2024(RS)
Gustavo J	Assistant				

Transfers, Lateral Transfers, and other Personnel Actions (For Information Only)

Name	Action	Effective Date
Hernandez Delgado, Alejandra	39-Month Rehire List	05/01/2024
Quintero Ojeda, Marlene	Lateral Child Nutrition Assistant- Lunch to NI	05/03/2024

SOUTH BAY UNION SCHOOL DISTRICT BOARD OF TRUSTEES MEETING – MAY 2, 2024, ADDENDUM CERTIFICATED PERSONNEL ACTIVITY LIST

Approve/Ratify Employment - Guest Teachers/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Andaya, Miriam	Substitute Teacher	\$225 per day	04/12/2024
Mananzan, Mary Rose	Substitute Teacher	\$225 per day	04/12/2024
Pelekai, Syris	Substitute Teacher	\$225 per day	04/24/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Cudog, Lauren Ashley	School Psychologist	Student Services	05/01/2024	05/01/2024	06/07/2024(RS)
Chavira, Jose P	Teacher	Mendoza	04/12/2024	04/12/2024	06/07/2024(RT)
Daily, Cindy A	Teacher	Berry	04/11/2024	04/11/2024	07/06/2024(RT)
Davila, Nicolette	Education Specialist	Central	04/29/2024	04/29/2024	06/07/2024(RS)
Galland, Brenda Marie	School Psychologist	Oneonta	04/18/2024	04/18/2024	06/07/2024(RS)
Haro, Deanna Lynn	Adaptive PE Teacher	Student Services	04/26/2024	04/26/2024	06/07/2024(RT)
Pardue, Machelle	Educational Social Worker	Student Services	04/19/2024	04/19/2024	06/07/2024(RS)
Sandoval, Nancy G	<mark>Teacher</mark>	Nicoloff	<mark>4/26/2024</mark>	04/26/2024	06/07/2024(RS)

SOUTH BAY UNION SCHOOL DISTRICT Imperial Beach, California

May 2, 2024

TO: Jose Espinoza, District Superintendent

FROM: Melissa Griffith, Executive Director, Human Resources

SUBJECT: Agreement with Azusa Pacific University

BACKGROUND INFORMATION

Annually, South Bay is contacted by universities who request to place graduate-level student interns in the district for completion of a school-based clinical experience with a mentor supervisor. The placement of student interns and student teachers requires a written agreement with the college or university. If any monies are paid for these services, the monies are paid to the mentor supervisors as required by Article 16 of the Agreement with SWTA.

CURRENT CONSIDERATIONS

We received a proposed agreement (Exhibit) from Azusa Pacific University to place pre-service teachers and fieldwork candidates effective July 1, 2024, through June 30, 2029.

IMPACT ON STUDENT ACHIEVEMENT

These agreements give tenured teachers the opportunity to provide mentorship to individuals who are working on completion of their teacher credentialing requirements. This collaboration works to enhance and support student learning and achievement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the Internship/Student Teaching Placement agreement with Azusa Pacific University.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description Upload Date Type
Agreement 4/23/2024 Exhibit



MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT entered into by and between Azusa Pacific University, hereinafter called the UNIVERSITY and South Bay Union School District, hereinafter called the DISTRICT:

WITNESSETH

WHEREAS, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing (CTC) as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, the University operates fully accredited educational programs for its candidates; and

WHEREAS, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's candidates at the District's facilities.

NOW, THEREFORE, it is mutually agreed upon between the parties as follows:

GENERAL TERMS AND CONDITIONS

- 1. **Term.** The term of this agreement shall commence on **July 1, 2024** and terminate on **June 30, 2029.**
- 2. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their TK-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the TK-12 setting at any time.

- 3. **Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.
- 4. **Execution.** This agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed it.

