

South Bay Union School District Board of Trustees Meeting

Thursday
April 11, 2024

Burress Auditorium - Live Stream: <https://us02web.zoom.us/j/84703378144>

This meeting will be recorded.

Welcome

Welcome to the meeting of the South Bay Union School District Board of Trustees. As a courtesy to others, we ask that you silence your cell phones during the meeting. Your cooperation is appreciated.

If you wish to address the Board of Trustees

The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board, matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it the Board shall provide an opportunity for the public to speak. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. Speakers are not permitted to yield their time to another person. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board.

Brown Act

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Trustees in advance of its meetings, may be viewed at the South Bay Union School District located at 601 Elm Avenue, Imperial Beach, California 91932. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Superintendent's Office at 619-628-1605. Also, in accordance with the Brown Act, all public Board meeting tape recordings are available for review for 30 days following the meeting, after which they are recycled. Please contact the Superintendent's Office at 619-628-1605 if you wish to schedule an appointment to review the tape recording.

Compliance with the Americans with Disabilities Act (ADA)

The South Bay Union School District, in compliance with the Americans with Disabilities Act (ADA) and California Government Code section 54953.2 reads "All meetings of a legislative body of a local agency that are open and public shall meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Contact the Superintendent's Office at 619-628-1605 for specific information on resources/programs that may be available for such accommodation at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and Hearing-Impaired services are also available."

Cumplimiento de la Ley de Estadounidenses con Discapacidades (ADA)

El distrito Escolar de South Bay Union, en cumplimiento con la Ley de las Américas con Discapacidades (ADA) y la sección 54953.2 del Código gubernamental de California, dice: 'Todas las reuniones de un órgano legislativo de una agencia local que sean abiertas y públicas deberán cumplir con las protecciones y prohibiciones contenidas en la Sección 202 de la Ley de Estadounidenses con Discapacidades de 1990 (42 U.S.C. Artículo 12132),y las normas y reglamentos federales adoptados en aplicación de los mismos. A petición por escrito al Distrito, se proporcionarán modificaciones o adaptaciones relacionadas con la discapacidad, incluyendo ayudas o servicios auxiliares. Comuníquese con la oficina del Superintendente al 619-628-1605 para obtener información específica sobre los recursos/programas que pueden estar disponibles para dicho alojamiento al menos 48 horas antes de las reuniones y cinco días antes de los servicios y actividades programadas. También hay servicios de

traducción y con discapacidad auditiva.'

The South Bay Union School District is an Equal Opportunity Employer

The South Bay Union School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent of Human Resources and Organizational Development, 601 Elm Avenue, Imperial Beach, CA 91932, phone 619-628-1690. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources and Organizational Development Office.

South Bay Union School District

Board of Trustees Meeting

Burruss Auditorium - Live Stream: <https://us02web.zoom.us/j/84703378144>

April 11, 2024

Agenda

1. CLOSED SESSION - 4:30 PM, BOARD CONFERENCE ROOM

- Pledge of Allegiance/Roll Call.
- Public Comments.
- Conference with Labor Negotiators (Government Code Section 54957.6). Employee Organizations: SWTA and CSEA, Chapter 59. Designated Representatives: Jose Espinoza, Rigo Lara, and Melissa Griffith.
- Public Employee Discipline/Dismissal/Release (Government Code 54957).
- Public Employee Performance Evaluation: District Superintendent (Government Code 54957).
- Adjournment.

REGULAR BOARD MEETING - 6:00 PM, BURRESS AUDITORIUM

2. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Call to order by President Quinones at ____ PM.

Roll Call:

Cheryl Quinones, President	Present ____	Absent ____
Jannet Medina, Vice President	Present ____	Absent ____
Kelly Leiker, Clerk	Present ____	Absent ____
Melanie Ellsworth, Member	Present ____	Absent ____
Jose Lopez Eguino, Member	Present ____	Absent ____

Pledge of Allegiance

Bayside STEAM Academy and VIP Village Preschool students Maddison Harris and Revel Kenley will lead the Pledge of Allegiance.

3. SCHOOL REPORT

Bayside STEAM Academy

Recognize **Principal Kyle Griffith** for a presentation on the Bayside STEAM Academy.

VIP Village Preschool

Recognize **Director Michelle Syverson** for a presentation on VIP Village Preschool.

4. REPORT OF ACTION TAKEN IN CLOSED SESSION

5. CHANGES IN THE AGENDA

At this time, Trustees or Executive Team members may recommend changing the order of agenda items and/or request that an item from the Consent Calendar be placed within the Discussion/Action section of the Board Meeting. The Secretary will keep track of any recommendations. Please note, no new items may be added without advance public notice.

6. **APPROVAL OF MEETING AGENDA**

Approve the April 11, 2024, Regular Board Meeting Agenda after determining any changes to the Order of Business.

Motion _____ **Second** _____ **Vote** _____

7. **COMMUNICATIONS TO THE BOARD OF TRUSTEES**

Five Minute Limit per Group

- South Bay PTA Council
- California School Employees Association, Chapter 59 (CSEA)
- Southwest Teachers Association (SWTA)
- District Superintendent

8. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public Comments

- The Board will take no action or discussion on any item not appearing on the posted agenda, except as authorized by law.
- Individual speakers are allowed three minutes to address the Board on each non-agenda item. Speakers are not permitted to yield their time to another person.
- The Board limits the total time for public input on each item to 20 minutes.

9. **DISCUSSION/ACTION ITEMS**

GENERAL FUNCTIONS

A. Governing Board Election – Tie Vote Procedures

Recognize **Superintendent Jose Espinoza** and **determine** whether a tie vote for governing board membership on the November 5, 2024, ballot is to be resolved by lot or runoff election.

Motion _____ **Second** _____ **Vote** _____

EDUCATIONAL LEADERSHIP

B. 2021-2024 LCAP Update

Recognize **Assistant Superintendent Pamela Reichert-Montiel** for an update on the following:

- Educational Partner Input, including the California Healthy Kids Survey
- Draft Goals and Action Steps

C. Closure of Virtual Academy

Recognize **Assistant Superintendent Pamela Reichert-Montiel**, conduct a Public Hearing, and **approve** the closure of the Virtual Academy.

Public hearing called to order at _____ **PM. Adjourned at** _____ **PM.**

Motion _____ **Second** _____ **Vote** _____

HUMAN RESOURCES

D. Declaration of Need

Recognize **Executive Director Melissa Griffith** and **approve** the Declaration of Need for Fully Qualified Educators for the 2024-2025 school year.

Motion _____ **Second** _____ **Vote** _____

CONSENT CALENDAR

All matters listed on the Consent Calendar will be enacted in one motion in the form listed below. Prior to approval of the meeting agenda, there was an opportunity to request placing Consent Calendar items in the Discussion/Action section of the Board Meeting. There will be no discussion on these items prior to the Board vote. The Superintendent and staff recommend approval/adoption/ratification/acceptance of all Consent Calendar items, unless otherwise noted.

Motion _____ Second _____ Vote _____

GENERAL FUNCTIONS

E. Minutes

Approve the Minutes of the Regular meeting on March 7, 2024.

F. Governance Handbook

Adopt the revised Governance Handbook.

G. Agreement with Diligent Corporation

Approve the agreement with Diligent Corporation for a new Board meeting management system.

H. Resolution 23-026

Adopt Resolution 23-026 authorizing Trustee compensation for official meeting missed due to work requirements.

EDUCATIONAL LEADERSHIP

I. Williams UCP Report: Quarter 3

Accept the Williams Uniform Complaint Procedures Report for Quarter 3.

J. Confidential Settlement Agreement - SSID# 9167463898 Perm ID: 1111436

Approve the Confidential Settlement Agreement.

K. Confidential Settlement Agreement - SSID# 7151778360 Perm ID: 1109395

Approve the Confidential Settlement Agreement.

BUSINESS SERVICES

L. Warrant and Check Registers

Approve/ratify the school district warrants and checks as listed.

M. Purchase Order Report

Approve/ratify the Purchase Orders listed on Purchase Order Report 10.

N. Donations

Accept donations.

O. Resolutions 23-027 - 23-032

Adopt Resolutions 23-027 - 23-032 regarding signature authorizations.

P. Rejection of Claim

Approve rejection of Claim 632704.

HUMAN RESOURCES

Q. Activity Lists

Approve the Certificated and Classified Activity Lists.

R. Employee Week Proclamations

Adopt the Proclamations regarding employee week recognitions.

S. Job Description

Approve/ratify the updated job description for Facilities Project Specialist.

T. Agreement with San Diego State University

Approve the Service-Learning Agreement with San Diego State University.

10. **FUTURE AGENDA ITEMS**

At this time, each Trustee may suggest one topic for a future Board Meeting.

11. **COMMUNICATIONS FROM THE BOARD OF TRUSTEES (3 minute limit per Trustee)**

12. **ADJOURNMENT**

Meeting adjourned by Board President at ____ PM.

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Kyle Griffith, Principal, Bayside STEAM Academy
SUBJECT: Bayside STEAM Academy

BACKGROUND INFORMATION

The South Bay Board of Trustees has identified District goals and priorities related to teaching and learning. These goals are reflected in our Local Control Accountability Plan (LCAP).

- Ensuring Academic Excellence
- Advancing Equity and Inclusion
- Providing Safe, Welcoming and Nurturing Learning Environments

Each school develops a Single Plan for Student Achievement or an LCAP aligned to the District LCAP. This Plan identifies the actions and services at the site level to support the LCAP goals and site-specific needs.

School reports to the Governing Board provide an opportunity for sites to highlight areas in each goal, the instructional focus, current challenges, and celebrations.

CURRENT CONSIDERATIONS

In alignment with the Board's priorities and LCAP, Bayside STEAM Academy has focused our efforts in the following instructional area(s) in order to promote improvements in reading for Multilingual Learners, Students at Promise, and Students with Disabilities.

1. To ensure academic growth in English Language Arts: Focus on data driven, student-centered, standards-based instruction.
2. To improve overall student attendance and decrease chronic absenteeism: Develop a team to review data and prepare interventions to improve students' attendance as part of the Improving Chronic Absenteeism Network (ICAN) in partnership with the San Diego County Office of Education.

IMPACT ON STUDENT ACHIEVEMENT

To date, our greatest progress has been in the area of reducing chronic absenteeism. Student data in the area of indicates a 6.3% reduction in Chronic Absenteeism to date from 33% in 2023 to 26.7% as of March 2024.

The area of greatest need indicated by data is English Language Arts. Student data in English Language Arts indicates that Bayside students are performing 54.3 points below standard as measured by the California School Dashboard in 2023.

Through educational partner input, it has been determined that our priorities are differentiated standards-based instruction, designated and integrated ELD to address the needs English language learners, as well as interventions including but not limited to small group instruction are key to student success. Furthermore, educational partners recognize the importance of safe and

inclusive environments that support students' social-emotional needs and foster a sense of connectedness and belonging where students feel valued is necessary for students to achieve at the highest levels possible.

Specific action steps being taken as a school to address this feedback include providing classroom teachers with release days to meet with grade-level colleagues to review student data, prepare student groups and plan standards-based lessons in ELD, small group guided reading instruction, and mathematics. Additionally, a part-time impact teacher provides targeted English Language Arts instruction using the Leveled Literacy Intervention (LLI) program.

To support social-emotional learning, teachers hold morning meetings using Sanford Harmony curriculum. Additionally, our School Counselor presents Social Emotional and self-regulation lessons to classes, as well as providing Tier 2 support via small group lessons and individual interventions. Having a full-time counselor has made a significant difference in ensuring the social and emotional needs of Bayside students are met.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend recognition of Principal Kyle Griffith for a presentation on the Bayside STEAM Academy.

SUPERINTENDENT'S RECOMMENDATION

Recommend recognition.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Michelle Syverson, Director, VIP Village Preschool
SUBJECT: VIP Village Preschool

BACKGROUND INFORMATION

The South Bay Board of Trustees has identified District goals and priorities related to teaching and learning. These goals are reflected in our Local Control Accountability Plan (LCAP).

- Ensuring Academic Excellence
- Advancing Equity and Inclusion
- Providing Safe, Welcoming and Nurturing Learning Environments

Each school develops a Single Plan for Student Achievement or an LCAP aligned to the District LCAP. This Plan identifies the actions and services at the site level to support the LCAP goals and site-specific needs.

School reports to the Governing Board provide an opportunity for sites to highlight areas in each goal, the instructional focus, current challenges, and celebrations.

CURRENT CONSIDERATIONS

In alignment with the Board's priorities and LCAP, VIP Village has focused our efforts in the following instructional area(s):

- English Language Development for Preschoolers in order to expand student receptive and expressive language skills preparing them for Transitional Kindergarten and Kindergarten.
- Inclusive practices for all students, and social-emotional focus inside the classrooms in order to prepare students for Transitional Kindergarten and Kindergarten.

IMPACT ON STUDENT ACHIEVEMENT

To date, our greatest progress has been in the area of CLASS external reviews, which show quality interaction between teachers and students in our program. Data indicates we have High Emotional Support and Classroom Organization.

The area of greatest need indicated by DRDP data is supporting English Development with students. Specific action steps to improve all student's receptive and expressive language skills and reading and writing through Personalized Oral Language Learning (P.O.L.L.) research-based strategies for the 2023-2024 school year and measured through the DRDP assessments twice a year.

Action Step #1

The director will ensure the implementation of Learning Foundations English Language Development (Vol. 1) and/or POLL by conducting bi-weekly classroom observations and will provide teacher feedback through a self-created observation form.

Action Step #2

The director will review all classroom lesson plans to ensure at least one English Development (Vol. 1) Learning Foundation and/or POLL strategy is called out and implemented in the weekly instruction.

Action Step #3

All staff will be introduced to and trained on how to implement POLL strategies, such as pictorial charts, chants, input charts, and hand movements from the internal coach.

Action Step #4

All staff will participate in a minimum of four hours of professional development in English Language Development through SDQPI or CECO.

Through educational partner input, it has been determined that VIP families requested information on kindergarten readiness and what they can do to support their child's growth. Specific action steps being taken as a school to address this feedback include a weekly parent newsletter from the Director, information shared through our Parent Advisory Committee, and offering parental education classes.

Specific action steps for future will be to utilize Learning Genie to share immediate student progress with the parent/guardian.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend recognition of Director Michelle Syverson for a presentation on VIP Village Preschool.

SUPERINTENDENT'S RECOMMENDATION

Recommend recognition.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Board of Trustees
FROM: Jose Espinoza, District Superintendent
SUBJECT: Governing Board Election – Tie Vote Procedures

BACKGROUND INFORMATION

Board Bylaw 9220 – Governing Board Elections (Exhibit) specifies that prior to each election, the Board shall determine whether a tie vote is to be resolved by lot or by a runoff election in compliance with *Education Code 5016*.

CURRENT CONSIDERATIONS

South Bay must notify the Registrar of Voters and the County Office of Education of the adopted School District Board Member Election Regulations regarding an election tie vote.

IMPACT ON STUDENT ACHIEVEMENT

This determination is a legal requirement by the Registrar of Voters. If it is determined that a runoff election is used, there is additional expense for the District that would impact already diminished resources for teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The financial implications would be determined by the Registrar of Voters if a runoff election is selected by the Board of Trustees.

RECOMMENDATION

It is respectfully recommended that the Board of Trustees determine whether a tie vote for governing board membership on the November 5, 2024, ballot is to be resolved by lot or runoff election.

ATTACHMENTS:

Description	Upload Date	Type
BB 9220	3/5/2024	Exhibit

Bylaw 9220: Governing Board Elections

Status: ADOPTED

Original Adopted Date: 12/08/1994 | **Last Revised Date:** 04/13/2023 | **Last Reviewed Date:** 04/13/2023

Board Member Qualifications

Any person is eligible to be a member of the Governing Board, without further qualifications, if the person is 18 years of age or older, a citizen of California, a resident registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate if a person has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign from district employment before being sworn in or shall have the employment automatically terminated upon being sworn in.

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information regarding responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall also provide the official's contact information and general information about school programs, district operations, and Board responsibilities.

Recalling a Board Member

A Board member may be recalled as permitted by Elections Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to recall, in accordance with applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the county elections official, as determined by the county elections official, in consultation with the district.

Within 14 days after the meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from the county elections official, the Board shall hold an election to recall the Board member named in the petition. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. The election shall be held on the same day as the regularly scheduled election.

Recall elections shall be conducted in accordance with Elections Code 11381-11386.

Consolidation of Elections

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election in the same year.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval. The resolution shall be adopted at the same time as the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the new election date.

Elections Process and Procedures

The district is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area as required by state and federal law.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on the Research Unit of the Department of Finance. (Education Code 5019.5)

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary to ensure the election method is consistent with any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of the report.

When the district's election method is to be changed, the Board shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution to change the election method. In accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

The election method or trustee-area boundaries in effect at the beginning of a Board member's term shall be used when any vacancy that occurs during that term is filled. The "by-trustee area" election method or trustee area boundaries have been adjusted.

Any petition for a special election ordered pursuant to Education Code 5091 shall contain the county election official's estimate of the cost of conducting the special election. (Education Code 5091)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, fundraising, and other campaign activities.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a campaign fund, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 54950)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign a statement of ethics. Practices pursuant to Elections Code 20440.

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or designee shall deliver a notice, bearing the secretary's signature and dated on or after the 125th day, to the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 100 words.

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 5016. If the district includes in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in

Tie Votes in Board Member Elections

Before each election, the Board shall decide whether to resolve a potential tie by lot or by a runoff election. If the Board has decided to resolve a tie by lot, the Board shall determine the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine whether to hold a runoff election. If the Board decides with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership
SUBJECT: 2021-2024 LCAP Update

BACKGROUND INFORMATION

Pursuant to Ed Code 52060, on or before July 1, 2021, the Governing Board of each school district shall adopt a Local Control and Accountability Plan (LCAP) using the template approved by the State Board of Education. According to Education Code section 52060, the LCAP must describe for each district, and each school within the district, the annual goals for all students including calling out details for low-income, English learners and foster youth that address state and local priorities. The LCAP must also describe the specific actions that the district will take to achieve the goals it has identified with budget details that show the level and type of state expenditures made to support these actions.

CURRENT CONSIDERATIONS

The Board adopted the current LCAP template in June 2021 and adopted the most recent revision in June 2023. The LCAP is intended to be a comprehensive plan outlining the highest priorities in South Bay over a three-year period of time. We are currently in year three of a three-year LCAP. The LCAP is focused on the following three goals:

1. *Ensuring Academic Excellence*: Provide a differentiated, responsive, and well-rounded academic experience based on instructional practices that make a significant difference in the lives of all students.
2. *Advancing Equity and Inclusion*: Create a culture of equity and inclusion through the elimination of systemic barriers to individual success and the development of culturally responsive practices.
3. *Providing Welcoming, Safe and Nurturing Learning Environments*: Create learning environments which support the social emotional needs of students and foster a sense of belonging and connectedness.

IMPACT ON STUDENT ACHIEVEMENT

The LCAP is designed to be a driving force in improving student achievement. All goal areas are directly related to improving student learning and achievement. Included within the LCAP are measurable annual outcomes and data metrics to ensure continuous improvement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The 2023-2024 budget was developed to support the goals and action steps that are outlined in the LCAP.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend recognition of Assistant Superintendent Pamela Reichert-Montiel for an update on the following:

- Educational Partner Input, including the California Healthy Kids Survey

- Draft Goals and Action Steps

SUPERINTENDENT'S RECOMMENDATION

Recommend recognition.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership
SUBJECT: Closure of Virtual Academy

BACKGROUND INFORMATION

The Virtual Academy was created for the 2021-2022 school year in response to parent requests for continued virtual learning vs. in-person instruction.

CURRENT CONSIDERATIONS

Based on enrollment trends and survey data, we are recommending the closure of the Virtual Academy at the end of the 2023-2024 school year.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement as students will return to in-person instruction.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Financial implications are unknown, but are expected to be minimal as staff are reassigned and students transition to in-person attendance.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend conduct of a Public Hearing and approval of the closure of the Virtual Academy.

SUPERINTENDENT'S RECOMMENDATION

Recommend conduct of a Public Hearing and approval of the closure of the Virtual Academy.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Melissa Griffith, Executive Director, Human Resources
SUBJECT: Declaration of Need

BACKGROUND INFORMATION

In cases where the District has exhausted all means to recruit fully credentialed applicants for a specified area (Special Education, Bilingual, etc., the District may recruit individuals who are working towards a particular credential and apply for an internship credential, waiver of certain sections of Division VIII of Title 5 California Code of Regulations, Limited Assignment Permit or for an Emergency permit. The internship credential, waiver and/or Limited Assignment Permit or Emergency Permit will ensure that there is continuity in the educational program.

CURRENT CONSIDERATIONS

The Legislature has authorized the California Commission on Teacher Credentialing (CCTC) to approve requests to waive laws or regulations governing educator preparation and licensing, provided the district can establish the need to do so. Having the CCTC act on internship credentials and waivers will enable them to ensure that educators are on track to obtain the credential/certificate being sought. District requests for internship credentials and waivers are submitted individually to the CCTC via the San Diego County Office of Education. As a result of the legislation, districts must file with the CCTC an annual Declaration of Need (Exhibit). On this Declaration of Need, it is necessary to identify the anticipated number of emergency permits needed by the district for the 2024-2025 school year.

IMPACT ON STUDENT ACHIEVEMENT

The impact on student achievement should be minimal as most emergency applicants as listed above already hold a valid California teaching credential. Therefore, the continuity of quality education should continue uninterrupted.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the Declaration of Need for Fully Qualified Educators for the 2024-2025 school year.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description	Upload Date	Type
DON	4/3/2024	Exhibit



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

Name Signature Title

Fax Number Telephone Number Date

Mailing Address

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD/English Learner Authorization (applicant already holds teaching credential)

Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

Resource Specialist

Teacher Librarian Services

Emergency Transitional Kindergarten (ETK)

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?	Yes	No
--	-----	----

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?	Yes	No
---	-----	----

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Board of Trustees
FROM: Jose Espinoza, District Superintendent
SUBJECT: Minutes

ATTACHMENTS:

Description	Upload Date	Type
Minutes	4/2/2024	Exhibit

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

*MINUTES of the REGULAR
BOARD MEETING of MARCH 7, 2024*

1. PRELIMINARY – REGULAR BOARD MEETING

- CALL TO ORDER: By President Cheryl Quinones at 6:00 PM in Burress Auditorium.
- ROLL CALL: Present: Trustees Ellsworth, Leiker, Medina, and Quinones. Others present. Trustee Lopez Eguino was absent.
- PLEDGE OF ALLEGIANCE: Students Christopher Esparza and Maximiliano Trevino led the Pledge of Allegiance.