5. Insurance.

- a. The District shall maintain minimum insurance coverage for Workers' Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Workers' Compensation, including Employer's Liability, covering its employees and candidates.
- b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.
- c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.
- d. The employment status of candidates and the responsibility for insurance coverage for candidate activities depends upon the status of the candidates as set forth below:
 - i. <u>Candidates Participating in Unpaid TK-12 Educational Field Experience not at Candidate's Place of Employment</u>: If the University's candidates are participating in an unpaid TK-12 educational field experience not at his or her place of employment, it is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 5.a and 5.b of this agreement. ii. <u>Candidates Participating in Unpaid TK-12 Educational Field Experience at Candidate's Place of Employment</u>: If the University's candidates are participating in an

unpaid internship or field experience at his or her place of employment, it is understood by that the University and the District shall keep the field experience and work duties of the University's candidates strictly separate. The University shall be responsible for providing insurance coverage for such candidates' field experience pursuant to Section 5.a and 5.b of this agreement. The District shall be responsible for providing insurance coverage for such candidates' activities as a District employee pursuant to Section 5.a and 5.b of this agreement.

iii. <u>Candidates Participating in Paid TK-12 Educational Field Experience</u>: If the University's candidates are provided with a nominal stipend from the District intended to reimburse them for estimated expenses related to their field experience, the University's candidates do not thereby become employees of the District, and the University shall be responsible for providing insurance coverage for such candidates pursuant to Sections 5.a and 5.b of this agreement; however, the District shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's candidates are paid by the District for their services, then they become employees of the District, and the District is responsible for all employee obligations and for insuring the activities of such candidates under Section 5.a and 5.b of this agreement.

6. Confidentiality.

- a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.
- b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those

persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

- 7. **Data Sharing.** The University and the District agree to collaborate and share non-personally identifiable information related to hiring needs and recruitment efforts that contribute to an educator workforce that reflects the skills, dispositions, subject areas, grade levels, and demographics desired by the District. The University and the District agree to collaborate and share non-personally identifiable information related to the employment, retention, attitudinal, observational, and outcomes measures of recent graduates of the University employed in the District.
- 8. **Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.
- 9. **Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.
- 10. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.

11. Indemnification.

- a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the University, and its trustees, officers, directors, candidates and employees during the course and scope of a University candidate's clinical training.
- b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the District, and its trustees, officers, directors, or employees during the course and scope of a University candidate's clinical training.

12. Scope of Work.

TEACHER EDUCATION FIELD EXPERIENCE

"Field Experience" as used herein refers to eight-week periods in which a Teacher Candidate, enrolled in Field Experience-embedded courses in the university teacher preparation program, observes and interacts with students individually and in small group settings and may have limited whole class involvement under the direct supervision and instruction of one or more classroom Host Teachers.

Field Experience is to be completed under the direct supervision of a Host Teacher(s) who currently hold(s) a valid Clear Teaching Credential in the content area for which they are providing supervision with a minimum of three years of content area TK-12 teaching experience.

With the guidance of the classroom Host Teacher, the Teacher Candidate will be required to teach no fewer than one and no more than four independent lessons to individual TK-12 students and/or in a small group setting of no more than 10 students. With the guidance of the classroom Host Teacher, the Teacher Candidate will be required to administer informal and formal assessments to individual TK-12 students and/or small groups of no more than 10 students during their Field Experience in an effort to fulfill course assignment purposes only. The Teacher Candidate may be required to observe in a variety of TK -12 settings to meet course expectations and will document a minimum of 15 hours of Field Experience per each Field Experience-embedded course. Field Experience is not commensurate with Student Teaching or culminating Clinical Practice.

It is the expectation that the classroom in which Teacher Candidates complete Field Experience will consist of TK-12 students and include students who are English Learners, students on an IEP or 504 Plan, students who qualify for GATE, and/or students from an underserved group. The classroom curriculum must align with California's adopted content standards and frameworks. During Field Experience, the Host Teacher may be asked to review and provide feedback on course assignments (e.g., lesson plans). At the conclusion of the Field Experience, the Host Teacher(s) may be asked to complete a short disposition rating scale on the Teacher Candidate's disposition and performance during the Field Experience hours, and a form verifying the hours completed by the Teacher Candidate within the Host Teacher's classroom.

The University will ensure that Teacher Candidates who participate in Field Experience have (a) met the California Basic Skills requirement, (b) possess a valid certificate of clearance or other valid CTC document, and (c) are currently enrolled in a Field Experience-embedded course.

The University will provide support to the Teacher Candidate through the direction and discussion provided within the Field Experience-embedded course. Assignments directly related

to the Teacher Candidate's Field Experience (e.g., lesson plans, reflections) will be required and evaluated by the University course instructor.

TEACHER EDUCATION STUDENT TEACHING

"Student teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of a Cooperating Teacher. A Cooperating Teacher is an employee of the District who (a) holds a valid Clear Teaching Credential in the content area for which they are providing supervision and (b) has a minimum of three years of content area TK-12 teaching experience. The district-employed supervisor ("Cooperating Teacher") must have demonstrated exemplary teaching practices as determined by the District and University. It is preferable that the district-employed supervisor not have additional district or school based assignments that may cause them to be absent from the classroom for extended periods of time.

The University shall provide district-employed supervisors a minimum of 2 hours of initial orientation to the program curriculum, and access to a minimum of 8 hours of training related to effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The University is responsible for requesting documentation of these training hours.

The District agrees to provide a supported teaching experience in District classrooms for Teacher Candidates who are assigned by the University to student teaching. Classrooms in which Teacher Candidates complete student teaching must include TK-12 students who are English Learners, on an IEP or 504 Plan, qualify for GATE, and/or students from an underserved group. The District will provide Education Specialist Teacher Candidates opportunities for guided observations, co-planning, co-teaching, and guided teaching in both general education and special education classrooms during the first eight weeks of the student teaching experience (i.e., Clinical Practice I) and access to Individual Education Plans (IEPs) for use in lesson planning, course assignments, and CalTPA completion. Special education classroom experience will include the full range of services provided by the District's placement school. Student teaching shall be provided in such schools and classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon. It is understood that the matching of a Teacher Candidate and a district-employed supervisor must be a collaborative process between the School District and the University.

The University and the District shall ensure Intern assignments take place in locations where the Intern is able successfully participate in the California Teaching Performance Assessment and the Literacy Performance Assessment. This includes ensuring candidates in Multiple Subject,

Mild to Moderate Support Needs, and/or Extensive Support Needs settings are able to focus on foundational literacy skills and the additional cross cutting themes in literacy, oral and written language, are able to practice screening and diagnostic techniques that inform teaching and assessment and early intervention techniques, and related to students with dyslexia. Additionally candidates need the ability to video capture his/her teaching with TK-12 students for the purposes of implementing the video requirement for the California Teaching Performance Assessment (CalTPA), observations, and instructional reflection. The University requires Teacher Candidates to affirm that they follow all applicable video policies of the District. The District recognizes the importance of facilitating placements that allow Teacher Candidates to complete the CalTPA and Literacy Performance Assessment, and has necessary policies and procedures in place related to access to classrooms with relevant literacy experiences and the appropriate use of video for instruction and assessment. The District recognizes that the Teacher Candidate may use video capture to record their classroom instruction and submit it in a FERPA-compliant platform for review as part of the University Coach observation and formative feedback process, and University instructional reflection.

The District may, for good cause, refuse to accept any Teacher Candidate of the University assigned to student teaching in the District. Upon request of the District, made with good cause, the University shall terminate the student teaching assignment of said Teacher candidate.

The University will ensure that Teacher Candidates who participate in student teaching (a) meet the California Basic Skills requirement, (b) demonstrate Subject Matter Competence (or 4/5 of subject matter competence for undergraduates in an approved Subject Matter Preparation Program), (c) meet the U.S. Constitution requirement, (d) possess a valid certificate of clearance or other valid CTC document, and (e) have a negative TB test within 2 years of the end date of the student teaching assignment.

"Full-time student teaching" is an assignment for the regular school day (at least seven hours) for 16 weeks and includes all duties normally performed by a teacher. The 16-week period aligns with the University's Fall and Spring semesters.

For the Multiple Subject Program, a full-time assignment is a full school day (at least seven hours) for eight weeks in a lower elementary (TK-3) classroom and eight weeks in an upper elementary (4-6) classroom. The University will pay the Cooperating Teacher a honorary stipend for all services required at a rate of one hundred dollars (\$100) per eight-week term for each full-time student teacher placed within the District.

For the Single Subject Program, a full-time assignment is a full school day (at least seven hours) with a minimum of four periods of student teaching, one period of planned observation, and one preparation period for 16 weeks. The University will pay the Cooperating Teacher a honorary

stipend for all services required at the rate of two hundred dollars (\$200) per sixteen-week term for each full-time student teacher placed within the District.