2. SCHOOL REPORTS

- Principal Edgardo Salazar presented information on Central School, including California Dashboard results and progress on LCAP goals.
- Principal Estela Corrales presented an update on Sunnyslope School, including student achievement data and site activities related to their LCAP goals.

3. REPORT OF ACTION TAKEN IN CLOSED SESSION

Upon the **motion** of Trustee Quinones, **second** by Trustee Medina, and a vote of 3 to 0, with two absences, the Board took action in closed session, pursuant to Education Code sections 44929.21, to non-reelect a probationary certificated employee (Employee 657664) for the ensuring school year, 2024-2025, however, the notice shall be deemed rescinded in the event a settlement agreement is executed by and between the parties and approved by the Board not later than April 11, 2024. The Superintendent or his designee shall notify the employee of these actions, in writing. **Motion carried.**

4. CHANGES TO THE AGENDA

None.

5. APPROVAL OF MEETING AGENDA

Motion by Trustee Medina to approve the March 7, 2024, Board Meeting agenda as posted. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

6. COMMUNICATIONS TO THE BOARD OF TRUSTEES

- PTA Council Parliamentarian Linda Porras thanked Superintendent Espinoza and Trustee Medina for attending the Founder's Day/Ninth District PTA celebration. She discussed recent events and the upcoming site elections.
- Superintendent Jose Espinoza discussed the staff reductions at neighboring school districts. He recognized the Board for their budget guidance and thanked the negotiation teams for their collaboration. He stated that although South Bay is losing

enrollment at a higher rate than other south county districts, the district is still able to offer competitive salaries with minimal staff reductions.

7. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Cathy Parsons described a security concern at the West Campus and asked how the new security system would be effective. She blamed the Board for the loss of the Security Residents.
- Mary Doyle thanked the Board for their leadership in adopting a Proclamation on the border sewage crisis. She indicated that other districts will be using the South Bay proclamation as a template for their own Board action.

8. DISCUSSION/ACTION ITEMS

- Balloting for California School Boards Association Delegate Assembly Seats
Superintendent Jose Espinoza requested that the Board cast a ballot for no more than nine candidates to fill the vacant Region 17 CSBA Delegate Assembly seats.

Motion by Trustee Quinones to cast a ballot for all nine candidates to fill the vacant Region 17 CSBA Delegate Assembly seats. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- Governance Document
Superintendent Jose Espinoza presented the governance document and requested approval for First and Final Reading.

Motion by Trustee Quinones to approve Board Policy 0430 - *Comprehensive Local Plan for Special Education* for First and Final Reading. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- 2021-2024 LCAP Update
Assistant Superintendent Pamela Reichert-Montiel provided an update on the LCAP input process and draft goals. The Board asked questions and provided direction as part of their input process.
- Second Interim Financial Report 2023-2024
Assistant Superintendent Rigo Lara and Interim Director Michael Taylor presented information on the Second Interim Financial Report, including fund revenues, budget assumptions, enrollment trends, Ending Fund Balance commitments and assignments, and cautionary note. Mr. Lara requested authorization to submit a Positive Certification.

Motion by Trustee Quinones to submit a Positive Certification of the Second Interim Financial Report for 2023-2024. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

- Resolution 23-025
Assistant Superintendent Rigo Lara introduced Jake Thompson from Verkada and Bob Cook from NIC Partners who presented information on a district-wide security system, including cost, system capabilities, and the installation timeline. Mr. Lara requested adoption of Resolution 23-025.

Motion by Trustee Medina to adopt Resolution 23-025 authorizing the purchase and installation of a district-wide cloud-based security system. **Second by** Trustee Leiker. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent- Lopez Eguino. **Motion carried.**

- 2024 Bond Measure
Assistant Superintendent Rigo Lara introduced Mark Farrell from Dale Scott & Company for a presentation on possible bond measures, including voter survey results, potential funding, assessed valuation, and debt limits. Mr. Lara requested direction on the next steps related to a 2024 Bond Measure. The Board indicated a preference for two bonds, one of which to include workforce housing.
- Appointment of Director - Fiscal Services
Executive Director Melissa Griffith introduced Jonathan Meraz and requested approval of his appointment as Director, Fiscal Services.

Motion by Trustee Ellsworth to appoint Jonathan Meraz as Director, Fiscal Services. **Second by** Trustee Medina. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion carried.**

9. CONSENT CALENDAR

Motion by Trustee Medina to approve/ratify/accept/adopt all items on the Consent Calendar as amended and listed below. **Second by** Trustee Ellsworth. **Vote on Motion:** Ayes-Trustees Ellsworth, Leiker, Medina, and Quinones; Noes-None; Abstain-None; Absent-Lopez Eguino. **Motion Carried.**

- Minutes of the Regular meeting on February 8, 2024, and the Special meetings on February 6 and 26, 2024.
- Resolution 23-024 authorizing Trustee compensation for official meeting missed due to bereavement.
- Purchase of Chromebooks to enhance instruction for students.
- Warrant and Check Registers
- Pupil Transportation Plan.
- Purchase Order Report 9.
- Piggyback Contract with Downey Unified School District for the purchase of Apple products.
- Piggyback Contract with the San Ramos Valley Unified School District for the purchase of the Tyler Technology Routing Program.
- Rejection of Claim 633493.
- Award of Bid 357 to Preman Roofing, Inc.

- RFP 2023-2: Print Shop High-Capacity Production Copier and the related Lease Agreement.
- Continued emergency circumstances at Emory requiring ongoing repair work, determine that the emergency identified within Resolution 23-021 and the emergency repair work authorized therein continue.
- District membership in the Organization for Educational Technology.
- NASPO Valuepoint agreement #CW7254 for procurement of vehicle and garage equipment.
- Certificated and Classified Activity Lists.
- One-year Successor Agreement with the California School Employees Association, Chapter 59.

10. FUTURE AGENDA ITEMS

At this time, each Trustee may suggest one topic for a future Board Meeting. The Board made no requests.

Superintendent Jose Espinoza requested direction on the following future agenda items from the February 8, 2024, Board Meeting:

- A breakdown of reclassifications by grade, why reclassifications at only four schools increased, and what interventions are being offered to students. There was consensus that Trustee Medina will meet with the Superintendent to review data.

11. COMMUNICATION FROM THE BOARD OF TRUSTEES

- Trustee Leiker reported on her attendance at the CABA 2024 Conference.
- Trustee Ellsworth discussed her participation in seven Read Across America events.
- Trustee Medina recognized the students for participating in the Board meeting and thanked the attendees for their presentations. She discussed recent school events.
- Trustee Quinones thanked the presenters and discussed her participation in the upcoming CSBA Legislative Action Week. She recognized Mary Doyle for her advocacy and thanked Human Resources for a great Employees of the Year event.

12. ADJOURNMENT

The Regular Board Meeting adjourned at 8:45 PM.

SUBMITTED BY:

APPROVED BY:

Jose Espinoza, Superintendent/Date

Kelly Leiker, Clerk/Date

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Board of Trustees
FROM: Jose Espinoza, District Superintendent
SUBJECT: Governance Handbook

BACKGROUND INFORMATION

The Governance Handbook reflects the governance team's work on the creation of a framework for effective governance.

CURRENT CONSIDERATIONS

At their Special Board Meeting on February 26, 2024, the Board revised their Governance Handbook (Exhibit).

IMPACT ON STUDENT ACHIEVEMENT

These ongoing discussions and agreements enable the governance team to continue to perform its responsibilities in a way that best benefits all students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to the adoption of this item.

SUPERINTENDENT'S RECOMMENDATION

It is respectfully requested that the Board adopt the revised Governance Handbook.

ATTACHMENTS:

Description	Upload Date	Type
Handbook	4/5/2024	Cover Memo



South Bay Union School District

A community dedicated to achievement for all

South Bay Union School District

Governance Handbook

February 21, 2017; March 9, 2017; September 6, 2017; July 19, 2018; January 23, 2019; September 9, 2020; March 21, 2023; June 3, 2023; September 21, 2023; and February 26, 2024.

Board of Trustees

Melanie Ellsworth, *Trustee*

Kelly Leiker, *Trustee*

Jose Lopez Eguino, *Trustee*

Jannet Medina, *Trustee*

Cheryl Quinones, *Trustee*

Superintendent

Jose Espinoza

This Handbook reflects the governance team's work on the creation of a framework for effective governance. This process involves ongoing discussions and agreements about unity of purpose, roles, responsibilities, norms, and protocols that enable the governance team to continue to perform its responsibilities in a way that best benefits all children.

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NORMS OF COLLABORATIVE WORK

- Pausing before responding.
- Paraphrasing for understanding.
- Probing to increase clarity.
- Putting ideas on the table to ensure meaningful dialogue.
- Paying attention to self and others to ensure meaningful dialogue.
- Presuming positive presuppositions to promote positive dialogue.
- Pursuing a balance between advocacy and inquiry to support a learning organization.
- If you are unable to attend a Board meeting, please notify the Superintendent's Office and the Board President.

2023-2024 SMART GOALS

Goal 1

Specific	Update Mission, Vision and Core Values
Measurable	We will have an updated Mission, Vision and Core Values on the website and all District documents
Achievable	Yes
Relevant	Yes
Time-Bound	Review during Working Together in February 2025

Goal 2

Specific	Understand the roles and responsibilities of administration and Board Members
Measurable	The next Board Self-evaluation will reflect all “Always” responses
Achievable	Yes, through training and Friday Updates
Relevant	Yes, so we stay in the Board Member “lane”
Time-Bound	Review during Working Together in February 2025

Goal 3

Specific	Receive the School Board of the Year Award
Measurable	Retention, student achievement, attendance, and improved culture/education programming
Achievable	Yes
Relevant	Yes
Time-Bound	Monitor in January and June. Receive Award at 2024 CSBA Conference in San Diego

Goal 4

Specific	100% of the Trustees will continue to have Professional Development aligned to their role
Measurable	Board Members will report on all Professional Development activities
Achievable	Yes
Relevant	Providing the conditions to improve student outcomes
Time-Bound	Through the 2023-2025 school years

SUPPORTIVE PROTOCOLS

Effective governance teams discuss and agree upon the formal structures and processes, or protocols, used by the Board and Superintendent in their function as a team. These structures and processes guide the operation of the governance team and determine how they do business. Protocols are the agreements that ensure that all members of the team are operating within their agreed upon roles.

If the protocols are not followed, the President will speak to the Board Member. If unresolved, the Board will discuss as a group.

TOPIC	PROTOCOL
Public Comment	<ul style="list-style-type: none">• The President will review the speaker guidelines included on the Board agenda.• Individual speakers have three minutes to address the Board on each agenda or non-agenda item.• At the end of three minutes, the President will say, "Your time is up, please finish your thought."• The Board will limit the total time for public input on each topic to 20 minutes.• Non-agenda items are sorted by topic.• With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and number of speakers.• The Board President will inform the Board if an extension is needed for a Board vote. This includes the opportunity to increase the number of minutes allocated to an individual. If the speakers per topic will exceed 20 minutes, options include:<ul style="list-style-type: none">○ Ask speakers to decrease the time per speaker.○ Ask speakers to select a speaker to represent the group.• Speakers are not allowed to yield their time allotment to another person.• If translation is required, the President will request that the speaker talk slowly, allowing time for simultaneous translation.

TOPIC	PROTOCOL
<p>Team Communication:</p> <p>Getting Information</p> <p>Requesting New Agenda Items/Ideas</p>	<p><u>Questions regarding agenda items</u></p> <ul style="list-style-type: none"> • When we have questions regarding agenda items, we will discuss them with the Superintendent during 1:1 meetings or as needed. The Superintendent will share with the Board President as appropriate. <p><u>Bringing up new agenda items/ideas</u></p> <ul style="list-style-type: none"> • Board Members may request agenda items during Board meetings as posted on the agenda or during 1:1 meetings with the Superintendent. • These items will be added to the next Board agenda. • At the meeting, the Superintendent will share the amount of staff time required for each item and the relationship of each item to the District's goals. • The Board will decide which items will be placed on a future agenda. • The Board President and Superintendent will determine when each item will be agendized.

TOPIC	PROTOCOL
Responding to Staff or Community Concerns or Complaints	<ul style="list-style-type: none"> • When talking with someone with a complaint, Board Members should say, “As a Board Member, I do not have the authority to resolve issues. My role is to listen and redirect you as appropriate.” • Receive: Listen without interruption and without preparing a response to the person’s issues or concerns. • Repeat: If it is appropriate for us to listen to the concern, we will paraphrase or ask a clarifying question to ensure understanding. • Request: “What does a solution look like to you?” • Review: The conversation (and next steps, if any). • Redirect: Put the person back into the system at the appropriate place: <ul style="list-style-type: none"> • Issues in classrooms (homework, absences, student behavior, etc.) should be redirected to the teacher. • Issues not resolved at the teacher level or issues involving a campus (school discipline policy, traffic, etc.) should be redirected to the Principal. • Issues not resolved at level 2 or district-wide issues should be referred to the Superintendent. • Report: Refrain from any form of investigation and notify the Superintendent of the conversation for follow-up. • Follow-up: The Superintendent will inform Board Members as to how the situation was dealt with, as appropriate.

TOPIC	PROTOCOL
<p>Responding to Electronic Staff or Community Concerns or Complaints</p>	<ul style="list-style-type: none"> • We will refrain from involvement in all social media conversations about possible future agenda items and changes, issues and concerns about our schools and our district, but will inform the Superintendent immediately upon becoming aware of such postings. • When individual Board Members receive a concern via email, they will acknowledge receipt and forward it to the Superintendent and Board President so that it may be addressed. • When all five Board Members receive an electronic concern, the Board President will respond on behalf of the Board, using the language below, and copy or forward it to the Superintendent: <p style="margin-left: 40px;"><i>Dear _____,</i></p> <p style="margin-left: 40px;"><i>On behalf of the Board of Trustees, thank you for your email correspondence. Your message has been shared with the Superintendent.</i></p> <p style="margin-left: 40px;"><i>Sincerely,</i></p> <p style="margin-left: 40px;"><i>Name</i> <i>Board President</i></p> <ul style="list-style-type: none"> • The Superintendent will inform Board Members when the situation has been addressed.

TOPIC	PROTOCOL
Advocacy	<ul style="list-style-type: none"> • Each year, Board Members will decide to participate in CSBA Legislative Action Day. • Each year, the Board will meet with local elected officials. • In preparation for meetings with legislators, Board Members will meet in a Special Board Meeting to review this protocol and develop talking points, including: <ul style="list-style-type: none"> ○ Current needs and priorities in South Bay. ○ CSBA and ACSA briefing documents • No more than two Board Members and the Superintendent will meet with legislators. • All planning meetings will include a discussion about appropriate decorum, distribution of parts, role-play and creation of a plan B, when necessary. • The Board President or designee will open and close all meetings with elected officials. • The Executive Assistant will make appointments for meetings with the legislators/staff members. • The Executive Assistant will send emails to legislators one week prior to confirm the appointment. • Board Members will report on legislative activities during Board meetings.
TOPIC	PROTOCOL
Moment of Silence	<ul style="list-style-type: none"> • The Superintendent and Board President will decide all requests for a Moment of Silence.
TOPIC	PROTOCOL
Board Member Remarks	<ul style="list-style-type: none"> • Communication from the Board of Trustees will take place at the end of meetings to allow Board Members the opportunity to share information with each other and celebrate accomplishments. • Remarks are optional. • Remarks should be limited to three minutes per member.

TOPIC	PROTOCOL
Responding to Requests for Meetings with Groups or Individuals	<ul style="list-style-type: none"> • All emails, cards, letters, and phone invitations received by Board members will be forwarded to the Executive Assistant. • If invitations appear to be for one or two Board Members, the Executive Assistant will confirm with the sender that the protocol is for invitations to be shared with all Board Members. The Executive Assistant will then share the invitation with all Board Members. • No more and no less than two Board members will participate in meetings. If only one Board member wishes to participate, the Superintendent will also attend the meeting. • Board members will listen or ask clarifying questions only. • All meetings with groups will be summarized and shared with the Superintendent. • The Board understands that it is beneficial to direct complaints to the lowest level in the organization, as appropriate (see <i>Responding to Staff or Community Concerns or Complaints</i>).
TOPIC	PROTOCOL
Professional Development	<ul style="list-style-type: none"> • At a minimum, all new Board Members are encouraged to participate in the following Professional Development opportunities during the years of holding office: <ul style="list-style-type: none"> ○ CSBA Annual Education Conference. ○ CSBA New Trustee Orientation (at annual conference). ○ CSBA Institute for New Trustees. ○ CSBA Masters in Governance. • All Professional Development should be reported during Board meetings.
TOPIC	PROTOCOL
Trustee Areas	<ul style="list-style-type: none"> • It is understood that Board Members are elected by Trustee Area, but represent the entire District while serving as elected officials. • Board Members are encouraged to attend events at

	all District sites, not just at sites within their Trustee Area.
TOPIC	PROTOCOL
Participation as a Parent	<ul style="list-style-type: none"> • When visiting schools as a parent, Trustees are encouraged to notify the Superintendent. • Board Members are encouraged to tell site staff that they are on campus as a parent only. • Board Members may participate in committees (PTA, DELAC, School Site Council, etc.) as observers only and may not hold a Committee office. • Board Members may volunteer as a parent, but must have fingerprint clearance like all other volunteers.
TOPIC	PROTOCOL
Board Subcommittee Governance Documents	<ul style="list-style-type: none"> • During their organizational meeting in December, the Board will elect two Trustees to serve on the Governance Document Subcommittee.
TOPIC	PROTOCOL
New Board Members	<ul style="list-style-type: none"> • All new Board members must complete a fingerprint clearance upon assuming office. • All new Board members must participate in orientation (See <i>New Board Member Orientation</i>). • The Superintendent must administer the Oath of Office, but a ceremonial Oath may be completed during the Board Member's first meeting.
TOPIC	PROTOCOL
Food at Meetings	<ul style="list-style-type: none"> • Meals will be provided if Board meetings begin before 4:30 PM. • When meals are provided, the Board encourages the use of local vendors/restaurants.
TOPIC	PROTOCOL
Board Memberships	<ul style="list-style-type: none"> • District memberships include CSBA and CABA. • Board Members are encouraged to join organizations that support the demographics of the District.

NEW BOARD MEMBER ORIENTATION

Event	Timeframe	Facilitator/Organizer
District Overview Meeting for Candidates to include LCAP and Budget	During Campaign	Superintendent
Orientation Meeting to include Upcoming Events, Phone, Tablet, etc.	Prior to Assuming Office	Superintendent
I:I Meeting with Superintendent and Board President to include Governance Handbook, Governance Binder, Brown Act, District and Board Calendars, First Board Meeting Expectations, and Board Member Orientation List	Prior to Assuming Office	Superintendent Board President
CSBA Annual Education Conference and Orientation for New Trustees	Early December	Superintendent
Monthly I:I Meetings with Superintendent	Immediately upon Assuming Office	Superintendent
Official Photo	Upon Assuming Office	Superintendent
CSBA Books: <i>Call to Order – A Blueprint for Great Board Meetings</i> and <i>The Brown Act – School Boards and Open Meeting Laws</i> <i>SBUSD Safety Plan</i>	Within One Month of Assuming Office	Superintendent
Board Working Together	Within Two Months of Assuming Office	Superintendent
Governance Binder to include Board Bylaws, Brochures, and Revised Governance Handbook	Following Working Together	Superintendent
CSBA Institute for New and First-Term Board Members	January/February	Superintendent
Board Working Together	July	Superintendent
CSBA Masters in Governance	First Year of Term	Superintendent

AGREEMENT

We have reviewed and agree to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the South Bay Union School District Board of Education, Superintendent, staff, students and the community. We shall renew this agreement annually.

Melanie Ellsworth, Trustee

Kelly Leiker, Trustee

Jose Lopez Eguino, Trustee

Jannet Medina, Trustee

Cheryl Quinones, Trustee

Jose Espinoza, Superintendent

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Board of Trustees
FROM: Jose Espinoza, District Superintendent
SUBJECT: Agreement with Diligent Corporation

BACKGROUND INFORMATION

The current Board meeting management system, Novus Agenda, is reaching end-of-life and end-of-support on September 30, 2025.

CURRENT CONSIDERATIONS

Following demonstrations of several systems, we are recommending an agreement (Exhibit) with Diligent Corporation for the Diligent Community Platform. Diligent Community includes agenda management, publishing, templates, document storage, voting, and training.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The annual cost of the program is \$6,000 (for a total of \$7,500 for year one, which includes setup, training, and implementation). Pricing for the annual fee will increase by 8% on July 1, 2025. Thereafter, pricing will increase by 8% effective every July 1 during the term of the agreement.

SUPERINTENDENT'S RECOMMENDATION

It is respectfully requested that the Board approve the agreement with Diligent Corporation for a new Board meeting management system.

ATTACHMENTS:

Description	Upload Date	Type
Agreement	4/2/2024	Exhibit



Agreement Number: Q-1264142

ORDER FORM

This Order Form is made by and between South Bay Union School District (hereinafter “**Client**”) whose principal place of business is 601 Elm Ave, Imperial Beach, California, United States 91932 and Diligent Corporation (hereinafter “**Diligent**”), whose principal place of business is located at 1111 19th St NW, 8th Floor, Washington DC 20036. The Order Form is effective as of the **Effective Date**, as defined below. Each of Client and Diligent are a “**Party**” and are together the “**Parties**.” All amounts are in USD currency.

A. Terms

This Order Form, together with the applicable General Terms and Conditions as identified at <https://diligent.com/governance-cloud-terms-conditions> and the applicable Product Terms as identified at <https://diligent.com/product-terms>, form the entire agreement between the parties in respect of the products and services set forth in this Order Form (the “**Agreement**”). For purposes of this Agreement, in the event of any conflict between the Order Form and the General Terms and Conditions, the Order Form shall control. Notwithstanding anything to the contrary in any purchase order or other document provided by Client, any product or service provided by Diligent to Client in connection with a purchase order related to this Order Form is conditioned upon Client’s acceptance of the Agreement. Any additional, conflicting or different terms proffered by Client in a purchase order or otherwise shall be deemed null and void.