For the Education Specialist Programs, a full-time assignment is a full school day (at least seven hours) in an appropriate Mild to Moderate Support Needs (MMSN) and Extensive Support Needs (ESN) setting for 16 weeks. The University will pay the Cooperating Teacher a honorary stipend for all services required at the rate of two hundred dollars (\$200) per sixteen-week term for each full-time student teacher placed within the District.

An assignment of a Teacher Candidate to student teaching in schools or classes of the District shall be at the discretion of the University for approximately one semester with a Fall semester occurring approximately from the end of August to the middle of December and a Spring semester occurring approximately from the beginning of January to the beginning of May.

Within a reasonable time following the close of each assignment, the OfficeCooperating Teacher shall submit an invoice to the University for payment, at the rate provided herein, for all student teaching assignments provided by the District under and in accordance with this agreement during said semester.

TEACHER EDUCATION INTERN TEACHING

"Intern teaching" as used herein and elsewhere in this agreement means active participation in a teacher internship program (i.e., Intern Program) pursuant to California Education Code Section 44450 whereby University Teacher Candidates may be placed as Intern Teacher Candidates (i.e., Interns) in District Schools, working under an Intern Credential. An Intern is authorized to assume the functions authorized by the appropriate Multiple Subject, Single Subject, or Education Specialist Credential provided that the Intern's services meet the instructional needs of the participating district, the Intern does not displace other certificated employees in the participating district, and this agreement meets with the District's contractual specifications with certificated employees. The District shall ensure no Intern will have his/her salary reduced by more than one-eighth of the total contracted pay to cover costs of site supervision. The salary of the Intern shall not be less than the minimum base salary paid to a regularly certificated teacher in similar positions.

The District will assign each Intern a mentor/support provider (i.e. district-employed supervisor) who will be responsible for overseeing and offering support to the Intern throughout the Intern teaching period. The District agrees to provide to the University the name of the district-employed supervisor for each term. The district-employed supervisor must (a) hold a valid corresponding Clear or Life credential, (b) have completed a minimum of three years of successful teaching experience, and (c) have EL Authorization if he/she is providing supervision and support to an Intern who does not have EL Authorization.

The University shall provide district-employed supervisors a minimum of two hours of initial orientation to the program curriculum, and access to a minimum of eight hours of training related to effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The University is responsible for requesting documentation of these training hours.

The District must ensure sufficient resources are provided including dedicated time for district-employed mentor/support providers to work with the Interns within the school day. This dedicated time is to 1) assess necessary support for the Intern, 2) deliver appropriate support/mentoring and supervision for the Intern and 3) provide feedback to APU (e.g. Midpoint and Final Surveys).

The District will provide Education Specialist Teacher Candidates opportunities for guided observations, co-planning, co-teaching, and guided teaching in both general education and special education classrooms to include the full range of services provided by the District's placement school during the first eight weeks of the student teaching experience (i.e., Clinical Practice I).

The University will ensure Teacher Candidates in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and (a) meet the California Basic Skills requirement, (b) demonstrate Subject Matter Competence, (c) meet the U.S. Constitution requirement, (d) possess a valid certificate of clearance or other valid CTC document, (e) have completed the required Pre-service Training, and (f) have a negative TB test within two years of the end date of the student teaching assignment.

The University will assign a University program supervisor (i.e., University Coach) to support the Intern who will work cooperatively with the district personnel designated above. The University Coach will confer with both the site administrator and the district-employed mentor/support provider for the Intern. The University Coach will meet the following minimum qualifications of (a) current knowledge in the content area of the candidate; (b) the ability to model best professional practices in teaching learning, scholarship, and service; (c) knowledge about diverse abilities, cultural, language, ethnic, and gender diversity; and (d) understand the context of public schools and have a thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

The employing district will develop and implement a Professional Development Plan for the Intern, which will include an annual evaluation. For Interns teaching in inclusive kindergarten through 6th grade settings, the Professional Development Plan must include instruction during the first semester of service, which includes child development and teaching methods, as well as, special education programs for pupils with mild and moderate support needs. The University will make available the description of the courses to be completed by the Intern. The Intern will be

requested to provide a copy of the Professional Development Plan to the University via the Intern Coordinator.

The District and the University will work in partnership to provide a minimum of 144 hours of support/mentoring and supervision to each Intern each school year. Interns without an EL authorization will also be provided 45 hours of EL support in addition to the 144 hours. The District will provide approximately 2/3 of the support/mentoring and supervision to include but not limited to the following: content specific coaching; grade level or department meetings; new teacher orientation; coaching from an administrator; co-planning with a special educator or English learner expert to address special needs or English learner students; demonstration lessons or co-teaching activities with a mentor/support provider, coach or supervisor; Intern observation of other teachers and classrooms; editing work-related writing; professional learning communities activities addressing issues in the Intern's classroom; OR other support and supervision activities. The University will provide approximately 1/3 of the support/mentoring and supervision to include but not limited to the following: University Coach support, seminars, peer/faculty support; classroom observations and coaching; Intern observation of other teachers and classrooms; email, phone, and/or video conferencing support related to observations, problem-solving, planning curriculum, and/or instruction; professional literature/research discussion groups facilitated by appropriately credentialed program faculty; OR other support and supervision activities. The University is responsible for documentation of support/mentoring and supervision.

The District and the University agree to the allocation of additional personnel, time, and resources for individuals who have not yet earned an English Learner authorization. The participating District will identify an individual who is immediately available to assist Interns with planning lessons that are appropriately designed and differentiated for ELs, for assessing language needs and progress, and to support language accessible instruction. This District employee must have an EL authorization.

The University and the District shall ensure Intern assignments take place in locations where the Intern is able successfully participate in the California Teaching Performance Assessment and the Literacy Performance Assessment. This includes ensuring candidates in Multiple Subject, Mild to Moderate Support Needs, and/or Extensive Support Needs settings are able to focus on foundational literacy skills and the additional cross cutting themes in literacy, oral and written language, are able to practice screening and diagnostic techniques that inform teaching and assessment and early intervention techniques, and related to students with dyslexia. Additionally candidates need the ability to video capture his/her teaching with TK-12 students for the purposes of implementing the video requirement for the California Teaching Performance Assessment (CalTPA), observations, and instructional reflection. The University requires Interns to affirm that they follow all applicable video policies of the District. Finally, the Intern must be

allowed release time to another classroom if their assigned class does not align with the needs to successfully participate in the CalTPA or Literacy Performance Assessment.

The District recognizes the importance of facilitating placements that allow Interns to complete the CalTPA and Literacy Performance Assessment, and maintains necessary policies and procedures in place related to access to classrooms with relevant literacy experiences and the appropriate use of video for instruction and assessment. The District recognizes that the Intern may use video capture to record their classroom instruction and submit it in a FERPA-compliant platform for review as part of the University Coach observation and formative feedback process, and University instructional reflection.

The District and the University agree to share information, as needed, on the performance of the Intern in order to provide additional support or supervision.

SCHOOL COUNSELING & SCHOOL PSYCHOLOGY PRACTICUM

"Practicum" as used herein refers to the hours that a candidate, enrolled in practicum-embedded course(s) in the University program, develops skills learned in previous and current courses under the supervision of a Site Supervisor working in a TK-12 setting.

Practicum is to be completed under the direct supervision of a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school psychology or school counseling and has a minimum of three years full time experience as a School Counselor, Clinical Counselor, or School Psychologist.

School counseling practicum includes a minimum of one hundred (100) clock hours in a practicum experience, including but not limited to: (a) peer counseling related to a university or college program practicum course; (b) personal and career assessments; (c) personal counseling experience in either an individual or group context; (d) school-based programs serving parents and family members; (e) community service programs serving children and families; (f) school related experience such as "shadowing" a school counselor, observing classroom instruction, attending district and school-based meetings, and mapping school-based community resources. Practica experiences must be completed prior to the field experience.

School psychology practicum includes a minimum of four hundred and fifty (450) clock hours total with a minimum of three hundred (300) clock hours in a preschool to grade 12 school setting providing direct and indirect student services. For School Psychology candidates, it is the expectation that candidates are required to observe the administration of and practice the administration of psychoeducational assessments, as well as, participate in the writing of reports and IEP meetings.