B. Diligent Services

Diligent Community Package

Description	Detail	Start Date	End Date	Quantity	Annual Price Per	Total Annual Price
Diligent Community Platform	Community Platform	April 01, 2024	June 30, 2026	1	6,000.00 USD	6,000.00 USD

Total Annual Subscription Fee: 6,000.00 USD

One-Time Installation Fee: 0.00 USD

As of the execution of this Order Form, Client will pay a total of 7,500.00 USD (plus applicable taxes) for the subscriptions and/or services purchased under this Order Form. Upon execution of this Order Form, Diligent will issue billing documents for such subscriptions and/or services, which may include invoices or credit memos as applicable.

Pricing is valid until July 31, 2024. If the Agreement received is executed by Client after this date, Diligent may accept or reject the Agreement in its sole discretion.

The “**Effective Date**” of this Agreement shall be the Start Date as set forth above and the Initial Term of the Agreement shall run from the Effective Date through the End Date as set forth above.

Pricing for the annual Subscription Fees shall increase by 8.00% on July 1, 2025. Thereafter, pricing shall increase by 8.00% effective every July 01 during the Term.

After the Initial Term, the term of the Agreement will automatically renew for additional 1 year Renewal Terms, unless either Party provides the other written notice of non-renewal no later than 30 days prior to the expiration of the Initial Term or any Renewal Term. Any notices of non-renewal issued by Client to Diligent must be provided to billing@diligent.com. Except as provided herein, all Subscription Fees shall be payable on an Annual basis in advance. All payments are due Net 30 days from the date of invoice.



Agreement Number: Q-1264142

C. Notices And Client Information

Invoicing		Notices
Client Contact Name:		
Address:		
Billing Contact:		
Phone:		
E-mail:		
Additional Email:		
VAT/Tax ID:		
Purchase Order:		

IF APPLICABLE: ☐ Tax-exempt Entity: Please attach a copy of your tax-exemption certificate to this Order Form.

Notices to Diligent:

Except as otherwise identified, all notices to Diligent shall be sent to: Legal@diligent.com

D. Additional Terms

1. For the avoidance of doubt, the “Effective Date” of this Agreement shall be April 1, 2024, and the Initial Term of the Agreement shall run through June 30, 2026. For the Initial Term, Client shall be invoiced \$1,500.00 (plus applicable taxes) for the period of the Initial Term from the Effective Date through June 30, 2024, on or around the Effective Date. Client shall be invoiced \$6,000.00 (plus applicable taxes) for the period of the Initial Term from July 1, 2024, through June 30, 2025, on or around July 1, 2024. Thereafter, all Subscription Fees shall be invoiced as provided for in the Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed the Agreement as of the Effective Date.

South Bay Union School District
 (“Client”)

By:

Name:

Job Title:

Date:

Diligent Corporation
 (“Diligent”)

By:

Name:

Job Title: Chief Accounting Officer

Date:

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Board of Trustees
FROM: Jose Espinoza, District Superintendent
SUBJECT: Resolution 23-026

BACKGROUND INFORMATION

Education Code 35120 states in part that, "A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

CURRENT CONSIDERATIONS

On March 7, 2024, Trustee Jose Lopez Eguino was absent due to work requirements. The administration is bringing to the Board a recommendation for adoption of Resolution 23-026 authorizing Trustee compensation for official meeting missed due to work requirements (Exhibit).

IMPACT ON STUDENT ACHIEVEMENT

The Board of Trustees is responsible for student achievement and the financial status of the district. At the March 7, 2024, meeting the Board was able to continue with the regular business of the district as there was a quorum.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Full compensation is already part of the District's adopted budget.

RECOMMENDATION

SUPERINTENDENT'S RECOMMENDATION

We are respectfully requesting adoption of Resolution 23-026 authorizing Trustee compensation for official meeting missed due to work requirements.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	3/8/2024	Cover Memo

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

RESOLUTION 23-026

**AUTHORIZING TRUSTEE COMPENSATION FOR
OFFICIAL MEETING MISSED DUE TO WORK REQUIREMENTS**

On motion of Member ____, seconded by Member ____, the following Resolution is adopted.

BE IT RESOLVED by the Governing Board of the South Bay Union School District and hereby ordered that:

Pursuant to Education Code 35120, Section (9) (c) a member may be paid for any meeting when absent if the Board, by Resolution duly adopted and included in its minutes, finds that at the time of meeting he/she is performing services outside the meeting for the school district or districts; he/she was ill or on jury duty; or the absence was due to a hardship deemed acceptable by the Board. We deem that Trustee Jose Lopez Eguino was absent from the Regular Board Meeting on March 7, 2024, due to work requirements.

PASSED AND ADOPTED this 11th day of April 2024 by the Governing Board of the South Bay Union School District of San Diego County, California by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

**STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)**

I, Jose Espinoza, Secretary to the Governing Board of the South Bay Union School District, County of San Diego, State of California, do hereby certify that the foregoing is a true and correct copy of a Resolution duly passed and adopted by said Board of Trustees at the regularly called and conducted meeting held on April 11, 2024.

April 12, 2024
Date

Jose Espinoza, Secretary to the Board of Trustees

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership
SUBJECT: Williams UCP Report: Quarter 3

BACKGROUND INFORMATION

This report is provided as another component of the Williams Settlement requirements. Each quarter the District is required to complete a Uniform Complaint Procedure report with the number (if any) of complaints received, number of complaints resolved, and the number of complaints unresolved in the following areas: Instructional Materials, Facilities, and Teacher Vacancy and Misassignments.

CURRENT CONSIDERATIONS

Educational Services completes this report each quarter online. We are pleased to report that during Quarter 3: January 1 - March 31, 2024, the district did not receive any complaints that met the requirements of the Williams Settlement reporting.

IMPACT ON STUDENT ACHIEVEMENT

Sufficient instructional materials, safe facilities, and proper teacher assignments are all necessary elements in assuring increased student achievement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend acceptance of the Williams Uniform Complaint Procedures Report for Quarter 3.

SUPERINTENDENT'S RECOMMENDATION

Recommend acceptance.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership
SUBJECT: Confidential Settlement Agreement - SSID# 9167463898 Perm ID: 1111436

BACKGROUND INFORMATION

Education Code section 56501, subdivision (a) provides that a parent or public agency may request a due process hearing when there is a proposal or refusal to initiate or change the identification, assessment, education placement, or the provision of a FAPE to their child, or when there is a disagreement regarding the availability of a program available for the child.

CURRENT CONSIDERATIONS

On December 22, 2023, the parents of a student who attended school in South Bay filed a request for due process.

On March 15, 2024, the district and parents participated in a due process session and reached agreement. The settlement provides for funding of compensatory education for a total amount not to exceed \$10,000 and direct payment of \$6,000 for attorney's fees to Brightside Law Group Client Trust.

The agreement is not an admission of liability, fault, or wrongdoing of any kind on behalf of the district or parent. Upon notification of Board approval of this agreement, the parent will dismiss the case.

Board approval is requested to execute the Settlement Agreement between the district and parents, signed on March 15, 2024.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The financial cost of the Settlement Agreement will not exceed \$16,000. All costs will be charged to the Special Education budget.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the Confidential Settlement Agreement .

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Pamela Reichert-Montiel, Assistant Superintendent, Educational Leadership
SUBJECT: Confidential Settlement Agreement - SSID# 7151778360 Perm ID: 1109395

BACKGROUND INFORMATION

Education Code section 56501, subdivision (a) provides that a parent or public agency may request a due process hearing when there is a proposal or refusal to initiate or change the identification, assessment, education placement or the provision of a FAPE to their child, or when there is a disagreement regarding the availability of a program available for the child.

CURRENT CONSIDERATIONS

On February 27, 2024, the parents of a student who attended school in South Bay filed a request for due process.

On March 15, 2024, the District and parents participated in a due process session and reached agreement. The settlement provides for funding of compensatory education for a total amount not to exceed \$6,000 and direct payment of \$5,500 for attorney's fees to Brightside Law Group Client Trust.

The agreement is not an admission of liability, fault, or wrongdoing of any kind on behalf of the district or parent. Upon notification of Board approval of this agreement, the parent will dismiss the case.

Board approval is requested to execute the Settlement Agreement between the district and parents, signed on March 15, 2024.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The financial cost of the Settlement Agreement will not exceed \$11,500. All costs will be charged to the Special Education budget.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the Confidential Settlement Agreement .

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Rigo Lara, Assistant Superintendent, Business Services
SUBJECT: Warrant and Check Registers

BACKGROUND INFORMATION

The Board approves monthly warrants and checks issued to conduct the business of the school district as a matter of standard operating procedure.

CURRENT CONSIDERATIONS

This report contains a listing of School District Warrants for the General, Charter Nestor, Charter Imperial Beach, Child Development, Cafeteria, and Building Funds through March 31, 2024, and Revolving Cash Fund through March 31, 2024.

IMPACT ON STUDENT ACHIEVEMENT

Reporting of these funds informs the Board and community how District funds are used to support the education of students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Account	Warrant/Check Numbers	Total
General Fund	Commercial Warrant Nos. 14057728,14058666,14059719,14063610, 14063632,14114208,14122960-14122961, 14122965-14122966,14122967,1422970, 14122975-14122976,14122978-14122979, 14122982-14122983,14124454-14124463, 14124466-14124478,14124480-14124487, 14124489-14124511,14124513,14124515, 14126128-14126131,14126134-14126154, 14127491-14127494,14127496-14127497, 14127499-14127501,14127503-14127509, 14127511,14127513-14127520, 14127522-14127527,14127529-14127531, 14127533-14127537,14127540, 14128916-14128922,14128924-14128927, 14128929-14128934,14128937-14128939, 14128942-14128943,14128945, 14130135-14130137,14130139-14130146, 14130148-14130150,14130152-14130157, 14130159-14130163,14130165,14130167, 14130170,14131663-14131685, 14131687-14131691,14131693,14131695, 14132940-14132947,14132950-14132956, 14132958-14132966,14134053-14134055, 14134057-14134067,14134069-14134072	\$2,012,729.10
Charter Nestor, Cafeteria	Commercial Warrant Nos.	\$14,225.07

Charter Nestor Language Academy	Commercial Warrant Nos. 14059720,14124471,14124479,14126133, 14127509,14127527,14128934,14128943, 14130142,14130158,14130164,14131691, 14132938,14132957,14134056	\$ 14,525.97
Charter Imperial Beach	Commercial Warrant Nos. 14124471,14126143,14127503,14128934, 14130168,14131691	\$28,859.97
Child Development Fund	Commercial Warrant Nos. 14126143,14127502,14128940,14131686, 14131691	\$2,052.38
Cafeteria Fund	Commercial Warrant Nos. 14122984-14124485,14124497,14127510, 14127538,14128923,14128941,14128943, 14128944,14130169,14130171,14131663, 14132939,14132949,14134064	\$127,194.76
Building Fund	Commercial Warrant Nos. 14124464-14124465,14127498,14127532, 14128928,14128936,14132948,14134068	\$302,991.58
Revolving Cash Fund	Commercial Warrant Nos. 15996-16000	\$29,744.11

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval/ratification of the school district warrant and checks as listed.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval/ratification.

ATTACHMENTS:

Description	Upload Date	Type
Exhibit 1	4/2/2024	Exhibit
Exhibit 2	4/2/2024	Exhibit

SOUTH BAY UNION SCHOOL DISTRICT
REVOLVING CASH FUND
March 2024

VENDOR	DATE	CHECK	AMOUNT	PURPOSE	FUND
Holliday Perkins	03/05/24	15996	\$ 1,658.85	Payroll	0100.0601000.1110.1000.1100010.604
VOID	VOID	15997	VOID	VOID	VOID
South Bay Union School District	03/05/24	15998	\$ 398.90	Amex, Surplus	Multiple funds in 01
American Express	03/18/24	15999	\$ 27,605.00	Outdoor Education	Multiple funds in 01
Berta Calderon-Cook	03/20/24	16000	\$ 81.36	Payroll	0100.6500000.5760.1190.1100010.700
			\$ 29,744.11		

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
3/12/2024	FRANCISCO FRANCO	14057728	-34.06	0100
3/12/2024	DEBRA DUPREE	14058666	-600.00	0100
3/12/2024	COX COMMUNICATIONS, INC.	14059719	-20,966.35	0100
3/26/2024	PARKHOUSE TIRE INC	14063610	-617.13	0100
3/26/2024	FLEET SERVICES	14063632	-107.10	0100
3/26/2024	FLEET SERVICES	14063632	-321.28	0100
3/6/2024	SAN DIEGO COUNTY SUPT OF SCHOOLS	14114208	-100.00	0100
3/6/2024	SAN DIEGO COUNTY SUPT OF SCHOOLS	14114208	-10,153.99	0100
3/1/2024	EPIC SPECIAL EDUCATION STAFFING	14122960	1,540.00	0100
3/1/2024	HEALTH ADVOCATES NETWORK	14122961	2,880.00	0100
3/1/2024	PHONAK	14122965	1,974.94	0100
3/1/2024	MONOPRICE INC	14122966	123.29	0100
3/1/2024	RUSSELL SIGLER INC	14122967	1,101.26	0100
3/1/2024	HARTFORD GROUP BENEFITS DIVISION	14122970	2,494.37	0100
3/1/2024	NUTRIEN AG SOLUTIONS, INC	14122975	678.41	0100
3/1/2024	SOUTH BAY AUTO SUPPLY INC.	14122976	84.72	0100
3/1/2024	SOUTH BAY AUTO SUPPLY INC.	14122976	45.62	0100
3/1/2024	OTAY COMMUNICATIONS LLC	14122978	26.40	0100
3/1/2024	OTAY COMMUNICATIONS LLC	14122978	79.20	0100
3/1/2024	BGA ENTERPRISES INC	14122979	6,762.00	0100
3/1/2024	OTAY LANDFILL INC	14122982	511.49	0100
3/1/2024	SAN DIEGO GAS & ELECTRIC	14122983	4,113.29	0100
3/1/2024	SAN DIEGO GAS & ELECTRIC	14122983	4,872.37	0100
3/4/2024	AD LIVESCAN & NOTARY SERVICES SOUTH	14124454	1,982.00	0100
3/5/2024	CITY HEIGHTS MUSIC SCHOOL	14124455	25,840.00	0100
3/5/2024	APT 4 MUSIC, LLC	14124456	58,200.00	0100
3/5/2024	EAST COUNTY SAN DIEGO SOCCER SHOTS LLC	14124457	33,750.00	0100
3/5/2024	TRINITY THEATRE COMPANY	14124458	20,288.40	0100
3/6/2024	FERN STREET COMMUNITY ARTS, INC	14124459	9,512.64	0100
3/4/2024	SPECIALIZED THERAPY SERVICES, INC.	14124460	1,491.00	0100
3/4/2024	VERONICA AVILA	14124461	15.61	0100
3/5/2024	WORKED INC	14124462	163,680.00	0100
3/4/2024	JOSEPH PROSAPIO	14124463	182.24	0100
3/5/2024	ADVENTURE EDUCATION SOLUTIONS INC.	14124466	30,875.00	0100
3/4/2024	ANNA OLEGINE	14124467	12.26	0100
3/5/2024	JORGE CERNA	14124468	75.71	0100
3/4/2024	ADORAMA INC.	14124469	548.12	0100
3/4/2024	XEROX CORP	14124470	315.25	0100
3/5/2024	XEROX CORP	14124471	10,932.04	0100
3/6/2024	REFRIGERATION SUPPLIES DISTR	14124472	260.12	0100
3/5/2024	WHITE CAP INDUSTRIES	14124473	338.18	0100
3/5/2024	BOYS & GIRLS CLUB OF IMP BEACH	14124474	1,436.30	0100
3/5/2024	BOYS & GIRLS CLUB OF IMP BEACH	14124474	950.00	0100
3/6/2024	OFFICE DEPOT	14124475	88.16	0100
3/6/2024	OFFICE DEPOT	14124475	144.21	0100
3/5/2024	KIMBERLEE HALL	14124476	13.40	0100
3/4/2024	PRO-ED	14124477	292.02	0100

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
3/4/2024	DANNIS WOLIVER KELLEY	14124478	7,064.00	0100
3/1/2024	SOCO GROUP	14124480	1,119.35	0100
3/1/2024	SOCO GROUP	14124480	3,358.06	0100
3/5/2024	CALIF STAMP COMPANY	14124481	25.07	0100
3/5/2024	VERIZON WIRELESS	14124482	3,061.05	0100
3/6/2024	HOME DEPOT	14124483	139.82	0100
3/4/2024	HOME DEPOT	14124483	364.76	0100
3/5/2024	CRISTINA VAZ ALEQUERIA	14124484	389.71	0100
3/4/2024	SPARKLETTS	14124485	303.34	0100
3/4/2024	SPARKLETTS	14124486	42.30	0100
3/5/2024	ZULEMA PINA	14124487	39.33	0100
3/5/2024	MICROSOFT CORP	14124489	598.13	0100
3/6/2024	ALPHA CARD SYSTEMS, LLC	14124490	87.00	0100
3/5/2024	ULINE, INC	14124491	4,610.38	0100
3/6/2024	CITY TREASURER	14124492	574.11	0100
3/5/2024	KELLY GEE STRIPING	14124493	13,407.00	0100
3/5/2024	SYNOVIA SOLUTIONS, LLC	14124494	259.92	0100
3/5/2024	SYNOVIA SOLUTIONS, LLC	14124494	779.74	0100
3/5/2024	DAILY JOURNAL CORPORATION	14124495	143.10	0100
3/5/2024	CALIF ELECTRIC SUPPLY	14124496	56.32	0100
3/6/2024	AMAZON CAPITAL SERVICES, INC.	14124497	53.85	0100
3/6/2024	AMAZON CAPITAL SERVICES, INC.	14124497	31.27	0100
3/5/2024	AMAZON CAPITAL SERVICES, INC.	14124497	775.95	0100
3/5/2024	AMAZON CAPITAL SERVICES, INC.	14124497	248.46	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	50.63	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	56.98	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	202.25	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	181.37	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	97.66	0100
3/4/2024	AMAZON CAPITAL SERVICES, INC.	14124497	396.18	0100
3/4/2024	ASELTINE SCHOOL	14124498	4,943.23	0100
3/5/2024	NUTRIEN AG SOLUTIONS, INC	14124499	361.77	0100
3/4/2024	YOLANDA FARROW	14124500	10.59	0100
3/5/2024	OTAY COMMUNICATIONS LLC	14124501	956.00	0100
3/4/2024	STERICYCLE INC	14124502	200.06	0100
3/4/2024	ENA SERVICES, LLC	14124503	7,027.61	0100
3/6/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14124504	50.87	0100
3/5/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14124504	398.23	0100
3/5/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14124504	1,124.04	0100
3/1/2024	SAN DIEGO APPLIED BEHAVIOR ANALYSIS, LLC	14124505	15,015.00	0100
3/5/2024	JOSE ESPINOZA	14124506	79.71	0100
3/5/2024	MARIEL ORIGEL	14124507	26.80	0100
3/4/2024	FFP FUND III LESSEE10, LLC	14124508	36,147.53	0100
3/6/2024	ONESOURCE DISTRIBUTORS	14124509	26.36	0100
3/6/2024	HOUGHTON MIFFLIN HARCOURT	14124510	3,272.83	0100
3/4/2024	SAN DIEGO GAS & ELECTRIC	14124511	4,805.49	0100
3/4/2024	SAN DIEGO GAS & ELECTRIC	14124511	53,483.16	0100

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
3/6/2024	ALSCO - AMERICAN LINEN DIV	14124513	1,208.19	0100
3/4/2024	ALSCO - AMERICAN LINEN DIV	14124513	314.61	0100
3/4/2024	SAN DIEGO COUNTY SUPT OF SCHOOLS	14124515	30.00	0100
3/7/2024	SOLIANT HEALTH, LLC	14126128	4,600.00	0100
3/8/2024	XEROX CORP	14126129	10.39	0100
3/8/2024	XEROX CORP	14126129	29.62	0100
3/8/2024	XEROX CORP	14126129	129.28	0100
3/8/2024	XEROX CORP	14126129	178.88	0100
3/8/2024	XEROX CORP	14126129	547.81	0100
3/8/2024	XEROX CORP	14126129	1,746.91	0100
3/8/2024	XEROX CORP	14126129	13.96	0100
3/8/2024	XEROX CORP	14126129	25.94	0100
3/8/2024	XEROX CORP	14126129	31.54	0100
3/7/2024	BOYS & GIRLS CLUB OF IMP BEACH	14126130	98,313.30	0100
3/8/2024	THE GLASS COMPANY INC	14126131	1,590.00	0100
3/7/2024	THE GLASS COMPANY INC	14126131	615.00	0100
3/8/2024	VERIZON WIRELESS	14126134	26.28	0100
3/7/2024	UNITED BEHAVIORAL HEALTH	14126135	525.20	0100
3/8/2024	HOME DEPOT	14126136	187.45	0100
3/7/2024	HOME DEPOT	14126136	287.05	0100
3/6/2024	ATLAS ELEVATOR COMPANY	14126137	1,456.00	0100
3/7/2024	PROBUILD	14126138	45.78	0100
3/7/2024	REPUBLIC SERVICES OF SAN DIEGO	14126139	888.91	0100
3/7/2024	STARFALL EDUCATION FOUNDATION	14126140	355.00	0100
3/7/2024	MALLORY SAFETY AND SUPPLY LLC	14126141	226.47	0100
3/7/2024	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	14126142	4,849.38	0100
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	155.26	0100
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	22.09	0100
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	129.29	0100
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	-9.56	0100
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	64.61	0100
3/7/2024	AMAZON CAPITAL SERVICES, INC.	14126143	15.33	0100
3/7/2024	AMAZON CAPITAL SERVICES, INC.	14126143	7.60	0100
3/7/2024	AMAZON CAPITAL SERVICES, INC.	14126143	104.74	0100
3/7/2024	AMAZON CAPITAL SERVICES, INC.	14126143	35.55	0100
3/7/2024	AMAZON CAPITAL SERVICES, INC.	14126143	18.02	0100
3/7/2024	CHRISTY WHITE ACCOUNTANCY CORPORATION	14126144	11,000.00	0100
3/8/2024	SOUTH BAY AUTO SUPPLY INC.	14126145	115.66	0100
3/7/2024	SOUTH BAY AUTO SUPPLY INC.	14126145	6.22	0100
3/6/2024	SOUTH BAY AUTO SUPPLY INC.	14126145	126.85	0100
3/6/2024	SOUTH BAY AUTO SUPPLY INC.	14126145	68.31	0100
3/8/2024	GRAINGER	14126146	267.28	0100
3/7/2024	MAXIM HEALTHCARE SERVICES HOLDINGS	14126147	4,870.25	0100
3/6/2024	ASBURY ENVIRONMENTAL SERVICE	14126148	218.15	0100
3/6/2024	ASBURY ENVIRONMENTAL SERVICE	14126148	117.46	0100
3/7/2024	BDJ TECH	14126149	2,321.20	0100
3/6/2024	FLEET SERVICES	14126150	89.79	0100