The University will ensure candidates who participate in practicum have met the requirements of (a) proof of completion of Mandated Reporter training; (b) proof of negative TB testing; and (c) a valid CTC document, which includes a fingerprint and background check. Candidates will be informed that a District has the authorization to require additional documentation before beginning their practicum assignment.

The District recognizes the importance of facilitating Practicum placements that will enhance the candidates' confidence as a professional counselor or psychologist. Settings for School Counselors should build basic counseling skills which include body language, listening, and development of trust with clients. Settings for School Psychologists should build basic assessment, counseling, and consultation skills.

The University agrees to appoint a faculty member as a University Supervisor to administer the University's responsibilities related to the Program and oversee the candidates' Practicum experience at the District. The University Supervisor shall be responsible for ongoing communication with the District.

The District agrees to assume ultimate responsibility for the counseling services provided to students and the psycho-educational assessments administered to students, as well as, the delivery of results through reports and IEP meetings.

SCHOOL COUNSELING & SCHOOL PSYCHOLOGY FIELDWORK

"Fieldwork" as used herein refers to the hours that a candidate, enrolled in fieldwork course(s) in the University program, develops and practices skills learned in previous and current courses under the supervision of a University Supervisor and a Site Supervisor working in a TK-12 setting.

The District agrees to appoint a District employee as a District Representative to administer the District's responsibilities related to the Program and collaborate with the Fieldwork and Internship Coordinator for School Counseling and School Psychology in implementing the candidate's fieldwork at the District.

The District Representative shall be responsible for on-going communication with the University, as well as the designation of District employees to serve as Site Supervisors responsible for direct supervision of assigned candidates. District employees designated as Site Supervisors shall meet the CTC criteria for supervising students. School Psychology Site Supervisors must have a current Pupil Personnel Services (PPS) credential with an authorization in school psychology and a minimum of three years full-time experience as a school psychologist

and is accessible to the school psychology candidate at all times while the candidate is accruing fieldwork hours. School Counseling Site Supervisors must have a current PPS credential with an authorization in school counseling and a minimum of three years full-time experience as a school counselor and is accessible to the school counseling candidate at all times while the candidate is accruing fieldwork hours.

The District Representative and Site Supervisors shall be granted with sufficient time to supervise, plan and implement the fieldwork including, when feasible, time to attend relevant meetings and conferences. School Counseling Site Supervisors shall be granted with sufficient time to (1) undergo training in models of supervision, the School Counseling Performance Expectations, and APU school counseling program fieldwork requirements, (2) share responsibility in the quality of the field experience, design of the field experience, quality of clinical progress, and assessment and verification of candidate competence.

The District shall (a) support continuing education and professional growth and development of those staff members of the District responsible for supervision of assigned candidates; (b) provide the physical facilities and equipment necessary to conduct the fieldwork; (c) provide assigned candidates, whenever possible, with the use of library facilities, reasonable study and storage space; (d) make available to the University a written description of the planned educational program (including objectives) to be followed during fieldwork; (e) advise the University of any changes in its personnel, operations or policies which may affect the fieldwork; (f) permit inspection by the University of the facilities, services available for learning experiences, candidate records, and other items pertaining to the fieldwork; (g) determine the number of candidates which the District can accommodate during a given period of time and accept only the number of students which the District can accommodate; and (h) provide access to the University and its candidates the applicable District rules and regulations with which they are expected to comply.

The University will provide a valid and reliable assessment that the District will use to assess the candidate's competence at the conclusion of fieldwork. Notice will be provided to the University, as soon as practical and at least by mid-term of a candidate's fieldwork, of any serious deficiency noted in the ability of the candidate to progress toward achievement of the stated objectives of the field experience. The District shall otherwise have the right to terminate any candidate whose health or performance is a detriment to any student's well-being or to achievement of the stated objectives of the candidate's field experience. Prior to such termination, the District shall notify the University's Fieldwork and Internship Coordinator.

The University agrees to appoint a faculty member as Fieldwork and Internship Coordinator to administer the University's responsibilities related to the Program and oversee the candidates' fieldwork at the District. The Fieldwork and Internship Coordinator shall be responsible for

ongoing communication with the District. The University also agrees to appoint University Supervisors who will support candidates during the fieldwork experience and collaborate with the Site Supervisor. The University Supervisors for School Counseling candidates will provide one-and-one-half (1.5) hours per week of group supervision throughout the field experience.