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
3/6/2024	FLEET SERVICES	14126150	269.37	0100
3/7/2024	OTAY LANDFILL INC	14126151	511.49	0100
3/7/2024	SAN DIEGO GAS & ELECTRIC	14126152	1,093.24	0100
3/7/2024	SAN DIEGO GAS & ELECTRIC	14126152	30,721.45	0100
3/8/2024	ALSCO - AMERICAN LINEN DIV	14126153	60.80	0100
3/6/2024	ALSCO - AMERICAN LINEN DIV	14126153	14.25	0100
3/6/2024	ALSCO - AMERICAN LINEN DIV	14126153	42.74	0100
3/7/2024	LEDA DAVENPORT	14126154	309.79	0100
3/11/2024	LAB RATS SAN DIEGO	14127491	38,487.69	0100
3/11/2024	SMORE	14127492	1,890.00	0100
3/13/2024	CHERICE ROTH	14127493	1,000.00	0100
3/11/2024	SAN DIEGO LEARNING CENTER, INC	14127494	2,720.00	0100
3/11/2024	PACIFIC PLAY SYSTEMS, INC.	14127496	1,795.00	0100
3/11/2024	AYA HEALTHCARE, INC.	14127497	13,500.00	0100
3/12/2024	KYLE'S CARTOON PLATOON	14127499	950.00	0100
3/12/2024	JENNIFER CORTEZ	14127500	2.34	0100
3/11/2024	ELIZABETH GARCIA	14127501	18.76	0100
3/12/2024	XEROX CORP	14127503	8,328.82	0100
3/13/2024	COALITION ADEQUATE SCH HOUSING	14127504	736.00	0100
3/11/2024	BOYS & GIRLS CLUB OF IMP BEACH	14127505	98,430.99	0100
3/11/2024	ABDO PUBLISHING COMPANY	14127506	73.95	0100
3/12/2024	KIM PHIFER	14127507	912.00	0100
3/12/2024	SOCO GROUP	14127508	706.60	0100
3/12/2024	SOCO GROUP	14127508	2,119.79	0100
3/12/2024	SOUTH BAY FENCE INC	14127509	2,595.00	0100
3/13/2024	CAL-AM WATER CO	14127511	3,938.96	0100
3/12/2024	GEARY PACIFIC SUPPLY	14127513	354.61	0100
3/13/2024	ACADEMIC SUPPLIER	14127514	206.71	0100
3/12/2024	HOME DEPOT	14127515	23.50	0100
3/11/2024	HOME DEPOT	14127515	934.09	0100
3/13/2024	PARKHOUSE TIRE INC	14127516	258.47	0100
3/13/2024	PARKHOUSE TIRE INC	14127516	139.17	0100
3/13/2024	ATLAS ELEVATOR COMPANY	14127517	412.50	0100
3/12/2024	MONOPRICE INC	14127518	26.08	0100
3/11/2024	LAB-AIDS	14127519	2,500.00	0100
3/13/2024	RUSSELL SIGLER INC	14127520	1,726.16	0100
3/13/2024	ROMAINE ELECTRIC	14127522	107.46	0100
3/13/2024	ROMAINE ELECTRIC	14127522	322.38	0100
3/13/2024	E.L. ACHIEVE, INC	14127523	5,244.73	0100
3/13/2024	ANIXTER INC.	14127524	2,679.21	0100
3/12/2024	LUCY CHA	14127525	12.06	0100
3/12/2024	VALLEY INDUSTRIAL SPECIALTIES	14127526	1,831.57	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	261.35	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	160.54	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	457.93	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	30.44	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	306.63	0100

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3/11/2024	AMAZON CAPITAL SERVICES, INC.	14127527	598.56	0100
3/11/2024	AMAZON CAPITAL SERVICES, INC.	14127527	188.68	0100
3/11/2024	AMAZON CAPITAL SERVICES, INC.	14127527	6,384.34	0100
3/11/2024	AMAZON CAPITAL SERVICES, INC.	14127527	1,534.93	0100
3/11/2024	PAOLA FLORES	14127529	87.16	0100
3/11/2024	PAOLA FLORES	14127529	68.97	0100
3/13/2024	FUN AND FUNCTION	14127530	724.24	0100
3/13/2024	AGPARTS	14127531	54.27	0100
3/13/2024	SOUTH BAY AUTO SUPPLY INC.	14127533	120.37	0100
3/13/2024	SOUTH BAY AUTO SUPPLY INC.	14127533	64.80	0100
3/12/2024	SOUTH BAY AUTO SUPPLY INC.	14127533	32.30	0100
3/12/2024	GRAINGER	14127534	35.62	0100
3/12/2024	SAN DIEGO SHADE AND LINOLEUM INC	14127535	400.01	0100
3/13/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14127536	479.02	0100
3/13/2024	LAKESHORE LEARNING MATERIALS	14127537	1,416.63	0100
3/12/2024	LAKESHORE LEARNING MATERIALS	14127537	6,357.26	0100
3/12/2024	LAKESHORE LEARNING MATERIALS	14127537	2,581.68	0100
3/13/2024	ALSCO - AMERICAN LINEN DIV	14127540	14.25	0100
3/13/2024	ALSCO - AMERICAN LINEN DIV	14127540	42.74	0100
3/13/2024	ALSCO - AMERICAN LINEN DIV	14127540	119.84	0100
3/14/2024	ROBERT GIRACELLO	14128916	51,000.00	0100
3/7/2024	DAHLIN GROUP, INC	14128917	2,820.00	0100
3/15/2024	THE DISCOVERY SOURCE INC	14128918	61.34	0100
3/15/2024	FRANCISCO FRANCO	14128919	34.06	0100
3/14/2024	MASONS SAW & LAWNMOWER SRVC	14128920	495.89	0100
3/15/2024	A-Z BUS SALES INC	14128921	75.14	0100
3/15/2024	A-Z BUS SALES INC	14128921	225.40	0100
3/15/2024	SOCO GROUP	14128922	651.28	0100
3/15/2024	SOCO GROUP	14128922	1,953.85	0100
3/14/2024	CDW GOVERNMENT	14128924	10.00	0100
3/14/2024	CDW GOVERNMENT	14128924	4,978.05	0100
3/14/2024	ACADEMIC SUPPLIER	14128925	357.57	0100
3/15/2024	KEENAN & ASSOC - PIPS	14128926	227,414.25	0100
3/13/2024	AT&T DATACOMM	14128927	24,468.68	0100
3/15/2024	KEENAN & ASSOCIATES ADMINISTRATORS	14128929	358.26	0100
3/14/2024	DEMCO INC (SUPPLIES)	14128930	273.86	0100
3/14/2024	CITY TREASURER	14128931	461.59	0100
3/15/2024	COAST 2 COAST COACHING	14128932	282,104.40	0100
3/15/2024	DEBRA DUPREE	14128933	600.00	0100
3/15/2024	AMAZON CAPITAL SERVICES, INC.	14128934	39.93	0100
3/15/2024	AMAZON CAPITAL SERVICES, INC.	14128934	241.58	0100
3/15/2024	AMAZON CAPITAL SERVICES, INC.	14128934	40.18	0100
3/15/2024	AMAZON CAPITAL SERVICES, INC.	14128934	107.76	0100
3/15/2024	AMAZON CAPITAL SERVICES, INC.	14128934	2,107.92	0100
3/14/2024	AMAZON CAPITAL SERVICES, INC.	14128934	87.20	0100
3/14/2024	AMAZON CAPITAL SERVICES, INC.	14128934	-106.58	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14128934	138.07	0100

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3/13/2024	AMAZON CAPITAL SERVICES, INC.	14128934	616.01	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14128934	1,996.20	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14128934	250.80	0100
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14128934	95.50	0100
3/15/2024	SOUTH BAY AUTO SUPPLY INC.	14128937	63.33	0100
3/15/2024	SOUTH BAY AUTO SUPPLY INC.	14128937	34.10	0100
3/15/2024	SOUTH BAY AUTO SUPPLY INC.	14128937	315.71	0100
3/15/2024	UNITED REFRIGERATION INC	14128938	103.41	0100
3/14/2024	KELLY LEIKER	14128939	121.54	0100
3/14/2024	LAKESHORE LEARNING MATERIALS	14128942	5,429.81	0100
3/14/2024	WAXIE	14128943	81.35	0100
3/15/2024	ALSCO - AMERICAN LINEN DIV	14128945	46.63	0100
3/19/2024	SOLIAANT HEALTH, LLC	14130135	6,842.50	0100
3/18/2024	TOYOTALIFT, INC.	14130136	136.35	0100
3/19/2024	SAN DIEGO LEARNING CENTER, INC	14130137	1,360.00	0100
3/19/2024	SAN DIEGO LEARNING CENTER, INC	14130137	1,360.00	0100
3/20/2024	AYA HEALTHCARE, INC.	14130139	3,750.00	0100
3/19/2024	EPIC SPECIAL EDUCATION STAFFING	14130140	2,970.00	0100
3/19/2024	HEALTH ADVOCATES NETWORK	14130141	3,600.00	0100
3/18/2024	XEROX CORP	14130142	9.38	0100
3/18/2024	XEROX CORP	14130142	23.00	0100
3/18/2024	XEROX CORP	14130142	95.91	0100
3/18/2024	XEROX CORP	14130142	702.04	0100
3/20/2024	REFRIGERATION SUPPLIES DISTR	14130143	646.77	0100
3/20/2024	REFRIGERATION SUPPLIES DISTR	14130143	4,732.77	0100
3/18/2024	REFRIGERATION SUPPLIES DISTR	14130143	855.26	0100
3/18/2024	REFRIGERATION SUPPLIES DISTR	14130143	4,722.88	0100
3/20/2024	KIMBERLEE HALL	14130144	9.58	0100
3/19/2024	MASONS SAW & LAWNMOWER SRVC	14130145	672.86	0100
3/19/2024	THE GLASS COMPANY INC	14130146	2,420.00	0100
3/20/2024	HOME DEPOT	14130148	35.46	0100
3/19/2024	HOME DEPOT	14130148	257.02	0100
3/18/2024	SPARKLETTS	14130149	10.00	0100
3/19/2024	PARKHOUSE TIRE INC	14130150	84.50	0100
3/15/2024	PARKHOUSE TIRE INC	14130150	137.69	0100
3/20/2024	ROMAINE ELECTRIC	14130152	107.46	0100
3/20/2024	ROMAINE ELECTRIC	14130152	322.38	0100
3/18/2024	RIGO LARA	14130153	81.74	0100
3/18/2024	ALPHA CARD SYSTEMS, LLC	14130154	649.24	0100
3/19/2024	THE GARLAND COMPANY, INC.	14130155	1,099.91	0100
3/18/2024	CALIF ELECTRIC SUPPLY	14130156	5.71	0100
3/15/2024	COX COMMUNICATIONS, INC.	14130157	20,966.35	0100
3/20/2024	INSTITUTE FOR EFFECTIVE EDUC	14130159	13,590.14	0100
3/19/2024	NUTRIEN AG SOLUTIONS, INC	14130160	682.95	0100
3/19/2024	GRAINGER	14130161	469.70	0100
3/18/2024	DUNN-EDWARDS	14130162	302.61	0100
3/19/2024	ASSOC OF CHRISTIAN SCHOOLS INTRNL	14130163	1,428.00	0100

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3/20/2024	STERICYCLE INC	14130165	607.02	0100
3/19/2024	FERGUSON ENTERPRISES INC	14130167	821.29	0100
3/19/2024	ALSCO - AMERICAN LINEN DIV	14130170	60.80	0100
3/21/2024	COPY LINK LLC	14131663	206.20	0100
3/21/2024	COPY LINK LLC	14131663	147.27	0100
3/21/2024	COPY LINK LLC	14131663	189.62	0100
3/21/2024	APT 4 MUSIC, LLC	14131664	33,600.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131665	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131666	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131667	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131668	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131669	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131670	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131671	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131672	2,500.00	0100
3/21/2024	GILLEON LAW FIRM, APC	14131673	2,500.00	0100
3/21/2024	ADVENTURE EDUCATION SOLUTIONS INC.	14131674	45,579.00	0100
3/21/2024	EPIC SPECIAL EDUCATION STAFFING	14131675	3,850.00	0100
3/21/2024	HEALTH ADVOCATES NETWORK	14131676	7,200.00	0100
3/21/2024	BOYS & GIRLS CLUB OF IMP BEACH	14131677	103,373.15	0100
3/21/2024	SOUTH BAY FENCE INC	14131678	495.00	0100
3/21/2024	GRAH SAFE & LOCK	14131679	95.36	0100
3/22/2024	CAL-AM WATER CO	14131680	4,218.42	0100
3/22/2024	HOME DEPOT	14131681	565.15	0100
3/21/2024	REVOLVING CASH FUND	14131682	1,385.56	0100
3/21/2024	REVOLVING CASH FUND	14131682	44,475.00	0100
3/21/2024	REVOLVING CASH FUND	14131682	10,875.00	0100
3/6/2024	ORIENTAL TRADING CO	14131683	87.54	0100
3/21/2024	RUSSELL SIGLER INC	14131684	621.36	0100
3/21/2024	OPTIMUM FLOORCARE	14131685	20.00	0100
3/21/2024	ROMAINE ELECTRIC	14131687	146.44	0100
3/21/2024	ROMAINE ELECTRIC	14131687	439.30	0100
3/22/2024	PROBUILD	14131688	844.42	0100
3/21/2024	ALLIANCE FOR AFRICAN ASSISTANCE	14131689	1,078.17	0100
3/21/2024	VALLEY INDUSTRIAL SPECIALTIES	14131690	821.54	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	19.13	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	285.53	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	51.62	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	490.42	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	1,225.98	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	75.40	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	394.26	0100
3/20/2024	AMAZON CAPITAL SERVICES, INC.	14131691	187.04	0100
3/21/2024	MAXIM HEALTHCARE SERVICES HOLDINGS	14131693	8,553.75	0100
3/21/2024	ALSCO - AMERICAN LINEN DIV	14131695	231.64	0100
3/26/2024	TALK TECHNOLOGIES INC.	14132940	1,910.61	0100
3/26/2024	AMY PARTON	14132941	920.00	0100

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3/25/2024	AYA HEALTHCARE, INC.	14132942	3,750.00	0100
3/25/2024	CELLY SERVICES, INC.	14132943	1,950.00	0100
3/26/2024	REFRIGERATION SUPPLIES DISTR	14132944	14.92	0100
3/27/2024	DANNIS WOLIVER KELLEY	14132945	2,119.50	0100
3/27/2024	DANNIS WOLIVER KELLEY	14132945	283.50	0100
3/26/2024	KIM PHIFER	14132946	210.00	0100
3/26/2024	SOUTH BAY FENCE INC	14132947	112.55	0100
3/25/2024	SOUTH BAY FENCE INC	14132947	59,785.00	0100
3/26/2024	CAL-AM WATER CO	14132950	434.11	0100
3/25/2024	CAL-AM WATER CO	14132950	718.40	0100
3/27/2024	ERIC HALL AND ASSOCIATES	14132951	5,000.00	0100
3/25/2024	ACADEMIC SUPPLIER	14132952	267.00	0100
3/27/2024	HOME DEPOT	14132953	274.37	0100
3/26/2024	HOME DEPOT	14132953	87.84	0100
3/25/2024	HOME DEPOT	14132953	224.68	0100
3/27/2024	PARKHOUSE TIRE INC	14132954	826.28	0100
3/27/2024	POSITIVE PROMOTIONS	14132955	1,251.72	0100
3/27/2024	RUSSELL SIGLER INC	14132956	50.17	0100
3/27/2024	AMAZON CAPITAL SERVICES, INC.	14132958	70.52	0100
3/26/2024	AMAZON CAPITAL SERVICES, INC.	14132958	146.54	0100
3/26/2024	AMAZON CAPITAL SERVICES, INC.	14132958	37.42	0100
3/25/2024	AMAZON CAPITAL SERVICES, INC.	14132958	2,602.53	0100
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14132958	76.22	0100
3/26/2024	CHRISTY WHITE ACCOUNTANCY CORPORATION	14132959	1,925.00	0100
3/27/2024	NUTRIEN AG SOLUTIONS, INC	14132960	1,104.18	0100
3/27/2024	SAN DIEGO RESTAURANT SUPPLY	14132961	3,532.69	0100
3/25/2024	SOUTH BAY AUTO SUPPLY INC.	14132962	13.63	0100
3/25/2024	SOUTH BAY AUTO SUPPLY INC.	14132962	41.04	0100
3/25/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14132963	37.04	0100
3/26/2024	SCHOOL NURSE SUPPLY	14132964	84.09	0100
3/26/2024	SAN DIEGO GAS & ELECTRIC	14132965	130.99	0100
3/25/2024	STANDARD ELECTRONICS	14132966	260.00	0100
3/27/2024	ALIGN HEALTH SERVICES	14134053	4,290.00	0100
3/28/2024	COPY LINK LLC	14134054	541.57	0100
3/28/2024	COPY LINK LLC	14134054	232.20	0100
3/28/2024	SOLIAANT HEALTH, LLC	14134055	1,968.00	0100
3/28/2024	EPIC SPECIAL EDUCATION STAFFING	14134057	2,310.00	0100
3/29/2024	JENNIFER CORTEZ	14134058	5.82	0100
3/29/2024	HOME DEPOT	14134059	431.87	0100
3/28/2024	ATLAS ELEVATOR COMPANY	14134060	330.00	0100
3/29/2024	LLOYD PEST CONTROL	14134061	450.00	0100
3/28/2024	CITY TREASURER	14134062	768.88	0100
3/28/2024	CALIF ELECTRIC SUPPLY	14134063	49.24	0100
3/27/2024	AMAZON CAPITAL SERVICES, INC.	14134064	107.66	0100
3/27/2024	AMAZON CAPITAL SERVICES, INC.	14134064	51.01	0100
3/28/2024	T-MOBILE	14134065	11,310.77	0100
3/29/2024	GRAINGER	14134066	329.20	0100

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3/28/2024	UNITED REFRIGERATION INC	14134067	149.30	0100
3/28/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14134069	187.77	0100
3/29/2024	GC FENCE CORP	14134070	3,680.00	0100
3/28/2024	SAN DIEGO GAS & ELECTRIC	14134071	556.51	0100
3/28/2024	SAN DIEGO GAS & ELECTRIC	14134071	2,454.24	0100
3/28/2024	STANDARD ELECTRONICS	14134072	597.09	0100
			2,012,729.10	0100
3/12/2024	IRINA FLORES ROMANO	14059720	-34.60	0901
3/5/2024	XEROX CORP	14124471	179.85	0901
3/5/2024	NORA AYALA	14124479	271.33	0901
3/8/2024	CAROLINA RUVALCABA	14126133	453.04	0901
3/12/2024	SOUTH BAY FENCE INC	14127509	3,645.00	0901
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	22.95	0901
3/13/2024	AMAZON CAPITAL SERVICES, INC.	14127527	64.61	0901
3/11/2024	AMAZON CAPITAL SERVICES, INC.	14127527	836.36	0901
3/14/2024	AMAZON CAPITAL SERVICES, INC.	14128934	1,262.82	0901
3/14/2024	WAXIE	14128943	325.06	0901
3/18/2024	XEROX CORP	14130142	43.73	0901
3/18/2024	XEROX CORP	14130142	75.92	0901
3/15/2024	IRINA FLORES ROMANO	14130158	34.60	0901
3/20/2024	CLASS COMPOSER INC	14130164	999.00	0901
3/20/2024	AMAZON CAPITAL SERVICES, INC.	14131691	-39.08	0901
3/27/2024	EPIC SPORTS	14132938	39.27	0901
3/22/2024	DEMCO INC (SUPPLIES)	14132957	384.87	0901
3/28/2024	CARNEGIE LEARNING INC.	14134056	5,761.24	0901
			14,325.97	0901
3/5/2024	XEROX CORP	14124471	1,656.32	0902
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	206.99	0902
3/12/2024	XEROX CORP	14127503	832.88	0902
3/14/2024	AMAZON CAPITAL SERVICES, INC.	14128934	577.83	0902
3/14/2024	AMAZON CAPITAL SERVICES, INC.	14128934	128.41	0902
3/4/2024	LAKESHORE LEARNING MATERIALS	14130168	933.08	0902
3/4/2024	LAKESHORE LEARNING MATERIALS	14130168	25,007.06	0902
3/20/2024	AMAZON CAPITAL SERVICES, INC.	14131691	-482.60	0902
			28,859.97	0902
3/8/2024	AMAZON CAPITAL SERVICES, INC.	14126143	73.20	1200
3/8/2024	XEROX CORP	14127502	956.70	1200
3/8/2024	XEROX CORP	14127502	465.35	1200
3/15/2024	BRADY INDUSTRIES OF CALIFORNIA, LLC	14128940	170.25	1200
3/21/2024	MICHELLE SYVERSON	14131686	209.16	1200
3/21/2024	AMAZON CAPITAL SERVICES, INC.	14131691	177.72	1200
			2,052.38	1200
3/1/2024	GOLD STAR FOODS	14122984	164.35	1300

Acctg Date	Supplier	Warrant #	Total Amount including Use Tax	Fund
3/1/2024	GOLD STAR FOODS	14122984	3,782.46	1300
3/1/2024	GOLD STAR FOODS	14122984	4,390.19	1300
3/1/2024	GOLD STAR FOODS	14122984	1,679.01	1300
3/4/2024	SPARKLETTES	14124485	126.15	1300
3/6/2024	AMAZON CAPITAL SERVICES, INC.	14124497	9.27	1300
3/11/2024	TEMPERATURE DESIGN REFRIGERATION, INC	14127510	476.74	1300
3/13/2024	GOLD STAR FOODS	14127538	9,273.14	1300
3/13/2024	GOLD STAR FOODS	14127538	12,374.36	1300
3/11/2024	GOLD STAR FOODS	14127538	-189.55	1300
3/11/2024	GOLD STAR FOODS	14127538	6,176.26	1300
3/15/2024	TEMPERATURE DESIGN REFRIGERATION, INC	14128923	1,186.97	1300
3/14/2024	PJ IMPERIAL BEACH INC	14128941	5,637.09	1300
3/14/2024	PJ IMPERIAL BEACH INC	14128941	6,836.93	1300
3/14/2024	PJ IMPERIAL BEACH INC	14128941	3,843.66	1300
3/14/2024	WAXIE	14128943	135.28	1300
3/15/2024	GOLD STAR FOODS	14128944	4,716.37	1300
3/14/2024	GOLD STAR FOODS	14128944	7,999.01	1300
3/14/2024	GOLD STAR FOODS	14128944	261.49	1300
3/14/2024	GOLD STAR FOODS	14128944	5,341.80	1300
3/19/2024	GOLD STAR FOODS	14130169	4,058.31	1300
3/19/2024	GOLD STAR FOODS	14130169	4,872.68	1300
3/19/2024	HOLLANDIA DAIRY	14130171	14,266.51	1300
3/19/2024	HOLLANDIA DAIRY	14130171	14,326.29	1300
3/19/2024	HOLLANDIA DAIRY	14130171	14,090.23	1300
3/21/2024	COPY LINK LLC	14131663	145.92	1300
3/27/2024	TOYOTALIFT, INC.	14132939	693.15	1300
3/27/2024	TEMPERATURE DESIGN REFRIGERATION, INC	14132949	156.00	1300
3/28/2024	AMAZON CAPITAL SERVICES, INC.	14134064	364.69	1300
			127,194.76	1300
3/6/2024	A. PREMAN ROOFING, INC.	14124464	9,900.00	2110
3/5/2024	TECHNET PARTNERS INC	14124465	53,752.07	2110
3/13/2024	ACE ELECTRIC, INC	14127498	123,500.00	2110
3/12/2024	HGT LANDSCAPE	14127532	6,180.00	2110
3/11/2024	HGT LANDSCAPE	14127532	28,225.00	2110
3/15/2024	MIRACLE RECREATION EQUIPMENT	14128928	17,558.85	2110
3/14/2024	WEST COAST TURF	14128936	26,166.40	2110
3/27/2024	TUFF SHED INC	14132948	19,523.89	2110
3/21/2024	TUFF SHED INC	14132948	6,226.37	2110
3/28/2024	RGC GENERAL ENGINEERING, INC	14134068	11,959.00	2110
			302,991.58	2110

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Rigo Lara, Assistant Superintendent, Business Services
SUBJECT: Purchase Order Report

BACKGROUND INFORMATION

Pursuant to Education Code 17605, the Board may delegate to any officer or employee of the district the authority to purchase supplies, materials, apparatus, equipment, and services. All transactions entered into by the officer or employee shall be reviewed by the Board every 60 days. At South Bay, the Purchasing Department edits, processes, and approves all purchase orders and consolidate a list of all orders processed monthly. This is our presentation to the Board for authorization of payment.

CURRENT CONSIDERATIONS

Purchase Order Report 10 for 2023-24 (Exhibit) contains a listing of Purchase Orders, encumbered from March 1 - April 2, 2024, for approval and ratification at this time.

IMPACT ON STUDENT ACHIEVEMENT

South Bay employees purchase materials, supplies, food, equipment, and services to support teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The total amount for Purchase Order Report 10 is \$4,412,193.41.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval/ratification of the Purchase Orders listed on Purchase Order Report 10.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval/ratification.

ATTACHMENTS:

Description	Upload Date	Type
Exhibit	4/3/2024	Exhibit

PO Board Reg 459

PO Number/ID	Supplier Name	PO Reference	PO Total	Location Name
0000006970	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 202.25	TECHNOLOGY SERV - SBUSD ED CTR
0000006971	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 274.85	WAREHOUSE
0000006972	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 109.88	MAINTENANCE DEPT
0000006973	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 68.52	MAINTENANCE DEPT
0000006974	AMAZON CAPITAL SERVICES, INC.	PROGRAM SUPPLIES	\$ 23.81	SO BAY UNION SCH DIST - WHSE
0000006975	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 50.63	SO BAY UNION SCH DIST - WHSE
0000006976	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 261.35	CENTRAL SCHOOL
0000006977	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 70.06	MAINTENANCE DEPT
0000006978	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 558.02	TRANSPORTATION DEPT
0000006979	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$ 1,298.92	SO BAY UNION SCH DIST - WHSE
0000006980	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 920.28	VIP - MAIN CAMPUS
0000006981	***PERSONNEL REQUEST	MAR / APR- ROVING SUBS	\$ 564.00	SO BAY UNION SCH DIST - WHSE
0000006982	***PERSONNEL REQUEST	FEB-SECRETARY-HELP WITHPROJECT	\$ 82.50	MAINTENANCE DEPT
0000006983	***PERSONNEL REQUEST	JAN-SPED IA-EXTRA TIME	\$ 42.00	SO BAY UNION SCH DIST - WHSE
0000006984	***PERSONNEL REQUEST	JAN-TEACHER-DLI PLANNING	\$ 153.00	SO BAY UNION SCH DIST - WHSE
0000006985	***PERSONNEL REQUEST	OCT-TRANSPORTATION-OVERTIME	\$ 620.00	SO BAY UNION SCH DIST - WHSE
0000006986	***RELEASE REQUEST (P-30)	MAR-RELEASE-PROF DEVELOPMENT	\$ 564.00	NESTOR LANGUAGE ACADEMY
0000006987	***RELEASE REQUEST (P-30)	FEB-TEACHER-GUEST TEACHER	\$ 1,410.00	SO BAY UNION SCH DIST - WHSE
0000006988	***RELEASE REQUEST (P-30)	MAY-RELEASE-PROF DEVELOPMENT	\$ 1,128.00	SO BAY UNION SCH DIST - WHSE
0000006989	***RELEASE REQUEST (P-30)	MAY-RELEASE-DATA ANALYSIS	\$ 340.00	SO BAY UNION SCH DIST - WHSE
0000006990	***TRAVEL REQUEST	TRAVEL REQUEST	\$ 267.15	NESTOR LANGUAGE ACADEMY
0000006991	***TRAVEL REQUEST	TRAVEL REQUEST	\$ 1,970.00	SO BAY UNION SCH DIST - WHSE
0000006992	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 262.00	SO BAY UNION SCH DIST - WHSE
0000006993	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 524.00	PENCE SCHOOL
0000006994	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$ 524.00	PENCE SCHOOL
0000006995	LAKESHORE LEARNING MATERIALS	FURNITURE	\$ 9,028.36	STUDENT SUPPORT & ACCOUNT.
0000006996	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 1,073.93	SO BAY UNION SCH DIST - WHSE
0000006997	LAKESHORE LEARNING MATERIALS	SUPPLIES	\$ 1,023.40	SO BAY UNION SCH DIST - WHSE
0000006998	LAKESHORE LEARNING MATERIALS	SUPPLIES	\$ 1,054.62	SO BAY UNION SCH DIST - WHSE
0000006999	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 3,393.75	SO BAY UNION SCH DIST - WHSE
0000007000	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 342.65	SO BAY UNION SCH DIST - WHSE
0000007001	CALIF STAMP COMPANY	NAME PLATE	\$ 25.07	SO BAY UNION SCH DIST - WHSE
0000007002	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$ 476.74	CHILD NUTRITION (CNS)
0000007003	CDW GOVERNMENT	MONITORS	\$ 368.42	SO BAY UNION SCH DIST - WHSE
0000007004	MICROSOFT CORP	REPAIR	\$ 550.00	SO BAY UNION SCH DIST - WHSE
0000007005	DAILY JOURNAL CORPORATION	LEGAL AD	\$ 143.10	PRINT SHOP
0000007006	ESTRELLITA, INC.	INSTRUCTIONAL MATERIALS	\$ 4,058.03	SO BAY UNION SCH DIST - WHSE

0000007007	DAHLIN GROUP, INC	CONTRACT SERVICES	\$	28,000.00	BUSINESS SERVICES
0000007008	DAHLIN GROUP, INC	CONTRACT SERVICES	\$	67,000.00	BUSINESS SERVICES
0000007009	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	819.34	SO BAY UNION SCH DIST - WHSE
0000007010	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,597.38	SO BAY UNION SCH DIST - WHSE
0000007011	***PERSONNEL REQUEST	FEB-TEACHER-OUT OF CONTRACT	\$	535.50	SO BAY UNION SCH DIST - WHSE
0000007012	***PERSONNEL REQUEST	FEB-SUPPORT	\$	3,292.50	HUMAN RESOURCES
0000007013	AMAZON CAPITAL SERVICES, INC.	CUSTODIAL SUPPLIES	\$	1,262.82	NESTOR LANGUAGE ACADEMY
0000007014	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$	22.95	NESTOR LANGUAGE ACADEMY
0000007015	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	976.98	NESTOR LANGUAGE ACADEMY
0000007016	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	15.33	SPECIAL EDUCATION
0000007017	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	35.55	SPECIAL EDUCATION
0000007018	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	18.02	MAINTENANCE DEPT
0000007019	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	656.19	TECHNOLOGY SERV - SBUSD ED CTR
0000007020	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	64.61	NESTOR LANGUAGE ACADEMY
0000007021	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	7.60	FISCAL SERVICES
0000007022	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,537.81	SO BAY UNION SCH DIST - WHSE
0000007023	STARFALL EDUCATION FOUNDATION	SOFTWARE RENEWAL	\$	355.00	BERRY SCHOOL
0000007024	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	465.78	EMORY SCHOOL
0000007025	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	79.26	HUMAN RESOURCES
0000007026	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	215.43	IB CHARTER - MAIN CAMPUS
0000007027	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	44.18	HUMAN RESOURCES
0000007028	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	206.99	IB CHARTER - MAIN CAMPUS
0000007029	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	562.68	SO BAY UNION SCH DIST - WHSE
0000007030	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	129.29	SO BAY UNION SCH DIST - WHSE
0000007031	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	358.55	SO BAY UNION SCH DIST - WHSE
0000007033	***PERSONNEL REQUEST	FEB-PSYCHOLOGI-OUT OF CONTRACT	\$	2,103.75	SO BAY UNION SCH DIST - WHSE
0000007034	***PERSONNEL REQUEST	FEB-SPEECH-OUT OF CONTRACT	\$	12.75	SO BAY UNION SCH DIST - WHSE
0000007035	***PERSONNEL REQUEST	FEB-SPECIALIST-OUT OF CONTRACT	\$	471.75	SO BAY UNION SCH DIST - WHSE
0000007036	***PERSONNEL REQUEST	FEB-SPED IA-TRAINING	\$	2,062.50	SO BAY UNION SCH DIST - WHSE
0000007037	***PERSONNEL REQUEST	FEB-BEHAVIOR IA-SPED FILES	\$	1,392.00	SO BAY UNION SCH DIST - WHSE
0000007038	***PERSONNEL REQUEST	FEB-TEACHER-HOME INSTRUCTION	\$	484.50	SO BAY UNION SCH DIST - WHSE
0000007039	***PERSONNEL REQUEST	FEB-AFTER SCHOOL SPORTS	\$	1,113.00	SO BAY UNION SCH DIST - WHSE
0000007040	***PERSONNEL REQUEST	FEB-CUSTODIAN-OVERTIME BURESS	\$	480.00	SO BAY UNION SCH DIST - WHSE
0000007041	***PERSONNEL REQUEST	FEB-SECRETARY-PREP BUDGET MTG	\$	99.00	PENCE SCHOOL
0000007042	***PERSONNEL REQUEST	FEB-CLERICAL-ELOP OFFICE	\$	284.75	SO BAY UNION SCH DIST - WHSE
0000007043	***PERSONNEL REQUEST	FEB-CLERICAL-ELOP	\$	315.00	SO BAY UNION SCH DIST - WHSE
0000007044	***PERSONNEL REQUEST	FEB-SUBFINDER ERROR	\$	50.00	HUMAN RESOURCES
0000007045	***PERSONNEL REQUEST	FEB-EXTRA TIME	\$	14.50	BAYSIDE STEAM ACADEMY
0000007046	***PERSONNEL REQUEST	FEB-SUPERVISION ASST-EXTRA SUP	\$	57.50	NESTOR LANGUAGE ACADEMY

0000007047	***PERSONNEL REQUEST	FEB-PSYCH-IEP MEETINGS	\$	371.00	NESTOR LANGUAGE ACADEMY
0000007048	***PERSONNEL REQUEST	FEB-LSH-IEP MEETINGS	\$	159.00	NESTOR LANGUAGE ACADEMY
0000007049	***PERSONNEL REQUEST	FEB-RSP-IEP MEETING	\$	159.00	NESTOR LANGUAGE ACADEMY
0000007050	***PERSONNEL REQUEST	FEB-RSP-IEP MEETING	\$	384.25	NESTOR LANGUAGE ACADEMY
0000007051	***PERSONNEL REQUEST	FEB-TEACHER-ELD	\$	159.00	NESTOR LANGUAGE ACADEMY
0000007052	***PERSONNEL REQUEST	FEB-CERTIFICATED-ELOP INSTRUCT	\$	160,000.00	SO BAY UNION SCH DIST - WHSE
0000007053	***PERSONNEL REQUEST	FEB-CLASSIFIED-ELOP INSTRUCTIO	\$	8,400.00	SO BAY UNION SCH DIST - WHSE
0000007054	***PERSONNEL REQUEST	FEB-TEACHERS-DLI PLANNING	\$	918.00	SO BAY UNION SCH DIST - WHSE
0000007055	***PERSONNEL REQUEST	DEC-SUPERVISION-FIRST AID	\$	174.00	SO BAY UNION SCH DIST - WHSE
0000007056	***RELEASE REQUEST (P-30)	APR-RELEASE-DLI TASK FORCE	\$	846.00	SO BAY UNION SCH DIST - WHSE
0000007057	***RELEASE REQUEST (P-30)	MAR-RELEASE-6TH GRADE CAMP	\$	846.00	SO BAY UNION SCH DIST - WHSE
0000007058	***RELEASE REQUEST (P-30)	JAN-RELEASE-STREET DATA	\$	846.00	SO BAY UNION SCH DIST - WHSE
0000007059	***RELEASE REQUEST (P-30)	APR-RELEASE-PLC	\$	1,128.00	SO BAY UNION SCH DIST - WHSE
0000007060	***RELEASE REQUEST (P-30)	MAY-RELEASE-PBIS	\$	1,800.00	PENCE SCHOOL
0000007061	***RELEASE REQUEST (P-30)	APR-RELEASE-PLC	\$	846.00	SUNNYSLOPE SCHOOL
0000007062	***RELEASE REQUEST (P-30)	DEC-RELEASE-MENTAL HEALTH TRAI	\$	440.00	SO BAY UNION SCH DIST - WHSE
0000007063	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	688.00	SO BAY UNION SCH DIST - WHSE
0000007064	***TRAVEL REQUEST	TRAVEL REQUEST	\$	412.44	HUMAN RESOURCES
0000007065	***TRAVEL REQUEST	TRAVEL REQUEST	\$	412.44	HUMAN RESOURCES
0000007066	***TRAVEL REQUEST	TRAVEL REQUEST	\$	449.98	NESTOR LANGUAGE ACADEMY
0000007067	***TRAVEL REQUEST	TRAVEL REQUEST	\$	220.00	SO BAY UNION SCH DIST - WHSE
0000007068	SMORE	LICENSE RENEWAL	\$	1,890.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007069	EPIC SPORTS	PE SUPPLIES	\$	39.27	NESTOR LANGUAGE ACADEMY
0000007070	TALK TECHNOLOGIES INC.	SUPPLIES	\$	1,910.61	SO BAY UNION SCH DIST - WHSE
0000007071	CARNEGIE LEARNING INC.	INSTRUCTIONAL MATERIALS	\$	5,761.24	SO BAY UNION SCH DIST - WHSE
0000007073	NEWAY TECHNOLOGIES INC.	CONTRACT SERVICES	\$	4,300.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007074	THE DISCOVERY SOURCE INC	SUPPLIES	\$	61.34	SO BAY UNION SCH DIST - WHSE
0000007075	REFRIGERATION SUPPLIES DISTR	SUPPLIES	\$	5,379.54	MAINTENANCE DEPT
0000007075	REFRIGERATION SUPPLIES DISTR	SUPPLIES	\$	5,379.54	SO BAY UNION SCH DIST - WHSE
0000007076	COALITION ADEQUATE SCH HOUSING	CONFERENCE	\$	736.00	SO BAY UNION SCH DIST - WHSE
0000007077	ABDO PUBLISHING COMPANY	BOOKS	\$	147.90	SO BAY UNION SCH DIST - WHSE
0000007078	SOUTH BAY FENCE INC	CONTRACT SERVICES	\$	3,645.00	MAINTENANCE DEPT
0000007079	BENCHMARK EDUCATION COMPANY	INSTRUCTIONAL MATERIAL	\$	9,844.58	SO BAY UNION SCH DIST - WHSE
0000007080	SCHOOL SPECIALTY	SUPPLIES	\$	70.02	SO BAY UNION SCH DIST - WHSE
0000007081	ACADEMIC SUPPLIER	TONER	\$	206.71	HUMAN RESOURCES
0000007082	POSITIVE PROMOTIONS	SUPPLIES	\$	1,251.72	HUMAN RESOURCES
0000007083	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	865.35	VIP - MAIN CAMPUS
0000007084	DEMCO INC (SUPPLIES)	SUPPLIES	\$	468.04	NESTOR LANGUAGE ACADEMY
0000007085	PARENT INSTITUTE FOR QUALITY EDUC	CONTRACT SERVICES	\$	12,800.00	BAYSIDE STEAM ACADEMY

0000007086	ANYTIME SIGN SOLUTIONS	SUPPLIES	\$	1,212.19	MAINTENANCE DEPT
0000007087	INSTRUCTURE, INC.	SOFTWARE RENEWAL	\$	24,773.20	SPECIAL EDUCATION
0000007088	SCHOOL NURSE SUPPLY	SUPPLIES	\$	168.16	PENCE SCHOOL
0000007089	LAKESHORE LEARNING MATERIALS	CLASSROOM EQUIPMENT	\$	980.48	IB CHARTER - MAIN CAMPUS
0000007090	WAXIE	CUSTODIAL SUPPLIES	\$	81.35	SO BAY UNION SCH DIST - WHSE
0000007091	DEMCO INC (SUPPLIES)	SUPPLIES	\$	2,001.89	NESTOR LANGUAGE ACADEMY
0000007092	WAXIE	CUSTODIAL SUPPLIES	\$	325.06	NESTOR LANGUAGE ACADEMY
0000007093	BRADY INDUSTRIES OF CALIFORNIA, LLC	STOCK REPLACEMENT CN	\$	2,767.71	SO BAY UNION SCH DIST -WHSE CN
0000007098	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	490.36	SO BAY UNION SCH DIST - WHSE
0000007099	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	189.62	IB CHARTER - MAIN CAMPUS
0000007100	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	75.40	SPECIAL EDUCATION
0000007101	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	128.41	IB CHARTER - MAIN CAMPUS
0000007102	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	2,075.70	SO BAY UNION SCH DIST - WHSE
0000007103	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	241.58	SO BAY UNION SCH DIST - WHSE
0000007104	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	354.89	SO BAY UNION SCH DIST - WHSE
0000007105	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	688.47	SO BAY UNION SCH DIST - WHSE
0000007106	***PERSONNEL REQUEST	FEB-SPEECH-OUT OF CONTRACT	\$	408.00	SO BAY UNION SCH DIST - WHSE
0000007107	***PERSONNEL REQUEST	FEB-FISCAL-OVERTIME	\$	1,469.75	SO BAY UNION SCH DIST - WHSE
0000007108	***PERSONNEL REQUEST	FEB-COMMITTEE MEETINGS	\$	1,212.00	SO BAY UNION SCH DIST - WHSE
0000007109	***PERSONNEL REQUEST	JAN-SUPERINTENDENT ADVISORY MT	\$	1,600.00	SO BAY UNION SCH DIST - WHSE
0000007110	***PERSONNEL REQUEST	FEB-CERTIFICAT-NEU ILT MEETING	\$	322.50	PENCE SCHOOL
0000007111	***PERSONNEL REQUEST	FEB-ICAN MEETING	\$	51.75	NESTOR LANGUAGE ACADEMY
0000007112	***PERSONNEL REQUEST	FEB-IA-EXTRA TIME	\$	18.75	SO BAY UNION SCH DIST - WHSE
0000007113	***RELEASE REQUEST (P-30)	MAR-RELEASE-GUEST TEACHER	\$	1,128.00	SO BAY UNION SCH DIST - WHSE
0000007114	***RELEASE REQUEST (P-30)	APR-RELEASE-NEU GRADE LEVEL	\$	2,025.00	PENCE SCHOOL
0000007115	***RELEASE REQUEST (P-30)	MAR-RELEASE-SPELLING BEE	\$	303.86	SO BAY UNION SCH DIST - WHSE
0000007116	***TRAVEL REQUEST	TRAVEL REQUEST	\$	68.97	SO BAY UNION SCH DIST - WHSE
0000007117	***TRAVEL REQUEST	TRAVEL REQUEST	\$	81.74	SO BAY UNION SCH DIST - WHSE
0000007118	ANYTIME SIGN SOLUTIONS	CONTRACT SERVICES	\$	5,080.38	MAINTENANCE DEPT
0000007119	***PERSONNEL REQUEST	FEB-TEACHER-COLLABORATION	\$	265.00	SO BAY UNION SCH DIST - WHSE
0000007121	SCHOOL SPECIALTY	SUPPLIES	\$	140.06	SO BAY UNION SCH DIST - WHSE
0000007122	ACADEMIC SUPPLIER	TONER	\$	1,430.32	HUMAN RESOURCES
0000007123	THE GARLAND COMPANY, INC.	SUPPLIES	\$	2,324.84	MAINTENANCE DEPT
0000007124	HGT LANDSCAPE	CONTRACT SERVICES	\$	6,180.00	MAINTENANCE DEPT
0000007125	SAN DIEGO SHADE AND LINOLEUM INC	SUPPLIES	\$	431.00	MAINTENANCE DEPT
0000007126	BDJ TECH	TECHNOLOGY SUPPLIES	\$	14,384.64	SO BAY UNION SCH DIST - WHSE
0000007128	ESTRELLITA, INC.	INSTRUCTIONAL MATERIALS	\$	536.89	NICOLOFF SCHOOL - SOUTH
0000007129	BENCHMARK EDUCATION COMPANY	INSTRUCTIONAL MATERIALS	\$	83,289.28	SO BAY UNION SCH DIST - WHSE
0000007130	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	160.54	SO BAY UNION SCH DIST - WHSE

0000007131	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	577.83	IB CHARTER - MAIN CAMPUS
0000007132	AMAZON CAPITAL SERVICES, INC.	PROGRAM SUPPLIES	\$	1,431.73	SO BAY UNION SCH DIST - WHSE
0000007133	***PERSONNEL REQUEST	FEB-TEACHER-IEP MEETING	\$	106.00	SO BAY UNION SCH DIST - WHSE
0000007134	***PERSONNEL REQUEST	FEB-SPEECH-IEP MEETINGS	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007135	***PERSONNEL REQUEST	FEB-PSYCHOLOGIST-IEP MEETINGS	\$	159.00	SO BAY UNION SCH DIST - WHSE
0000007136	***RELEASE REQUEST (P-30)	MAR-RELEASE-CAMP COMP	\$	282.00	SO BAY UNION SCH DIST - WHSE
0000007137	***RELEASE REQUEST (P-30)	APR-RELEASE-PLC	\$	1,692.00	SO BAY UNION SCH DIST - WHSE
0000007138	***PERSONNEL REQUEST	FEB-NTS TRAINING	\$	460.00	SO BAY UNION SCH DIST - WHSE
0000007139	KYLE'S CARTOON PLATOON	CONTRACT SERVICES	\$	950.00	NICOLOFF SCHOOL - SOUTH
0000007141	CHERICE ROTH	CONTRACT SERVICES	\$	1,000.00	TECHNOLOGY SERV - SBUSD ED CTR
0000007142	SMART APPLE MEDIA	BOOKS	\$	711.46	PENCE SCHOOL
0000007143	COLIBRI SYSTEM	SUPPLIES	\$	4,966.65	NESTOR LANGUAGE ACADEMY
0000007144	STAPLES	SUPPLIES	\$	4,916.68	NESTOR LANGUAGE ACADEMY
0000007145	BRADY INDUSTRIES OF CALIFORNIA, LLC	CUSTODIAL SUPPLIES	\$	170.25	VIP - MAIN CAMPUS
0000007146	***PERSONNEL REQUEST	FEB-INTERVIEW PANEL	\$	116.00	SO BAY UNION SCH DIST - WHSE
0000007147	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,676.62	BAYSIDE STEAM ACADEMY
0000007148	OFFICE DEPOT	START-UP ORDER	\$	510.50	BAYSIDE STEAM ACADEMY
0000007149	NATIONAL ART LLC	START-UP ORDER	\$	523.88	BAYSIDE STEAM ACADEMY
0000007150	COMPLETEOFFICE, LLC	START-UP ORDER	\$	80.60	BAYSIDE STEAM ACADEMY
0000007151	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,211.54	BAYSIDE STEAM ACADEMY
0000007152	WAXIE	START-UP ORDER	\$	840.03	BAYSIDE STEAM ACADEMY
0000007153	OFFICE DEPOT	START-UP ORDER	\$	403.89	BERRY SCHOOL
0000007154	NATIONAL ART LLC	START-UP ORDER	\$	93.74	BERRY SCHOOL
0000007155	COMPLETEOFFICE, LLC	START-UP ORDER	\$	190.72	BERRY SCHOOL
0000007156	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	209.34	BERRY SCHOOL
0000007157	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	242.01	CENTRAL SCHOOL
0000007158	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,021.49	CENTRAL SCHOOL
0000007159	OFFICE DEPOT	START-UP ORDER	\$	180.78	CENTRAL SCHOOL
0000007160	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	44.38	CENTRAL SCHOOL
0000007161	NATIONAL ART LLC	START-UP ORDER	\$	88.27	CENTRAL SCHOOL
0000007162	COMPLETEOFFICE, LLC	START-UP ORDER	\$	34.80	CENTRAL SCHOOL
0000007163	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,153.87	CENTRAL SCHOOL
0000007164	WAXIE	START-UP ORDER	\$	2,045.89	CENTRAL SCHOOL
0000007165	SUPPLY SOLUTIONS	START-UP ORDER	\$	339.42	SO BAY UNION SCH DIST - WHSE
0000007166	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	79.86	PENCE SCHOOL
0000007167	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	312.71	PENCE SCHOOL
0000007168	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	203.78	IB CHARTER - MAIN CAMPUS
0000007169	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	772.10	SO BAY UNION SCH DIST - WHSE
0000007170	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	425.23	SO BAY UNION SCH DIST - WHSE

0000007170	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	425.23	TRANSPORTATION DEPT
0000007171	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	285.53	SO BAY UNION SCH DIST - WHSE
0000007172	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	465.54	CENTRAL SCHOOL
0000007173	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,067.78	ONEONTA SCHOOL
0000007174	AMAZON CAPITAL SERVICES, INC.	WAREHOUSE CONFERENCE RM SUPPL	\$	2,735.17	WAREHOUSE
0000007175	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,680.90	CHILD NUTRITION (CNS)
0000007176	***RELEASE REQUEST (P-30)	MAY-RELEASE-COMMITTEE MEETING	\$	1,128.00	SO BAY UNION SCH DIST - WHSE
0000007177	***RELEASE REQUEST (P-30)	MAR-RELEASE-ADMIN DESIGNEE	\$	282.00	BAYSIDE STEAM ACADEMY
0000007178	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	1,920.00	SO BAY UNION SCH DIST - WHSE
0000007179	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	219.00	SO BAY UNION SCH DIST - WHSE
0000007180	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	262.00	SO BAY UNION SCH DIST - WHSE
0000007181	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	201.00	SO BAY UNION SCH DIST - WHSE
0000007182	WAXIE	CUSTODIAL SUPPLIES	\$	270.56	CHILD NUTRITION (CNS)
0000007183	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$	429.53	CHILD NUTRITION (CNS)
0000007184	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$	255.83	CHILD NUTRITION (CNS)
0000007185	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$	501.61	CHILD NUTRITION (CNS)
0000007186	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,276.93	EMORY SCHOOL
0000007187	OFFICE DEPOT	START-UP ORDER	\$	2,015.21	EMORY SCHOOL
0000007188	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	68.64	EMORY SCHOOL
0000007189	NATIONAL ART LLC	START-UP ORDER	\$	562.39	EMORY SCHOOL
0000007190	COMPLETEOFFICE, LLC	START-UP ORDER	\$	156.00	EMORY SCHOOL
0000007191	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	711.36	EMORY SCHOOL
0000007192	WAXIE	START-UP ORDER	\$	586.55	EMORY SCHOOL
0000007193	SUPPLY SOLUTIONS	START-UP ORDER	\$	754.26	EMORY SCHOOL
0000007195	OFFICE DEPOT	START-UP ORDER	\$	1,246.81	IB CHARTER - MAIN CAMPUS
0000007196	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	338.40	IB CHARTER - MAIN CAMPUS
0000007197	NATIONAL ART LLC	START-UP ORDER	\$	496.08	IB CHARTER - MAIN CAMPUS
0000007198	QUILL CORP	START-UP ORDER	\$	17.89	IB CHARTER - MAIN CAMPUS
0000007199	COMPLETEOFFICE, LLC	START-UP ORDER	\$	269.33	IB CHARTER - MAIN CAMPUS
0000007200	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	5,695.97	MENDOZA SCHOOL
0000007201	OFFICE DEPOT	START-UP ORDER	\$	1,335.09	MENDOZA SCHOOL
0000007202	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	477.54	MENDOZA SCHOOL
0000007203	NATIONAL ART LLC	START-UP ORDER	\$	1,004.94	MENDOZA SCHOOL
0000007204	COMPLETEOFFICE, LLC	START-UP ORDER	\$	98.91	MENDOZA SCHOOL
0000007205	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	5,835.94	MENDOZA SCHOOL
0000007206	WAXIE	START-UP ORDER	\$	3,581.90	MENDOZA SCHOOL
0000007207	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	406.56	NESTOR LANGUAGE ACADEMY
0000007208	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	67.54	HUMAN RESOURCES
0000007209	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	273.30	HUMAN RESOURCES

0000007210	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	42.20	HUMAN RESOURCES
0000007211	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	39.94	HUMAN RESOURCES
0000007212	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	213.00	SO BAY UNION SCH DIST - WHSE
0000007213	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	21.53	SUNNYSLOPE SCHOOL
0000007214	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	558.27	EMORY SCHOOL
0000007215	***PERSONNEL REQUEST	JAN-MULTI LEARNER COMMITTEE	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007216	***PERSONNEL REQUEST	FEB-PROFESSIONAL DEVELOPMENT	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007217	***PERSONNEL REQUEST	FEB-PROFESSIONAL DEVELOPMENT	\$	106.00	SO BAY UNION SCH DIST - WHSE
0000007218	***RELEASE REQUEST (P-30)	MAR-RELEASE-TK	\$	282.00	SO BAY UNION SCH DIST - WHSE
0000007219	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	600.00	NESTOR LANGUAGE ACADEMY
0000007220	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	262.00	SO BAY UNION SCH DIST - WHSE
0000007221	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	262.00	SO BAY UNION SCH DIST - WHSE
0000007222	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	524.00	SO BAY UNION SCH DIST - WHSE
0000007223	***PERSONNEL REQUEST	MAR-ELPAC PROF DEVELOPMENT	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007224	***RELEASE REQUEST (P-30)	APR-RELEASE-GLAD	\$	1,692.00	SO BAY UNION SCH DIST - WHSE
0000007225	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	6,732.93	NESTOR LANGUAGE ACADEMY
0000007226	OFFICE DEPOT	START-UP ORDER	\$	1,807.94	NESTOR LANGUAGE ACADEMY
0000007227	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	1,314.33	NESTOR LANGUAGE ACADEMY
0000007228	NATIONAL ART LLC	START-UP ORDER	\$	1,537.13	NESTOR LANGUAGE ACADEMY
0000007229	COMPLETEOFFICE, LLC	START-UP ORDER	\$	282.13	NESTOR LANGUAGE ACADEMY
0000007230	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,637.06	NESTOR LANGUAGE ACADEMY
0000007231	WAXIE	START-UP ORDER	\$	1,409.32	NESTOR LANGUAGE ACADEMY
0000007232	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	3,303.77	NICLOFF SCHOOL - SOUTH
0000007233	OFFICE DEPOT	START-UP ORDER	\$	795.24	NICLOFF SCHOOL - SOUTH
0000007234	NATIONAL ART LLC	START-UP ORDER	\$	410.74	NICLOFF SCHOOL - SOUTH
0000007235	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	592.48	NICLOFF SCHOOL - SOUTH
0000007236	WAXIE	START-UP ORDER	\$	432.35	NICLOFF SCHOOL - SOUTH
0000007237	OFFICE DEPOT	START-UP ORDER	\$	313.02	ONEONTA SCHOOL
0000007238	NATIONAL ART LLC	START-UP ORDER	\$	418.60	ONEONTA SCHOOL
0000007239	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	96.87	ONEONTA SCHOOL
0000007240	COMPLETEOFFICE, LLC	START-UP ORDER	\$	27.48	ONEONTA SCHOOL
0000007241	QUILL CORP	START-UP ORDER	\$	14.31	ONEONTA SCHOOL
0000007242	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,658.69	PENCE SCHOOL
0000007243	OFFICE DEPOT	START-UP ORDER	\$	1,116.25	PENCE SCHOOL
0000007244	NATIONAL ART LLC	START-UP ORDER	\$	788.50	PENCE SCHOOL
0000007245	COMPLETEOFFICE, LLC	START-UP ORDER	\$	54.95	PENCE SCHOOL
0000007246	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,381.54	PENCE SCHOOL
0000007248	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	170.03	PENCE SCHOOL
0000007249	WAXIE	START-UP ORDER	\$	360.11	PENCE SCHOOL

0000007250	OFFICE DEPOT	START-UP ORDER	\$	55.26	PENCE SCHOOL
0000007251	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	591.70	SUNNYSLOPE SCHOOL
0000007252	OFFICE DEPOT	START-UP ORDER	\$	474.26	SUNNYSLOPE SCHOOL
0000007253	PYRAMID SCHOOL PRODUCTS	START-UP ORDER	\$	242.17	SUNNYSLOPE SCHOOL
0000007254	NATIONAL ART LLC	START-UP ORDER	\$	241.36	SUNNYSLOPE SCHOOL
0000007255	QUILL CORP	START-UP ORDER	\$	10.73	SUNNYSLOPE SCHOOL
0000007256	COMPLETEOFFICE, LLC	START-UP ORDER	\$	112.87	SUNNYSLOPE SCHOOL
0000007257	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,312.76	SUNNYSLOPE SCHOOL
0000007258	WAXIE	START-UP ORDER	\$	1,400.47	SUNNYSLOPE SCHOOL
0000007259	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	5,125.44	SO BAY UNION SCH DIST - WHSE
0000007262	OFFICE DEPOT	START-UP ORDER	\$	283.63	VIP - MAIN CAMPUS
0000007263	NATIONAL ART LLC	START-UP ORDER	\$	487.73	VIP - MAIN CAMPUS
0000007264	COMPLETEOFFICE, LLC	START-UP ORDER	\$	98.30	VIP - MAIN CAMPUS
0000007265	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,972.69	VIP - MAIN CAMPUS
0000007266	WAXIE	START-UP ORDER	\$	874.67	VIP - MAIN CAMPUS
0000007267	STAPLES	START-UP ORDER	\$	87.32	VIP - MAIN CAMPUS
0000007268	SCHOOL SPECIALTY	START-UP ORDER	\$	3,952.77	SO BAY UNION SCH DIST - WHSE
0000007269	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	334.48	SO BAY UNION SCH DIST - WHSE
0000007270	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	155.19	FISCAL SERVICES
0000007271	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	21.08	NESTOR LANGUAGE ACADEMY
0000007272	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	2,762.99	SO BAY UNION SCH DIST - WHSE
0000007273	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	177.72	VIP - MAIN CAMPUS
0000007274	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	180.94	SO BAY UNION SCH DIST - WHSE
0000007275	***PERSONNEL REQUEST	FEB-DEIB MEETING	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007276	***PERSONNEL REQUEST	MAR-COMMITTEE MEETING	\$	265.00	SO BAY UNION SCH DIST - WHSE
0000007277	***PERSONNEL REQUEST	MAR-ELPAC PD	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007278	***PERSONNEL REQUEST	FEB-HEALTH CLERK-ICAN MEETING	\$	48.00	SO BAY UNION SCH DIST - WHSE
0000007279	***RELEASE REQUEST (P-30)	APR-RELEASE-GLAD	\$	1,128.00	NESTOR LANGUAGE ACADEMY
0000007280	***RELEASE REQUEST (P-30)	APR-RELEASE-PROJECT GLAD	\$	15,510.00	SO BAY UNION SCH DIST - WHSE
0000007281	***RELEASE REQUEST (P-30)	FEB-RELEASE-PD	\$	282.00	SO BAY UNION SCH DIST - WHSE
0000007282	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	524.00	NESTOR LANGUAGE ACADEMY
0000007283	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	524.00	SO BAY UNION SCH DIST - WHSE
0000007284	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	3,325.52	SO BAY UNION SCH DIST - WHSE
0000007285	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	48.88	SO BAY UNION SCH DIST - WHSE
0000007286	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	214.80	SO BAY UNION SCH DIST - WHSE
0000007287	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	2,854.57	SO BAY UNION SCH DIST - WHSE
0000007288	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	1,590.00	CHILD NUTRITION (CNS)
0000007289	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	772.85	BERRY SCHOOL
0000007290	SUPPLY SOLUTIONS	START-UP ORDER	\$	150.86	BERRY SCHOOL

0000007291	WAXIE	START UP ORDER	\$	728.45	BERRY SCHOOL
0000007292	CASCADE SCHOOL SUPPLIES	SUPPLIES	\$	52.62	BERRY SCHOOL
0000007293	SAN BERNARDINO CNTY SUPT OF SCH	CONTRACT SERVICES	\$	2,000.00	SO BAY UNION SCH DIST - WHSE
0000007294	CDW GOVERNMENT	CHROMEBOOK CASES	\$	38,772.76	SO BAY UNION SCH DIST - WHSE
0000007295	SITEONE LANDSCAPE SUPPLY	SUPPLIES	\$	193.14	SO BAY UNION SCH DIST - WHSE
0000007296	ACADEMIC SUPPLIER	SUPPLIES	\$	534.00	BERRY SCHOOL
0000007297	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	1,305.63	SO BAY UNION SCH DIST - WHSE
0000007298	SAVVAS LEARNING COMPANY LLC	INSTRUCTIONAL MATERIALS	\$	9,666.52	SO BAY UNION SCH DIST - WHSE
0000007299	BDJ TECH	SUPPLIES	\$	9,189.90	TECHNOLOGY SERV - SBUSD ED CTR
0000007300	ASSOC OF CHRISTIAN SCHOOLS INTRNL	PROFESSIONAL DEVELOPMENT	\$	1,428.00	SO BAY UNION SCH DIST - WHSE
0000007301	CLASS COMPOSER INC	LICENSE RENEWAL	\$	999.00	NESTOR LANGUAGE ACADEMY
0000007302	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	965.05	IB CHARTER - MAIN CAMPUS
0000007303	BDJ TECH	SUPPLIES	\$	54,952.50	SO BAY UNION SCH DIST - WHSE
0000007304	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	2,817.61	SO BAY UNION SCH DIST - WHSE
0000007305	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	3,999.74	MAINTENANCE DEPT
0000007306	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,237.90	ONEONTA SCHOOL
0000007307	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,589.78	SO BAY UNION SCH DIST - WHSE
0000007308	WAXIE	START-UP ORDER	\$	991.67	ONEONTA SCHOOL
0000007309	SUPPLY SOLUTIONS	START-UP ORDER	\$	75.42	ONEONTA SCHOOL
0000007310	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	2,200.16	SO BAY UNION SCH DIST - WHSE
0000007311	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	2,123.00	HUMAN RESOURCES
0000007312	TALK TECHNOLOGIES INC.	EQUIPMENT	\$	3,542.40	BUSINESS SERVICES
0000007313	ROCHESTER 100 INC	START-UP ORDER	\$	468.71	PENCE SCHOOL
0000007314	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	789.21	SO BAY UNION SCH DIST - WHSE
0000007315	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	3,306.76	SO BAY UNION SCH DIST - WHSE
0000007316	KIRBY BUILT PRODUCTS, LLC	OUTDOOR EQUIPMENT	\$	39,682.31	SO BAY UNION SCH DIST - WHSE
0000007318	IMPERIAL DADE	STOCK REPLACEMENT CN	\$	8,644.79	SO BAY UNION SCH DIST -WHSE CN
0000007319	IMPERIAL DADE	STOCK REPLACEMENT CN	\$	1,128.68	SO BAY UNION SCH DIST -WHSE CN
0000007320	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$	15,271.15	SO BAY UNION SCH DIST -WHSE CN
0000007321	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	659.18	VIP - MAIN CAMPUS
0000007322	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	589.05	SO BAY UNION SCH DIST - WHSE
0000007323	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	669.04	NESTOR LANGUAGE ACADEMY
0000007324	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$	5,072.86	SO BAY UNION SCH DIST -WHSE CN
0000007325	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	1,607.38	MAINTENANCE DEPT
0000007326	GOLD STAR FOODS	STOCK REPLACEMENT CN	\$	4,489.40	SO BAY UNION SCH DIST -WHSE CN
0000007327	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	1,265.72	CHILD NUTRITION (CNS)
0000007328	SOUTHWEST SCHOOL SUPPLY	STOCK REPLACEMENT	\$	4,840.33	SO BAY UNION SCH DIST - WHSE
0000007329	NATIONAL ART LLC	STOCK REPLACEMENT	\$	794.42	SO BAY UNION SCH DIST - WHSE
0000007330	SCHOOL SPECIALTY	STOCK REPLACEMENT	\$	107.06	SO BAY UNION SCH DIST - WHSE

0000007331	PYRAMID SCHOOL PRODUCTS	STOCK REPLACEMENT	\$	599.04	SO BAY UNION SCH DIST - WHSE
0000007332	OFFICE DEPOT	STOCK REPLACEMENT	\$	217.22	SO BAY UNION SCH DIST - WHSE
0000007333	WAXIE	STOCK REPLACEMENT	\$	1,998.36	SO BAY UNION SCH DIST - WHSE
0000007334	SCHOOL HEALTH CORP	STOCK REPLACEMENT	\$	242.05	SO BAY UNION SCH DIST - WHSE
0000007335	MEDCO SUPPLY CO	STOCK REPLACEMENT	\$	626.86	SO BAY UNION SCH DIST - WHSE
0000007336	SOUTHWEST SCHOOL SUPPLY	START-UP ORDER	\$	1,033.51	BERRY SCHOOL
0000007337	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	268.68	SO BAY UNION SCH DIST - WHSE
0000007338	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	272.44	HUMAN RESOURCES
0000007339	CELLY SERVICES, INC.	CONTRACT SERVICES	\$	1,950.00	MAINTENANCE DEPT
0000007341	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	37.41	MAINTENANCE DEPT
0000007342	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	529.90	SO BAY UNION SCH DIST - WHSE
0000007343	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	214.95	FISCAL SERVICES
0000007344	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$	691.44	SO BAY UNION SCH DIST - WHSE
0000007345	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	385.11	PENCE SCHOOL
0000007346	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	70.52	SO BAY UNION SCH DIST - WHSE
0000007347	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	968.17	SO BAY UNION SCH DIST - WHSE
0000007348	***PERSONNEL REQUEST	APR-GLAD TRAINING	\$	846.00	VIRTUAL ACADEMY
0000007349	***PERSONNEL REQUEST	MAR-CLERICAL-MIDDLE SC MEETING	\$	452.00	SO BAY UNION SCH DIST - WHSE
0000007350	***PERSONNEL REQUEST	MAR-ELPAC PREP	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007351	***PERSONNEL REQUEST	MAR-AFTER SCHOOL SPORTS	\$	424.00	SO BAY UNION SCH DIST - WHSE
0000007352	***PERSONNEL REQUEST	MAR-ELPAC PD	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007353	***PERSONNEL REQUEST	MAR-ELPAC PD	\$	53.00	SO BAY UNION SCH DIST - WHSE
0000007354	***PERSONNEL REQUEST	FEB-EXTRA HELP	\$	432.00	MAINTENANCE DEPT
0000007355	***PERSONNEL REQUEST	FEB-NO SUB AVAILABLE	\$	174.00	MAINTENANCE DEPT
0000007356	***PERSONNEL REQUEST	FEB-BIA-PBIS MEETING	\$	41.25	SO BAY UNION SCH DIST - WHSE
0000007357	***PERSONNEL REQUEST	FEB-HEALTH CLERK-EXTRA HELP	\$	37.00	SO BAY UNION SCH DIST - WHSE
0000007358	***PERSONNEL REQUEST	FEB-BIA-BURR COMPLETION	\$	33.00	SO BAY UNION SCH DIST - WHSE
0000007359	***PERSONNEL REQUEST	FEB-IA-EXTRA SUPPORT	\$	99.00	SO BAY UNION SCH DIST - WHSE
0000007360	***PERSONNEL REQUEST	FEB-HEALTH CLERK-CAMP IMMUNIZA	\$	165.00	SO BAY UNION SCH DIST - WHSE
0000007361	***RELEASE REQUEST (P-30)	APR-RELEASE-PROFESSIONAL DEVEL	\$	12,690.00	SO BAY UNION SCH DIST - WHSE
0000007362	***RELEASE REQUEST (P-30)	APR-RELEASE-FOR TEACHERS	\$	5,358.00	SO BAY UNION SCH DIST - WHSE
0000007366	***TRAVEL REQUEST	TRAVEL REQUEST	\$	413.75	HUMAN RESOURCES
0000007367	***TRAVEL REQUEST	TRAVEL REQUEST	\$	412.44	HUMAN RESOURCES
0000007368	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	171.00	SO BAY UNION SCH DIST - WHSE
0000007369	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	219.00	PENCE SCHOOL
0000007370	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	200.00	SO BAY UNION SCH DIST - WHSE
0000007371	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	564.76	SO BAY UNION SCH DIST - WHSE
0000007372	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	153.74	SO BAY UNION SCH DIST - WHSE
0000007373	PURCHASING CARD	PURCHASING CARD REIMBURSEMENT	\$	3,736.86	SO BAY UNION SCH DIST - WHSE

0000007374	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$	73.86	SO BAY UNION SCH DIST - WHSE
0000007375	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,085.22	SO BAY UNION SCH DIST - WHSE
0000007377	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,821.62	PENCE SCHOOL
0000007378	***PERSONNEL REQUEST	MAR-IA-SUB	\$	240.00	HUMAN RESOURCES
0000007379	BRADY INDUSTRIES OF CALIFORNIA, LLC	START-UP ORDER	\$	1,249.95	IB CHARTER - MAIN CAMPUS
0000007380	SUPPLY SOLUTIONS	START-UP ORDER	\$	226.29	VIP - MAIN CAMPUS
0000007381	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	107.66	SO BAY UNION SCH DIST - WHSE
0000007382	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	51.01	TECHNOLOGY SERV - SBUSD ED CTR
0000007383	TOYOTALIFT, INC.	MAINTENANCE AGREEMENT	\$	1,500.00	CHILD NUTRITION (CNS)
0000007384	SOUTH BAY FENCE INC	CONTRACT SERVICES	\$	59,865.00	SO BAY UNION SCH DIST - WHSE
0000007385	TEMPERATURE DESIGN REFRIGERATION, INC	REPAIR	\$	156.00	CHILD NUTRITION (CNS)
0000007386	ACADEMIC SUPPLIER	TONER	\$	2,096.55	PENCE SCHOOL
0000007387	HOME DEPOT	SUPPLIES	\$	274.37	WAREHOUSE
0000007388	SOUTHWEST SCHOOL SUPPLY	OUTDOOR SUPPLIES	\$	69.11	BAYSIDE STEAM ACADEMY
0000007389	BSN SPORTS, INC	OUTDOOR SUPPLIES	\$	1,400.64	PENCE SCHOOL
0000007390	SAN DIEGO RESTAURANT SUPPLY	KITCHEN EQUIPMENT	\$	3,532.69	CHILD NUTRITION (CNS)
0000007391	GRAINGER	OUTDOOR SUPPLIES	\$	82.32	PENCE SCHOOL
0000007392	BRADY INDUSTRIES OF CALIFORNIA, LLC	SUPPLIES	\$	252.98	VIP - MAIN CAMPUS
0000007393	ESTRELLITA, INC.	INSTRUCTIONAL MATERIALS	\$	12,734.29	SO BAY UNION SCH DIST - WHSE
0000007394	SAN DIEGO COUNTY SUPT OF SCHOOLS	CONFERENCE	\$	30.00	SO BAY UNION SCH DIST - WHSE
0000007395	ESTRELLITA, INC.	INSTRUCTIONAL MATERIAL	\$	2,290.19	SO BAY UNION SCH DIST - WHSE
0000007396	ESTRELLITA, INC.	INSTRUCTIONAL MATERIAL	\$	3,573.55	SO BAY UNION SCH DIST - WHSE
0000007397	MONOPRICE INC	STOCK REPLACEMENT	\$	1,263.91	SO BAY UNION SCH DIST - WHSE
0000007398	BRADY INDUSTRIES OF CALIFORNIA, LLC	STOCK REPLACEMENT	\$	689.69	SO BAY UNION SCH DIST - WHSE
0000007399	NIC PARTNERS	CONTRACT SERVICES	\$	1,901,524.36	SO BAY UNION SCH DIST - WHSE
0000007400	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	657.01	SO BAY UNION SCH DIST - WHSE
0000007401	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	529.07	SO BAY UNION SCH DIST - WHSE
0000007402	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,639.82	SPECIAL EDUCATION
0000007403	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,540.86	WAREHOUSE
0000007404	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	3,324.37	CHILD NUTRITION (CNS)
0000007405	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	141.61	MAINTENANCE DEPT
0000007406	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	291.02	BUSINESS SERVICES
0000007407	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	58.07	MAINTENANCE DEPT
0000007408	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$	1,192.48	STUDENT SUPPORT & ACCOUNT.
0000007409	AMAZON CAPITAL SERVICES, INC.	BOOKS	\$	165.01	SO BAY UNION SCH DIST - WHSE
0000007410	***PERSONNEL REQUEST	MAR-OUT OF CONTRACT	\$	612.00	SO BAY UNION SCH DIST - WHSE
0000007411	***PERSONNEL REQUEST	FEB-NURSE-OUT OF CONTRACT	\$	858.00	SO BAY UNION SCH DIST - WHSE
0000007412	***PERSONNEL REQUEST	MAR-IA-ELOP	\$	8,400.00	SO BAY UNION SCH DIST - WHSE
0000007413	***PERSONNEL REQUEST	MAR-CERTIFICATED-ELOP INSTRUCT	\$	120,000.00	SO BAY UNION SCH DIST - WHSE

0000007414	***PERSONNEL REQUEST	FEB-SUP ASST-OUT OF CONTRACT	\$	3,093.75	SO BAY UNION SCH DIST - WHSE
0000007415	***FIELD TRIP REQUEST	FIELD TRIP REQUEST	\$	3,160.00	PENCE SCHOOL
0000007416	MP COATINGS INC.	CONTRACT SERVICES	\$	8,140.00	SO BAY UNION SCH DIST - WHSE
0000007417	GLOBAL INDUSTRIAL EQUIPMENT	WAREHOUSE SUPPLIES	\$	554.91	CHILD NUTRITION (CNS)
0000007419	K-LOG INC	SUPPLIES	\$	1,862.40	CHILD NUTRITION (CNS)
0000007420	PARKHOUSE TIRE INC	REPAIR	\$	504.90	CHILD NUTRITION (CNS)
0000007421	RUSSELL SIGLER INC	EQUIPMENT	\$	1,864.07	MAINTENANCE DEPT
0000007422	ROMAINE ELECTRIC	REPAIR	\$	153.30	CHILD NUTRITION (CNS)
0000007426	OTAY COMMUNICATIONS LLC	BLANKET PO	\$	3,000.00	SO BAY UNION SCH DIST - WHSE
0000007427	RGC GENERAL ENGINEERING, INC	CONTRACT SERVICES	\$	11,959.00	MAINTENANCE DEPT
0000007428	GC FENCE CORP	CONTRACT SERVICES	\$	3,680.00	MAINTENANCE DEPT
0000007429	GOLD STAR FOODS	STORAGE FEES	\$	144.40	CHILD NUTRITION (CNS)
0000007430	MP COATINGS INC.	CONTRACT SERVICES	\$	15,510.00	MAINTENANCE DEPT
0000007431	DEPT OF GENERAL SERVICES/ OFFICE	CONTRACT SERVICES	\$	60,000.00	HUMAN RESOURCES
0000007432	ADVENTURE EDUCATION SOLUTIONS INC.	CONTRACT SERVICES	\$	45,573.35	STUDENT SUPPORT & ACCOUNT.
0000007433	APT 4 MUSIC, LLC	CONTRACT SERVICES	\$	189,000.00	STUDENT SUPPORT & ACCOUNT.
0000007434	LAB RATS SAN DIEGO	CONTRACT SERVICES	\$	115,800.00	STUDENT SUPPORT & ACCOUNT.
0000007435	WORKED INC	CONTRACT SERVICES	\$	264,000.00	STUDENT SUPPORT & ACCOUNT.
0000007436	CITY HEIGHTS MUSIC SCHOOL	CONTRACT SERVICES	\$	81,600.00	STUDENT SUPPORT & ACCOUNT.
0000007437	TRINITY THEATRE COMPANY	CONTRACT SERVICES	\$	151,113.60	STUDENT SUPPORT & ACCOUNT.
0000007438	COAST 2 COAST COACHING	CONTRACT SERVICES	\$	279,300.00	STUDENT SUPPORT & ACCOUNT.
0000007439	LITTLE SCHOLARS, LLC	CONTRACT SERVICES	\$	54,000.00	SO BAY UNION SCH DIST - WHSE
0000007440	SCHOOLHOUSE CONNECTION	CONFERENCE	\$	1,845.00	SO BAY UNION SCH DIST - WHSE
0000007442	GEARY PACIFIC SUPPLY	EQUIPMENT REPLACEMENT	\$	6,351.32	MAINTENANCE DEPT
0000007443	ERIC HALL AND ASSOCIATES	CONTRACT SERVICES	\$	5,500.00	BUSINESS SERVICES
0000007444	GARY DEHART	CONTRACT SERVICES	\$	6,845.00	SO BAY UNION SCH DIST - WHSE
0000007445	BROOKES PUBLISHING CO	MATERIALS	\$	73.61	SPECIAL EDUCATION
0000007449	LAKE SHORE LEARNING MATERIALS	SUPPLIES	\$	2,009.73	PENCE SCHOOL
			\$	4,412,193.41	

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Rigo Lara, Assistant Superintendent, Business Services
SUBJECT: Donations

BACKGROUND INFORMATION

Citizens, local community groups, businesses, and parent/teacher associations occasionally make donations of money, materials, or equipment to South Bay. The donations are given to the district to use at its discretion, or the donor may stipulate a specific use.

CURRENT CONSIDERATIONS

The following items have been donated to the District:

RECIPIENT	DONOR	VALUE
Nestor	Front Stream	\$56.00
	The Blackbaud Giving Fund	\$400.00
Bayside	Imperial Beach Mobil	\$500.00
Emory	PTA	\$528.00
	Parent Contributions	\$2,181.18
IB Charter	The Black Giving Fund	\$600.00
	Total:	\$4,265.18

IMPACT ON STUDENT ACHIEVEMENT

Donations are used to support the educational program for our students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

Donations increase the ability of schools and the district to offer services and have a positive financial impact.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend acceptance of the donations.

SUPERINTENDENT'S RECOMMENDATION

Recommend acceptance.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Rigo Lara, Assistant Superintendent, Business Services
SUBJECT: Resolutions 23-027 - 23-032

BACKGROUND INFORMATION

To maintain a current register of persons authorized to act on behalf of the district, pursuant to various sections of the California Education Code, the Board must adopt a series of Resolutions prior to the beginning of each fiscal year or whenever there is a change in authorized employees in order to maintain a current register of persons authorized to act on behalf of the district.

CURRENT CONSIDERATIONS

The attached resolutions (Exhibit) represent the appropriate authorizations necessary to conduct routine business. These Resolutions are in effect until rescinded, amended, or modified by the Board.

IMPACT ON STUDENT ACHIEVEMENT

The attached Resolutions enable the business operation of the district to function efficiently, and in turn, support all staff members as they continue to educate our students.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommendation adoption of Resolutions 23-027 - 23-032 regarding signature authorizations.

SUPERINTENDENT'S RECOMMENDATION

Recommend adoption.

ATTACHMENTS:

Description	Upload Date	Type
Resolutions	4/3/2024	Exhibit

RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION
RESOLUTION 23-027

SOUTH BAY UNION SCHOOL DISTRICT, San Diego COUNTY

ON MOTION OF Member _____, seconded by Member _____,
effective July 1, 2023, through June 30, 2024

IT IS RESOLVED AND ORDERED that:

1. The authorized agent to receive mail from the Accounting/Payroll Sections is Jonathan Meraz.
2. The authorized person(s) to pick up warrants from the County Office (other than the mail addressee) are:

Rigo Lara, Elvia Rivera, Jose Arreguin, Steffany Shepard, Jodi King, and
Diana Sanchez-Aldana

3. (Check one) ☐ (mail) ☒ (hold) Monthly payroll warrants each and every month.
☐ (mail) ☒ (hold) Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that these motions shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 11, 2024, by the following vote:

AYES: _____ Members
NOES: _____ Members
ABSENT: _____ Members

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting held on said date.

Date: April 11, 2024

Jose Espinoza, Secretary of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable: (Rubber stamp)

RESOLUTION 23-028
PAYMENT ORDER RESOLUTION
SOUTH BAY UNION SCHOOL DISTRICT, SAN DIEGO COUNTY

ON MOTION OF Member _____, seconded by Member _____ effective July 1, 2023
through June 30, 2024

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code, the following persons be and are hereby designated to ascertain and certify that each employee of the said district has taken the oath of allegiance and such persons be and are hereby authorized to sign the PAYROLL PAYMENT OF ORDER (Form 70083):

Jose Espinoza, Melissa Griffith, Rigo Lara, Pamela Reichert-Montiel or Jonathan Meraz

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 11, 2024, by the following vote:

AYES: _____ Members

NOES: _____ Members

ABSENT: _____ Members

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Date: April 11, 2023

Jose Espinoza, Secretary of the Governing Board

Manual signatures of authorized persons:

RESOLUTION 23-029
AUTHORIZING THE REPLACEMENT OF WARRANTS FOR THE FISCAL YEAR 2023-24
SOUTH BAY UNION SCHOOL DISTRICT, SAN DIEGO COUNTY, CALIFORNIA

On motion of Member _____, seconded by Member _____,
the following resolution is adopted:

WHEREAS, during the course of business, South Bay Union School issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion;
and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code Section 29802.

NOW THEREFORE, BE IT RESOLVED, by the Governing Board of South Bay Union School District of San Diego County, California that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

Manual Signature

Jose Espinoza, Superintendent _____

Rigo Lara, Asst. Supt., Business Services _____

Melissa Griffith, Human Resources _____

Pamela Reichert-Montiel, Asst. Supt., Ed Leadership _____

Jonathan Meraz, Director, Fiscal Services _____

PASSED AND ADOPTED this 11th day of April 2024, by said Governing Board by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Dated: April 11, 2024

Jose Espinoza, Secretary of the Governing Board

RESOLUTION 23-030
DESIGNATING EMPLOYEES TO SIGN COMMERCIAL WARRANTS AND CHECKS FOR
REVOLVING CASH, CASH CLEARING, STUDENT ASSOCIATION, CAMP, PRESCHOOL CASH
CLEARING, PURCHASING CARD, AND CHILD NUTRITION ACCOUNTS
SOUTH BAY UNION SCHOOL DISTRICT, SAN DIEGO COUNTY, CALIFORNIA

ON MOTION OF Member _____, seconded by Member _____, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the South Bay Union School District and hereby ordered that effective April 11, 2024,

Jose Espinoza, Rigo Lara, Melissa Griffith, Pamela Reichert-Montiel and Jonathan Meraz

Are hereby authorized and empowered to sign any and all checks and commercial warrants in the name of the South Bay Union School District, drawn on the Revolving Cash, Cash Clearing, Student Association, Camp, Preschool Cash Clearing, Purchasing Card, and Child Nutrition Accounts of the District.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Governing Board.

PASSED AND ADOPTED by the Governing Board on April 11, 2024 by the following vote:

AYES:	_____	Members
NOES:	_____	Members
ABSENT:	_____	Members

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting held on said date.

Date: April 11, 2024

Jose Espinoza, Secretary of the Governing Board

Manual signatures of authorized persons:

RESOLUTION 23-031
DESIGNATING EMPLOYEES TO SIGN DOCUMENTS
PERTAINING TO NEW HOUSING PROJECTS
SOUTH BAY UNION SCHOOL DISTRICT, SAN DIEGO COUNTY, CALIFORNIA

ON MOTION of Member _____, seconded by Member _____, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the South Bay Union School District and hereby ordered that effective July 1, 2023,

Jose Espinoza, Rigo Lara, and Jonathan Meraz are hereby authorized to sign on behalf of the District school availability letters, secured agreements, land use agreements, and other appropriate documents which pertain to residential housing and commercial projects lying within the city limits of Imperial Beach, California, and San Diego, California within the boundaries of the District.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Governing Board.

PASSED AND ADOPTED by the Governing Board on April 11, 2024 by the following vote:

AYES: _____ Members
NOES: _____ Members
ABSENT: _____ Members

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting held on said date.

Date: April 11, 2024

Jose Espinoza, Secretary of the Governing Board

Manual signatures of authorized persons:

RESOLUTION 23-032
DESIGNATING AUTHORIZED AGENTS TO FILE APPLICATIONS FOR IMPACT AID
SOUTH BAY UNION SCHOOL DISTRICT, SAN DIEGO COUNTY, CALIFORNIA

ON MOTION of Member _____, seconded by Member _____,
the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the South Bay Union
School District and hereby ordered that effective July 1, 2023.

Jose Espinoza, Rigo Lara, or Jonathan Meraz

Are hereby designated as Authorized Agents of the District and are hereby authorized and
directed to file applications and to sign and deliver all necessary requests and other documents in
connection therewith for and on behalf of the South Bay Union School District with the following:

The Commissioner of Education under Title VIII of the Elementary and Secondary Education Act
of 1965, formerly PL 874 and 815 Funds requesting payment by the United States of America
funds to assist South Bay Union School District and furnishing to the United States of America
such information, data, and documents pertaining to the application for funds as may be necessary
for connection with such applications;

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded,
amended, or modified by further action of this Governing Board.

PASSED AND ADOPTED by the Governing Board on April 11, 2024, by the following vote:

AYES:	_____	Members
NOES:	_____	Members
ABSENT:	_____	Members

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jose Espinoza, Secretary of the Governing Board, do hereby certify that the foregoing is a
full, true, and correct copy of a resolution adopted by said Board at a regular meeting held on
said date.

Date: April 11, 2024

Jose Espinoza, Secretary of the Governing Board

Manual Signatures of authorized persons:

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Rigo Lara, Assistant Superintendent, Business Services
SUBJECT: Rejection of Claim

BACKGROUND INFORMATION

A claim has been filed against the district as a result of a student matter dated November 3, 2023.

CURRENT CONSIDERATIONS

The district's liability carrier recommends that the Board reject the claimant's claim for damages.

IMPACT ON STUDENT ACHIEVEMENT

There is no impact on student achievement related to this item.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval of the rejection of Claim 632704.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description

Upload Date Type

No Attachments Available

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Melissa Griffith, Executive Director, Human Resources
SUBJECT: Activity Lists

ATTACHMENTS:

Description	Upload Date	Type
Certificated	4/2/2024	Exhibit
Classified	4/2/2024	Exhibit
Certificated Addendum	4/11/2024	Exhibit
Classified Addendum	4/11/2024	Exhibit

**SOUTH BAY UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING – APRIL 11, 2024
CERTIFICATED PERSONNEL ACTIVITY LIST**

Approve/Ratify Employment - Guest Teachers/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Gonzalez, Fernando	Substitute Teacher	\$225 per day	03/13/2024
Hastings, Isabelle	Substitute Teacher	\$225 per day	03/13/2024
Kelly, James	Substitute Teacher	\$225 per day	03/08/2024
Quiroga, Albert	Substitute Teacher	\$225 per day	03/22/2024
Rodriguez, Thalia	Substitute Teacher	\$225 per day	03/08/2024
Zamarripa, Alejandro	Substitute Teacher	\$225 per day	03/22/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Kinnamon, Kevin	Teacher	Emory	03/15/2024	03/15/2024	06/09/2024(RT)
King, Kimberly Renee	Teacher	Mendoza	03/13/2024	03/13/2024	08/31/2024(RT)
Williams, Kia Chanel	Teacher	Nicoloff	03/05/2024	03/05/2024	06/07/2024(RS)

**SOUTH BAY UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING – APRIL 11, 2024
CLASSIFIED PERSONNEL ACTIVITY LIST**

Approve/Ratify Employment - Substitutes/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Campos, Loida	Substitute Instructional Assistant	\$17.00 per hour	03/13/2024
Lopez, Valeria	Substitute Supervision Assistant	\$16.30 per hour	03/27/2024
Sandoval, Lizette	Substitute Instructional Assistant	\$17.00 per hour	03/13/2024
Vargas, Graciela	Substitute Instructional Assistant	\$17.00 per hour	03/08/2024

Approve/Ratify Employment

Name	Position	Site	Salary	Effective Date
Bell, Jerry	Extended Learning Athletics Coach	IBCS	Stipend \$860	03/15/2024
Garciamolinero, Hiromy	Extended Learning Athletics Coach	Nestor	Stipend \$860	03/09/2024

Approve/Ratify Promotion

Name	Position	Site	Salary	Effective Date
Garcia, Arturo	Custodian	Oneonta	25/1	04/12/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Acero, Ruben	Custodian	Mendoza	03/18/2024	03/18/2024	06/28/2024(RT)
Arnaud, Alejandra	Behavior Intervention Assistant	Sunnyslope	03/11/2024	03/11/2024	04/11/2024(RS)

**SOUTH BAY UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING – APRIL 11, 2024, ADDENDUM
CERTIFICATED PERSONNEL ACTIVITY LIST**

Approve/Ratify Employment - Guest Teachers/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Gonzalez, Fernando	Substitute Teacher	\$225 per day	03/13/2024
Hastings, Isabelle	Substitute Teacher	\$225 per day	03/13/2024
Kelly, James	Substitute Teacher	\$225 per day	03/08/2024
Quiroga, Albert	Substitute Teacher	\$225 per day	03/22/2024
Rodriguez, Thalia	Substitute Teacher	\$225 per day	03/08/2024
Zamarripa, Alejandro	Substitute Teacher	\$225 per day	03/22/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Kinnamon, Kevin	Teacher	Emory	03/15/2024	03/15/2024	06/09/2024(RT)
King, Kimberly Renee	Teacher	Mendoza	03/13/2024	03/13/2024	08/31/2024(RT)
Mackay, Molly	Teacher	Berry	04/10/2024	04/10/2024	06/06/2024(RS)
Williams, Kia Chanel	Teacher	Nicoloff	03/05/2024	03/05/2024	06/07/2024(RS)

**SOUTH BAY UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING – APRIL 11, 2024 **ADDENDUM**
CLASSIFIED PERSONNEL ACTIVITY LIST**

Approve/Ratify Employment - Substitutes/Extra Help - Day-to-Day

Name	Position	Salary	Effective Date
Campos, Loida	Substitute Instructional Assistant	\$17.00 per hour	03/13/2024
Lopez, Valeria	Substitute Supervision Assistant	\$16.30 per hour	03/27/2024
Sandoval, Lizette	Substitute Instructional Assistant	\$17.00 per hour	03/13/2024
Vargas, Graciela	Substitute Instructional Assistant	\$17.00 per hour	03/08/2024

Approve/Ratify Employment

Name	Position	Site	Salary	Effective Date
Bell, Jerry	Extended Learning Athletics Coach	IBCS	Stipend \$860	03/15/2024
GarciaMolinero, Hiromi	Extended Learning Athletics Coach	Nestor	Stipend \$860	03/09/2024

Approve/Ratify Promotion

Name	Position	Site	Salary	Effective Date
Garcia, Arturo	Custodian	Oneonta	25/1	04/12/2024
Sandoval Aguayo, Nancy	Preschool Instructional Assistant	VIP	22/3	04/12/2024
Tapia Monge, Lucia Monserrat	Child Nutrition Assistant	IBCS	15/1	04/12/2024

Resignation/Retirement Accepted by Superintendent (For Information Only)

Name	Position	Site	Submission Date	Acceptance Date	Effective Date
Acero, Ruben	Custodian	Mendoza	03/18/2024	03/18/2024	06/28/2024(RT)
Andaya, Miriam	Instructional Assistant	Mendoza	04/08/2024	04/08/2024	06/07/2024(RS)
Arnaud, Alejandra	Behavior Intervention Assistant	Sunnyslope	03/11/2024	03/11/2024	04/11/2024(RS)
Juarez Garcia, Xochitl	Supervision Assistant	Nestor	04/04/2024	04/04/2024	04/15/2024(RS)
Romero Cruz, Stephanie A	Special Educational Instructional Assistant	VIP	04/09/2024	04/09/2024	04/13/2024(RS)
Tellez-Castillo, Elena Dominique	Instructional Assistant	Mendoza	04/03/2024	04/03/2024	06/07/2024(RS)

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Melissa Griffith, Executive Director, Human Resources
SUBJECT: Employee Week Proclamations

BACKGROUND INFORMATION

Because all employees make significant contributions in support of excellence in education in South Bay, each year the Board recognizes the importance of staff through official proclamations.

CURRENT CONSIDERATIONS

Each year classified and certificated employees are recognized statewide for their valuable contributions to education. This year "Classified School Employee Week" is proclaimed to be from May 19-25, 2024, and "Certificated Employee Week" is proclaimed from May 6-10, 2024. In addition, May 8, 2024, is proclaimed California Day of the Teacher. May 15, 2024, has been designated as "South Bay Employees Day." The Proclamations are attached as an Exhibit.

IMPACT ON STUDENT ACHIEVEMENT

Recognizing employees and honoring their contributions supports outstanding teaching and learning.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend adoption of the Proclamations regarding employee week recognitions.

SUPERINTENDENT'S RECOMMENDATION

Recommend adoption.

ATTACHMENTS:

Description	Upload Date	Type
Proclamations	4/3/2024	Exhibit

SOUTH BAY UNION SCHOOL DISTRICT

PROCLAMATION FOR “CLASSIFIED SCHOOL EMPLOYEES WEEK” MAY 19– 25, 2024

WHEREAS, classified school employees provide valuable services to the schools and the students in the South Bay Union School District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of South Bay Union School District’s students; and

WHEREAS, classified school employees are a source of caring, concern, counseling, empathy, warmth, and love, in addition to providing support to the instructional program; and

WHEREAS, classified school employees employed by the South Bay Union School District strive for excellence in all areas relative to the educational community; and

WHEREAS, classified school employees contribute to the academic success of students;

NOW THEREFORE BE IT RESOLVED that the South Bay Union School District hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the State of California and in the South Bay Union School District by proclaiming the week of May 19 – 25, 2024 as “Classified School Employee Week.”

BE IT FURTHER RESOLVED that each school is encouraged to undertake activities to recognize and honor classified employees during this week.

The above proclamation was adopted at a regular meeting of the Board of Trustees of the South Bay Union School District on April 11, 2024.

Jose Espinoza, District Superintendent

Kelly Leiker, Clerk, Board of Trustees

Board of Trustees: Melanie Ellsworth ▪ Kelly Leiker ▪ José Lopez Eguino ▪ Jannet Medina ▪ Cheryl Quinones

SOUTH BAY UNION SCHOOL DISTRICT

PROCLAMATION FOR “CERTIFICATED EMPLOYEES WEEK” MAY 6-10, 2024 AND “DAY OF THE TEACHER” MAY 8, 2024

WHEREAS, education is the most vital activity that we as a society undertake to ensure the well-being of the nation; and

WHEREAS, education is in large part the result of the activity of teachers; and

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity, and creativity in the delivery of instruction; and

WHEREAS, teachers are a source of caring, concern, and counseling, in addition to providing instruction for students; and

WHEREAS, teachers deserve widespread recognition and gratitude for their performance; and

WHEREAS, the efforts of South Bay Union School District teachers consistently result in exemplary achievement and the academic success of students;

NOW THEREFORE BE IT RESOLVED that the South Bay Union School District hereby recognizes and wishes to honor the contribution of the certificated employees to quality education in the State of California and in the South Bay Union School District by proclaiming the week of May 6 – 10, 2024 as “Certificated Employees Week” and “Day of the Teacher” on May 8, 2024.

BE IT FURTHER RESOLVED that each school is encouraged to undertake activities to recognize and honor teachers during this week and day.

The above proclamation was adopted at a regular meeting of the Board of Trustees of the South Bay Union School District on April 11, 2024.

Jose Espinoza, District Superintendent

Kelly Leiker, Clerk, Board of Trustees

Board of Trustees: Melanie Ellsworth ▪ Kelly Leiker ▪ José Lopez Eguino ▪ Jannet Medina ▪ Cheryl Quinones

SOUTH BAY UNION SCHOOL DISTRICT

PROCLAMATION FOR “SOUTH BAY UNION EMPLOYEES DAY” May 15, 2024

WHEREAS, South Bay Union School District employees make a difference in the education of our students and the services provided at our schools; and

WHEREAS, South Bay Union School District employees make South Bay Union School District a great place to learn; and

WHEREAS, South Bay Union School District employees provide a safe and stimulating environment for the students; and

WHEREAS, South Bay Union School District employees are a source of caring, concern, and counseling, in addition to providing instruction for students; and

WHEREAS, South Bay Union School District employees strive for excellence in their skills in all areas relative to the educational community; and

WHEREAS, South Bay Union School District employees contribute to the academic success of students;

NOW THEREFORE BE IT RESOLVED that the South Bay Union School District hereby recognizes and wishes to honor the contributions of all employees for providing and supporting quality education in the State of California and in the South Bay Union School District by proclaiming Wednesday, May 15, 2024, as “South Bay Employees Day”.

BE IT FURTHER RESOLVED that each school is encouraged to undertake activities to recognize and honor all employees during the designated weeks or on May 15, 2024.

The above proclamation was adopted at a regular meeting of the Board of Trustees of the South Bay Union School District on April 11, 2024.

Jose Espinoza, District Superintendent

Kelly Leiker, Clerk, Board of Trustees

Board of Trustees: Melanie Ellsworth ▪ Kelly Leiker ▪ José Lopez Eguino ▪ Jannet Medina ▪ Cheryl Quinones

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Melissa Griffith, Executive Director, Human Resources
SUBJECT: Job Description

BACKGROUND INFORMATION

Recently, there was a discussion and review of Maintenance, Operations, and Facilities staffing as it relates to oversight of special projects and new builds. As a result of the discussion and review it was determined that there was a need to update this job description as it would assist the department with technical support and project management. The updated job description of Facilities Project Specialist is a result of the discussion and review. The District and CSEA have met and agreed on the updated job description.

CURRENT CONSIDERATIONS

The job description of the Facilities Project Specialist (Exhibit) is to lead and oversee the planning and execution of the district's school site improvements, modification of facilities and new construction projects; coordinate energy and resource management programs and services; provide technical assistance in support of the facilities planning program and support the district's safety program initiatives.

IMPACT ON STUDENT ACHIEVEMENT

The Facilities Project Specialist will provide an overview and ensure compliance for all district site improvements, modifications, and new construction projects. This position will provide students and staff with modernized and maintained structures, which will contribute to increased staff and student morale leading to increased student achievement.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

The position is paid at Range 43 on the Classified Salary Schedule. The total financial impact is unknown but is estimated to be between \$64,741.00 -\$91,093.00 annually, plus Health and Welfare benefits and retirement system contributions.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend approval/ratification of the updated job description for Facilities Project Specialist.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval/ratification.

ATTACHMENTS:

Description	Upload Date	Type
Job Description	4/3/2024	Exhibit

**SOUTH BAY UNION SCHOOL DISTRICT
CLASSIFIED JOB DESCRIPTION**

JOB TITLE: Facilities Project Specialist

Job Purpose Statement/s: Under the direction of the Director of Maintenance, Operations, and Facilities, develop, implement, and coordinate the planning and execution of the district's school site improvements, modification of facilities and new construction projects; coordinate energy and resource management programs and services; provide technical assistance in support of the facilities planning program; and support the district's safety program initiatives.

Essential Job Functions:

- * **Assist** the Director of Maintenance, Operations, and Facilities in oversight and coordination of construction, remodeling, alteration, safety, and repair projects for district facilities; coordinate, participate and review the process from bid specification development through construction.
- * **Investigate** and develop construction, repair, and maintenance project scopes of work.
- * **Prepare** specifications and assemble bid documents as needed on all projects that are routed through the public bid process; coordinates site visits and pre-bid conferences; assist with monitoring construction contract compliance.
- * **Review, Edit and Interpret** blueprints, specifications, and other contract documents for constructability, bid ability, site access, and recommend changes.
- * **Provide** technical support and project management as assigned to new construction or bid projects; attend meetings; resolve construction questions, issues, and requests; monitor budgets; coordinate projects between architects, inspectors, engineers, and staff.
- * **Prepare and Process** documents for various local agencies.
- * **Prepare and Maintain** a variety of records and reports, including construction plans and specification manuals, warranty files, structural calculations, soil reports, submittals and other related records; incorporate applicable information into site files, records cost data, and provides such reports as required relating to facilities, construction and/or the State School Building Program.
- * **Monitor and Analyze** district energy usage patterns, utility rates, schedules, and fiscal impact of rate increases; report abnormalities and trends in data; track overall program performance in comparison to base year usage data.
- * **Perform** audits of all district facilities to ensure operational efficiency and compliance with district energy policies; advise and make recommendations on alternative energy sources, consumption, and general energy conservation measures.
- * **Evaluate** District HVAC system performance to ensure that equipment is compliant with all relevant standards, monitor HVAC schedule.
- * **Coordinate** the installation, programming, updating and/or repairs of thermostat systems; ensure operating efficiency; monitor and report to management on facilities use and compliance.
- * **Promote** energy-conscious behavior; develop a plan to communicate and publicize energy conservation to district employees.
- * **Develop** procedures for school break campus shutdowns for energy usage.

Facilities Project Specialist, page 2

- * **Identify and Recommend** state local programs that provide grants and funding for improvements and rebates for new eligible equipment; coordinate the preparation of grant applications for financial assistance as assigned.
- * **Maintain** knowledge of current laws and regulations related to school construction and energy and resource management to ensure that up-to-date information is provided to district staff.
- * **Inform** personnel regarding procedures and/or status of energy consumption to provide information to make efficiency decisions, take appropriate action and to comply with health and safety regulations.
- * **Assist** in planning and developing procedures for a maintenance program for facilities and equipment.
- * **Collaborate** with district departments to resolve issues and develop solutions, plan, and coordinate timelines for project work with site administrators and program managers.
- * **Participate** with the Maintenance and Operations Department in the development of plans and programs of energy efficiency, site improvements and compliance with federal, state, and local mandates related to facilities; review developing plans and specifications.
- * **Install** system component parts, playground, classroom and office equipment and facility appurtenances (e.g., electrical, plumbing, security, carpentry, etc.) for the purpose of maintaining facilities in a safe, comfortable, and operating condition.
- * **Support** the effective implementation of district safety program.
- * **Serve** as a technical resource to district personnel regarding assigned facilities projects and functions.
- * **Provide** technical expertise, information, and assistance to the Director of MOF regarding district facilities; assist in the formulation and development of policies, procedures, and programs.
- * **Communicate** with other administrators, personnel, and outside organizations to coordinate activities and programs, resolve issues and conflicts and exchange information.
- * **Serve** as technical resource to district administrators, vendors, and contractors to ensure efficient completion of projects.
- * **Participate** in meetings, workshops, trainings, and seminars to convey and/or gather information related to responsibilities.
- * **Respond** to emergencies (e.g., facility damage, damaged playground equipment, roof leaks, etc.) for the purpose of resolving immediate safety concerns and after-hours recall.
- * **Perform** other duties related to the position as assigned.

Other Job Functions:

- * **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- * **Performs** other related duties & assignments as required.

Facilities Project Specialist, page 3

Job Requirements - Qualifications:

Education and Experience Required: Any combination equivalent to graduation from high school supplemented by college-level coursework in construction, engineering or related field and five years increasingly responsible experience as a contractor, project manager or equivalent. Bachelor's degree is desired.

Skills, Knowledge and/or Abilities Required:

Skills to operate hand and power tools used in crafts, read, and interpret plans, blueprints and/or schematics, perform basic math to calculate measurements, quantities, etc.

Knowledge of structural, electrical, plumbing and mechanical regulations pertaining to school building construction; State and federal laws, codes and regulations pertaining to the construction and modification of school facilities; DSA regulations for construction, inspections and testing; applicable laws, codes, regulations, policies and procedures related to energy management and conservation functions, systems and programs; environmental impact reporting; principles of HVAC systems; principles of electricity, natural gas and water distribution; energy use concepts and formulas; principles and practices of budget preparation and administration; effective methods of cost control; oral and written communication skills; principles and practices of administration and training; interpersonal skills using tact, patience and courtesy; operation of a computer and assigned software.

Abilities to plan, organize, manage and lead a variety of technical activities related to energy management and conservation; read, interpret, apply and explain rules, regulations, policies and procedures; meet schedules and timelines; analyze problems accurately and adopt an effective course of action; assure compliance with safety practices and various code requirements; establish and maintain cooperative and effective working relationships with others; prepare long-term plans that enable the effective administration of energy conservation programs; conduct and participate in meetings involving technical subjects; estimate and forecast costs, analyze energy consumption, maintain budget accountability and cost controls; demonstrate organizational and time management; analytical a problem- solving skills; communicate effectively both orally and in writing; direct the maintenance of a variety of records, files and reports relative to energy management operations and activities; maintain records and prepare reports.

*** Licenses, Certifications, Bonding, and/or Testing Required:** Valid Driver's License and evidence of insurability, Criminal Justice Fingerprint Clearance, pre-placement physical (Group II).

*** Working Environment:** Indoor, outdoor, office and ship environment; subject to driving to conduct work; subject to noise from equipment operation; subject to sitting for long periods.

Salary Range: Classified Salary Schedule, Range 43 Approved:

April 18, 2019

SOUTH BAY UNION SCHOOL DISTRICT
Imperial Beach, California

April 11, 2024

TO: Jose Espinoza, District Superintendent
FROM: Melissa Griffith, Executive Director, Human Resources
SUBJECT: Agreement with San Diego State University

BACKGROUND INFORMATION

On June 10, 2021, the Board approved a Service-Learning Agreement with San Diego State University for the placement of graduate level social work and psychology student interns in South Bay.

CURRENT CONSIDERATIONS

Recently, we received a request from San Diego State University to extend the Service-Learning Agreement (Exhibit) to continue the partnership which allows placement of graduate level social work and psychology student interns effective upon execution of the agreement.

IMPACT ON STUDENT ACHIEVEMENT

Student intern agreements give tenured staff members the opportunity to instruct and mentor individuals for the purpose of providing students with a quality education.

FINANCIAL IMPLICATIONS AND FUNDING SOURCE

There are no financial implications related to this item.

RECOMMENDATION

It is respectfully requested that the Superintendent recommend the approval of the Service-Learning Agreement with San Diego State University.

SUPERINTENDENT'S RECOMMENDATION

Recommend approval.

ATTACHMENTS:

Description	Upload Date	Type
Agreement	4/3/2024	Exhibit

Service-Learning Agreement SDSU Inter-Departmental

This agreement entered into by and between the Trustees of the California State University on behalf of San Diego State University, (_____/ Department(s) _____), referred to as "University," and _____, referred to as "Inter-Department."
(SDSU Department name)

I. General Provisions

A. Program Activities

1. The Inter-Department will provide the University's student(s) with a student-focused learning experience that also meets the stated needs of the Inter-Department.
2. The Inter-Department and the University will meet as necessary to facilitate a mutually beneficial experience for all involved, or at the request of any of the parties involved.
3. The University will work closely with the Inter-Department to meet the expectations and priorities of the Inter-Department as well as the student outcomes.

B. Safe and Productive Learning Environment

1. To achieve its desire to provide a safe and productive environment for the University's student(s), the Inter-Department will:
 - a. Give student(s) a tour of the site as necessary and provide information regarding all emergency procedures.
 - b. Provide information on the unique nature of the population of the program.
 - c. If appropriate, discuss with students the reasonably foreseeable risks associated with the Inter-Department and the tasks and responsibilities the student(s) have been assigned.
 - d. Determine **if** a student(s) must be fingerprinted. **If** fingerprinting is necessary, the Inter-Department will obtain the fingerprints, request criminal background clearance from the appropriate agency(ies), and maintain the confidentiality of any results as required by federal or state law.
 - e. Notify the University's supervising faculty as soon as is reasonably possible of any injury or illness to a student(s) participating in a learning activity offered by the Inter-Department.
2. University will advise the student(s) of following:
 - a. To abide by Inter-Department rules and regulations while on site and working with Inter-Department clients.
 - b. That his/her interactions with clients are expected to be appropriate.
 - c. To maintain the confidentiality of the Inter-Department's proprietary information, records and information concerning its clients.

II. Structure and Support of Service-Learning Student(s)

- A. **Site Supervision.** Prior to the start of the learning activity, the Inter-Department will inform the student(s) who will be responsible for their supervision and safety while on site. The supervisor will meet with the student(s) as necessary to facilitate the student(s) learning experience and professional development, provide support and review progress on

assignments and activities. The supervisor will communicate as necessary during the semester with the University staff or faculty member who assigned the learning activity.

- B. **Training and Orientation.** The Inter-Department will provide student(s) with a general orientation and any specific training needed prior to their working with clients or providing service.
- C. **Work Space.** Student(s) will have an appropriate space at the Inter-Department site in which to conduct their assigned work. The Inter-Department will provide access and training for any and all equipment necessary for student(s) to fulfill their service role.
- D. **Evaluation.** The Inter-Department supervisor will fill out survey(s) regarding quality of service performance of the student(s) if requested by the University or the student.
- E. **Payment** (*If Applicable – For paid positions only*) – The Inter-Department will pay student(s) according to applicable law including any required withholding and reporting whether payment is wage, stipend, or payment under a grant. If required by law, the Inter-Department shall consider student(s) employees and, as such, shall provide workers' compensation insurance.

III. Length of Agreement Term

This agreement shall become effective upon execution and shall continue until terminated by either party after giving the other party 30 days advance written notice of the intention to so terminate; provided further, however, that any such termination by Inter-Department shall not be effective against any student(s) who at the date of mailing of said notice by Inter-Department was participating in said program until such student(s) has completed the program as mutually agreed upon provided such student(s) is performing satisfactorily. If either party wishes to terminate due to non-performance or failure to meet expectations, the party requesting termination shall consult with the other party to seek resolution prior to termination.

It is the responsibility of all parties to review the agreement annually to ensure that the agreement terms are current. Any changes to this agreement must be in writing via amendment and executed by all parties.

Notices

All notices and correspondence herein provided to be given, or which may be given by either party to the other, shall be sent to the following:

To Inter-Department:

SDSU Department Name

Mailing Address

City, State Zip

Attention

To University:

San Diego State University

5500 Campanile Dr.

San Diego, CA 92182-1616

Attention: Contract and Procurement Management and Department Contact

INTER-DEPARTMENT

SDSU Department Name

Authorized Signature

Print Name

Date

Mailing Address

CityStateZip

Email

Phone

Fax

Department Contact Name

SAN DIEGO STATE UNIVERSITY

5500 Campanile Dr.
San Diego, CA 92182

Department Contact Signature

Print Name

Date

Department Chair or Designee Signature

Print Name

Date

Associate Dean or Designee Signature

Print Name

Date

Contract & Procurement Management Signature

Print Name

Date