The University agrees to assume responsibility for assuring compliance with applicable educational standards established by the California Commission on Teacher Credentialing (CTC), Council for the Accreditation of Educator Preparation (CAEP), and National Association of School Psychologists (NASP).

The University agrees to notify the District, at a time mutually agreed upon, of its planned schedule of candidate assignments, including each candidate's name, level of academic preparation, and length and date of the fieldwork. The University shall refer to the District only those candidates who have satisfactorily completed the prerequisite didactic portion of the curriculum.

The University agrees to advise assigned candidates regarding appropriate health and professional liability insurance. All candidates will be covered by the University's group professional liability insurance as required by the terms of this agreement.

The University shall ensure candidates who participate in fieldwork have met the requirements of (a) proof of completion of Mandated Reporter training; (b) proof of negative TB testing; and (c) a valid CTC document, which includes a fingerprint and background check. Candidates will be informed that a District has the authorization to require additional documentation before beginning their fieldwork assignment.

The University agrees to require assigned candidates to comply with existing pertinent rules and regulations of the District and all reasonable directions given by qualified District personnel during periods of fieldwork assignment and while on District premises.

The University and the District agree to establish the educational objectives for the Program, devise methods for their implementation, and continually evaluate the Program to determine its effectiveness.

SCHOOL COUNSELING & SCHOOL PSYCHOLOGY INTERN

The Intern School Counselor or School Psychologist is approved to assume the functions authorized by the Pupil Personnel Services School Counseling or School Psychology Intern Credential provided that the Intern's services meet the needs of the participating district, the

Intern does not displace other certificated employees in the participating district, and this agreement meets with the District's contractual specifications with certificated employees.

The University shall ensure candidates in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirement of meeting the California Basic Skills requirement, have proof of completion of Mandated Reporter training, have proof of negative TB testing, and are enrolled in internship courses in the University program.

The University shall provide a University Supervisor to work cooperatively with the Intern School Counselor or School Psychologist and Site Supervisor. The University Supervisors for School Counseling candidates will provide one-and-one-half (1.5) hours per week of group supervision throughout the internship.

The University will provide a valid and reliable assessment that the District will use to assess the Intern's competence at the conclusion of the internship. Notice will be provided by the District to the University, as soon as practical and at least by mid-term of a candidate's internship, of any serious deficiency noted in the ability of the Intern to progress toward achievement of the stated objectives of the internship.

The District shall authorize a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school psychology or school counseling and has a minimum of three years full time experience as a School Counselor or School Psychologist to supervise the Intern candidate. The Site Supervisor shall be granted with sufficient time to supervise, plan, and implement the internship, including, when feasible, time to attend relevant meetings and conferences. School Counseling Site Supervisors shall be granted with sufficient time to (1) undergo training in models of supervision, the School Counseling Performance Expectations, and APU school counseling program internship requirements, (2) share responsibility in the quality of the internship, design of the internship, quality of clinical progress, and assessment and verification of candidate competence.

The District shall (a) support continuing education and professional growth and development of staff members of the District responsible for supervision of assigned Interns; (b) provide the physical facilities and equipment necessary to conduct the internship; (c) advise the University of any changes in its personnel, operations, or policies which may affect the internship; (d) permit inspection by the University of the facilities, services available for learning experiences, candidate records, and other items pertaining to the internship; and (e) provide access to the University and its candidates the applicable District rules and regulations with which they are expected to comply.

The District agrees that the Intern School Counselor or School Psychologist will remain an employee of the District for the term of the issued Intern Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern School Counselor or School Psychologist does not displace other certificated Pupil Personnel Services employees in the District.

The following signatures hereby indicate approval of this agreement:

Azusa Pacific University	South Bay Union School District
By	Signature
Name: <u>Marjorie Graham-Howard</u>	Printed Name:
Title: <u>Interim Dean, School of Education</u>	Title:
Date:	Date:
Azusa Pacific University	Address:
School of Education	
P.O. Box 7000	Phone Number: